PUTNAM COUNTY, FLORIDA

AUDIT REPORT

SEPTEMBER 30, 2017

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INDEPENDENT AUDITOR'S REPORT

The Honorable County Commissioners Putnam County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the businesstype activities, each major fund, and the aggregate discretely presented component unit and remaining fund information of Putnam County, Florida (the "County"), as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the County's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate discretely presented component unit and remaining fund information of the County as of September 30, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The information listed in the table of contents as "supplementary information", including the Schedule of Expenditures of Federal Awards and State Financial Assistance, which is required by the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and Chapter 10.550, Rules of the Auditor General, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 29, 2018 on our consideration of the County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to solely describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance.

Can, Riggs & Ingram, L.L.C.

Palatka, Florida June 29, 2018

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PUTNAM COUNTY, FLORIDA

Management's Discussion and Analysis

September 30, 2017

The County's discussion and analysis is designed to provide an objective and easy to read analysis of the County's financial activities for the fiscal year ended September 30, 2017. It is intended to provide a broad overview using a short-term and long-term analysis of the County's activities based on information in the financial report and fiscal policies that have been adopted by the Board of County Commissioners. Please read it in conjunction with the Letter of Transmittal and the County's financial statements. *All amounts, unless otherwise indicated, are expressed in thousands of dollars.*

Financial Highlights

Government-wide Statements

- Putnam County's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources at September 30, 2017 by \$143,663 (*net position*). Of this amount, (\$21,947) represents a deficit unrestricted net position.
- Total net position is comprised of the following:
 - (\$21,947) deficit unrestricted net position which is primarily due to the County's long-term liabilities and related deferrals for employees which totaled \$36,081 at September 30, 2017. This total is made up of the following: OPEB liability \$3,751, compensated absences liability \$2,135, net pension liability of \$45,798, deferred inflows of resources of \$4,246, and deferred outflows of (\$19,849).
 - 2) Net Investment in Capital Assets of \$148,378, includes property, equipment, intangibles and infrastructure, net of accumulated depreciation, and reduced for outstanding debt related to the purchase or construction of those capital assets, including amounts owed contractors for work completed through September 30, 2017.
 - 3) Net position of \$17,232 is restricted by constraints imposed from outside of the County such as debt covenants, grantors, laws, or regulations.
- The County's total net position decreased \$6,781 from the previous year with a decrease of \$2,247 in governmental activities and a decrease of \$4,534 from business activities.

Fund Statements

- At September 30, 2017, the County's governmental funds reported combined ending fund balances of \$25,283, a decrease of \$3,786 in comparison with the prior fiscal year. A detail of the components of ending fund balance follow in the Financial Analysis section on governmental funds.
- Governmental fund assets were \$31,084 at year end which is mostly made up of cash and equivalents of \$26,463 and \$2,090 balances due from other governments.
- Liabilities in the governmental funds totaled \$4,000 at year-end with most of the balance in accounts payable and accrued liabilities of \$3,298 and \$451 due to other governments. The governmental funds also have a \$1,801 balance of deferred inflows from receivables which are not available in the current period and therefore not recognized as revenue.
- Governmental Fund revenues increased \$1,271 or 1.9% from the prior year. Revenue categories which increased were Taxes, \$1,060; Licenses and Permits, \$51; Special Assessments, \$66; and Miscellaneous, \$505. Revenue categories which decreased were Intergovernmental Revenue, (\$208), Charges for Services, (\$181), and Fines and Forfeitures, (\$22).
- Governmental Fund expenditures decreased \$13,998 or 16.3% from the prior year. Most of the decrease is from the elimination of a short-term debt payoff (\$17,925) for the jail expansion. Other significant changes include increased expenditures of \$2,198 in transportation, \$857 in public safety, and \$483 in economic environment.
- The County's governmental funds received \$999 in debt issued for capital leases for a new phone system and two excavators, and had net transfers out of (\$990) for the year.
- The County's outstanding governmental long-term obligations increased by \$2,249. The change was due to the following: recording an increase in net pension liability of 3,178; payment of outstanding principal in the amount of \$2,021; a net increase in capital lease obligations of \$867; a decrease in Medicaid obligation of \$83; an increase in OPEB liability of \$378; and a decrease of accrued compensated absences in the amount of \$70.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to Putnam County's Comprehensive Annual Financial Report (CAFR). The CAFR contains the Basic Financial Statements which include three components: Government-wide Financial Statements, Fund Financial Statements and Notes to the Financial Statements. The report also contains the Statistical Section, Compliance Section, and Other Supplementary Information.

Government-wide Financial Statements

The Government-wide Financial Statements are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business. These statements include a *Statement of Net Position* and a *Statement of Activities*.

- The *Statement of Net Position* presents information on all of the County's assets, deferred outflows of resources, liabilities and deferred inflows, with the difference between sum of assets and deferred outflows of resources minus liabilities and deferred inflows reported as net position. Changes in net position over time may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.
- The *Statement of Activities* presents information showing how the government's net position changed during the fiscal year. Changes in net position are reported as soon as the underlying economic transactions occur, regardless of when cash is received or paid. Therefore, some of the revenues or expenses reported in the Statement of Activities will have cash flows in future fiscal periods. For example, certain sales taxes are shown as revenues although cash receipts will occur early in the following fiscal year; an increase in unused vacation leave is recorded as an expense although related cash outflows will occur in the future. Furthermore, this statement demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Please refer to the Notes to the Financial Statements for further elaboration regarding direct expenses and program versus general revenues.

The *Government-wide Financial Statements* show a distinction between activities that are supported primarily by taxes and intergovernmental revenues (i.e., governmental activities) and activities that attempt to recover all or most of their costs through user fees and charges (i.e., business-type activities). The governmental activities of the County include general government, public safety, physical environment, transportation, economic environment, human services, court related activities, and culture and recreation. Business-type activities of the County are the Water and Wastewater Utility System, Port Authority and the Waste Management System.

Fund Financial Statements

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County uses fund accounting to ensure and demonstrate compliance with legal, legislative, contractual, and other finance-related provisions. The fund statements focus on the *major* funds of the County (i.e., the most significant funds, either quantitatively or qualitatively). All of the County's funds may be divided into three categories: *governmental, proprietary* and *fiduciary* funds.

Governmental funds

Governmental funds are used to account for essentially the same functions that are reported as *governmental activities* in the Government-wide Financial Statements. However, unlike the Government-wide Financial Statements, Governmental Fund Financial Statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements. Reconciliations of the differences between the Government-wide and the Fund Financial Statements are provided immediately after the *Balance Sheet-Governmental Funds* and the *Statement of Revenues, Expenditures, and Changes in Fund Balances-Governmental Funds*, respectively, in the *Basic Financial Statements*.

Governmental funds presented individually in the County's statements include three major funds: the General Fund, the County Transportation Fund, and the Better Place Plan Fund. Although there are numerous smaller governmental funds in the County, they have been presented in a total column labeled as *Other Governmental Funds*. Budget and actual comparison statements are also presented as *Required Supplementary Information* (RSI) for the General Fund and for each major special revenue fund with an annually adopted budget, if any. Combining statements for the County's non-major funds and budget and actual comparison schedules for any non-major funds or major capital project funds with annually appropriated budgets are presented in the *Supplemental Information* of this report.

Proprietary funds

The *Proprietary Fund Financial Statements* may be found in the *Basic Financial Statements*. The County maintains two different types of proprietary funds. *Enterprise funds* are used to report in greater detail the same functions presented as business-type activities in the Government-wide Financial Statements. The County uses enterprise funds to account for its Water and Wastewater Utility System, Port Authority and its Waste Management System. In-depth information between water and wastewater services is provided in the *Supplemental Information* section. *Internal Service Funds* are an accounting device used to accumulate and allocate costs internally among the County's various functions. The County uses internal service funds to account for its Fleet Maintenance, Group Insurance Reserve and Risk Management Funds. These programs are included within governmental activities in the Government-wide Financial Statements because they predominantly benefit governmental rather than business-type functions. The internal service funds are combined into a single presentation in the Proprietary Fund Financial Statements. Individual fund data for the internal service funds are provided in the *Supplemental Information* section section of the report.

Fiduciary funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. *Agency funds* are the only type of fiduciary fund used by the County. The amounts in these fiduciary funds are not included in the Government-wide Financial Statements because the resources of these funds are not available to support the County's own programs. However, the *Statement of Fiduciary Net Position* in the *Basic Financial Statements* is provided for information on the fiduciary funds. In addition, the individual agency funds are presented in the *Supplemental Information* section of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-wide and Fund Financial Statements.

Other Information

Combining and individual statements and schedules referred to earlier, which present more detailed views of nonmajor funds, as well as individual fund budget and actual comparison schedules for the nonmajor funds and major capital project fund, are found in the *Supplemental Information* section of the Financial Statements.

Government-wide Financial Analysis

Net Position

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the County, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$143,663 at the close of the fiscal year ended September 30, 2017. By far the largest portion of the County's net position, \$148,378 or 103.3%, reflects its investment in capital assets such as land, buildings, infrastructure, intangibles and equipment, less any related outstanding debt (including amounts owed to contractors for work completed through September 30, 2017) used to acquire those assets. The County uses these capital assets to provide services to its citizens. Consequently, these assets are *not available* for future spending. Although the County's investment in its capital assets is reported net of related debt and applicable obligations, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. The payment of maintenance and debt service costs on those capital assets will require future government resources.

	Governmental Activities			ess-type vites	Tota	Percent Change	
	2017	2016	2017	2016	2017	2016	
Cash and Investments	\$ 28,626	\$ 31,089	\$ 21,583	\$ 17,680	\$ 50,209	\$ 48,769	3.0%
Other Current Assets	4,155	4,082	421	1,335	4,576	5,417	-15.5%
Capital Assets, Net	133,487	131,017	51,788	56,672	185,275	187,689	-1.3%
Total Assets	166,268	166,188	73,792	75,687	240,060	241,875	-0.8%
Deferred Outflows of Resources	19,530	23,992	340	395	19,870	24,387	-18.5%
Current Liabilities	5,476	5,056	1,268	729	6,744	5,785	16.6%
Interest Rate Swaps Long-Term and Short-Term	20	86	-	-	20	86	
Debt and Other Obligations	70,753	68,504	34,504	32,393	105,257	100,897	4.3%
Total Liabilities	76,249	73,646	35,772	33,122	112,021	106,768	4.9%
Deferred Inflows of Resources	4,186	8,924	60	126	4,246	9,050	100.0%
Net Position: Net Investment in							
Capital Assets	113,430	109,613	34,948	38,644	148,378	148,257	0.1%
Restricted	17,232	19,519	-		17,232	19,519	-11.7%
Unrestricted	(25,299)	(21,522)	3,352	4,190	(21,947)	(17,332)	26.6%
TOTAL NET POSITION	\$ 105,363	\$ 107,610	\$ 38,300	\$ 42,834	\$ 143,663	\$ 150,444	-4.5%

Putnam County Summary Statement of Net Position

An additional portion of the County's net position, \$17,232, is restricted, meaning it is subject to constraints on how the funds may be used, such as by laws, grantors, debt covenants, regulations or capital projects. At the end of the current fiscal year, the County's unrestricted net position was a deficit \$21,947 which is caused by recording \$45,798 of net pension liability. See Financial Statement Note 2 for more information on the pension liability and related changes.

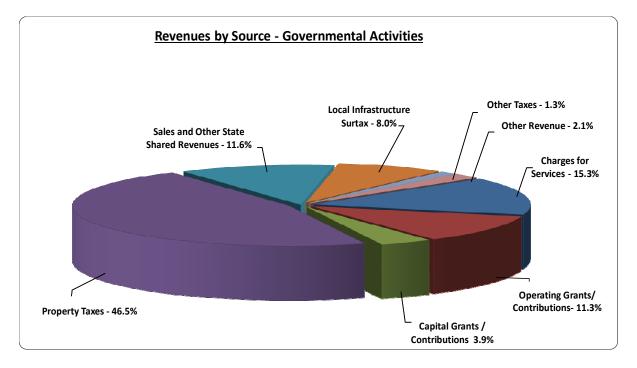
Change in Net Position

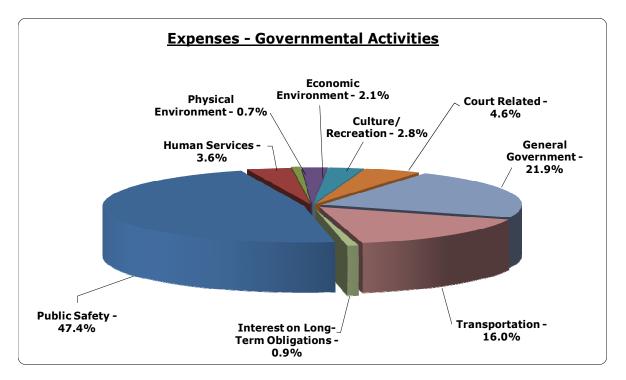
Governmental activities decreased the County's net position by \$2,247. This decrease resulted from the following: a (\$3,786) decrease in the fund balance total of Governmental Funds, the recognition of (\$8,089) of depreciation and amortization expense; the issuance of long-term debt of (\$999); the recognition of (\$374) expense for other postemployment benefit (OPEB) obligations; and the recognition of (\$2,811) of pension expense; offset by capital asset acquisitions and disposals of \$10,566; the recognition of unavailable revenues of \$343, debt principal payments of \$2,152, the recognition of accrued interest expense of \$15; the recognition of \$73 expense for compensated absences; the recognition of \$83 expense for medicaid obligation; and the inclusion of Internal Service Funds in governmental activities in the amount of \$580.

	Putnam County, Florida Summary Statement of Activities												
	Governmental				Business-type							Percent	
		Activ	ities			Activ	•	-	Total				Change
		2017		2016		2017		2016		2017		2016	
Revenues:													
Program revenues:													
Charges for services	\$	10,693	\$	10,881	\$	12,926	\$	13,112	\$	23,619	\$	23,993	-1.6%
Operating grants and contributions		7,891		7,468		109		1,409		8,000		8,877	-9.9%
Capital grants and contributions		2,716		3,307		123		1,407		2,839		4,714	-39.8%
General revenues:													
Property taxes		32,468		31,889		-		-		32,468		31,889	1.8%
Sales and other state						-		-		-		-	
shared revenues		8,063		7,569		-		-		8,063		7,569	6.5%
Local infrastructure surtax		5,610		5,364		-		-		5,610		5,364	4.6%
Other taxes		929		768		-		-		929		768	21.0%
Other revenue		1,455		895		168		99		1,623		994	63.3%
Total revenues		69,825		68,141		13,326		16,027		83,151		84,168	-1.2%
Expenses:													
General Government		15,643		15,481		-		-		15,643		15,481	1.0%
Public Safety		33,916		32,834		-		-		33,916		32,834	3.3%
Physical Environment		517		460		-		-		517		460	12.4%
Transportation		11,465		9,398		-		-		11,465		9,398	22.0%
Economic Environment		1,473		989		-		-		1,473		989	48.9%
Human Services		2,551		2,500		-		-		2,551		2,500	2.0%
Culture/Recreation		2,032		2,153		-		-		2,032		2,153	-5.6%
Court Related		3,293		4,019		-		-		3,293		4,019	-18.1%
Interest on L-T Obligations		667		503		-		-		667		503	32.6%
Water and Wastewater		-		-		2,432		3,534		2,432		3,534	-31.2%
Solid Waste		-		-		15,720		8,324		15,720		8,324	88.9%
Port Authority		-		-		223		415		223		415	-46.3%
Total Expenses		71,557		68,337		18,375		12,273		89,932	-	80,610	11.6%
Increase (Decrease) in Net Position		,		,		,		/		,		,	
Before Transfers		(1,732)		(196)		(5,049)		3,754		(6,781)		3,558	
Transfers		(515)		(399)		515		399		-			
Increase (Decrease) in net position		(2,247)		(595)		(4,534)		4,153		(6,781)		3,558	
Net Position - Beginning of Year		107,610		108,205		42,834		38,681		150,444		146,886	
Net Position - End of Year	\$	105,363	\$	107,610	\$	38,300	\$	42,834	\$	143.663	÷	150,444	-4.5%

Governmental Activities

The County's governmental net position decreased \$2,247 from the prior year's net position. The current year change in net position is discussed above.

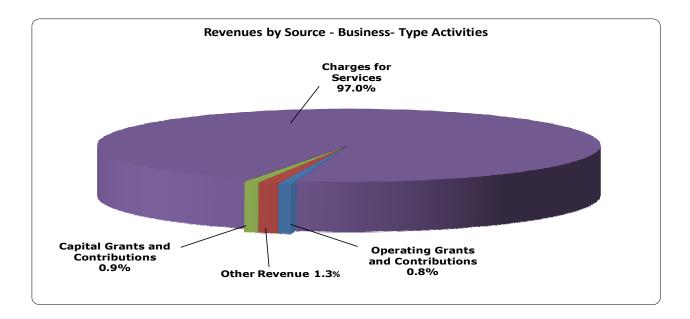




Business-type Activities

The net position related to business-type activities decreased \$4,534 from current year activities. Key elements resulting in the current year decrease are as follows:

- Depreciation expense (including Capacity Analysis Changes) increased \$6,307 from the prior year because there were changes in the capacity analysis for the Central Landfill.
- Contractual Services expenses for the Waste Management Fund increased \$1,240 from the previous year mostly from debris removal related to hurricanes.
- Operating Grants in the East Putnam Water Fund decreased \$1,318 and Capital Grants in the East Putnam Water Fund decreased \$1,284 from the prior year.
- Other Operating expenses in the East Putnam Water Fund decreased \$1,225 from the prior year.



Financial Analysis of the County's Funds

As mentioned earlier, the County uses fund accounting to ensure and demonstrate compliance with finance-related requirements.

Governmental funds

The focus of the County's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. This difference in focus and purpose creates significant variances between the Governmental Fund Financial Statements and the Government-wide Financial Statements. For the year ended September 30, 2017, the net decrease in fund balances per the Governmental Funds Financial Statements totaled \$3,786 while the governmental activities column of the Government-wide Financial Statements reported a decrease

of \$2,247 in net position. A detailed reconciliation between these two amounts is provided on page 6 of the accompanying Financial Statements.

Unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. At September 30, 2017, the County's governmental funds reported combined ending fund balances of \$25,283. Of the total governmental fund balance, \$3,254 constitutes unassigned fund balance, which is available for spending within each particular fund. The remainder of the fund balance is made up of \$18,827 that is restricted (primarily \$6,254 for Better Place Plan, \$3,814 for Road Projects, and \$1,579 for Court Improvement); \$361 is committed for the Sheriff's commissary; and \$2,841 is assigned (\$1,580 for subsequent year's expenditures and \$1,261 for road and bridge maintenance).

The following funds experienced the most significant changes in fund balance for the year: the General Fund decreased \$1,392 mostly due to transfers to support the Transportation Fund (\$1,744). The Better Place Plan Fund (a major fund) decreased \$1,574 primarily from transfers to the County Jail Fund for debt service (\$873) and transfers to the East Putnam Water Fund for operating support (\$550). The Road Projects Fund decreased \$978 from transportation related capital expenditures and the Fire Taxing Fund decreased \$788 from large capital expenditures.

Proprietary Funds

The proprietary funds provide the same type of information found in the Government-wide Financial Statements, but in more detail. Two of the proprietary funds, Waste Management and East Putnam Water, are major funds. At September 30, 2017, total net position amounted to \$38,300, a decrease of \$4,534 from the prior fiscal year. Unrestricted net position totaled \$3,352. Other factors concerning the finances of the Proprietary Funds were previously addressed in the discussion of the County's business-type activities.

General Fund Budgetary Highlights

The General Fund budget to actual schedule is presented as *Required Supplementary Information* on page 54 of the accompanying Financial Statements. Primary variances between original and final budgeted amounts for the year are composed of the following:

• Intergovernmental revenues were increased by \$161 to account for unanticipated grant revenues received. The majority of the grant revenue received was used by the Sheriff for various law enforcement activities.

A comparison of actual revenues versus the final budget reflects that Charges for Services was \$129 more than budgeted projections. This was primarily attributable to higher than anticipated revenue received for services provided by the Tax Collector.

A review of actual expenditure results versus the final budget reveals that the actual expenditures for the General Fund were \$2,985 under final budget. This was primarily attributable to General Government and Public Safety expenditures being \$1,090 and \$1,461 under budget, respectively. Both instances were the result of sound/conservative fiscal management.

Capital Asset and Debt Administration

	Governmental Activities			Business-type Activities			Total				Percent Change		
		2017		2016		2017		2016		2017		2016	
Land	\$	21,168	\$	21,168	\$	6,176	\$	6,176	\$	27,344	\$	27,344	0.0%
Intangible Assets		383		514		-		-		383		514	-25.5%
Buildings and Improvements		36,839		37,948		1,575		1,683		38,414		39,631	-3.1%
Equipment		6,707		6,328		683		815		7,390		7,143	3.5%
Infrastructure		67,119		64,990		-		-		67,119		64,990	3.3%
Water and Sewer Distribution System		-		-		39,357		40,534		39,357		40,534	-2.9%
Landfill		-		-		3,744		7,327		3,744		7,327	-48.9%
Construction in Progress		1,271		69		253		137		1,524		206	639.8%
Total Capital Assets, Net	\$	133,487	\$	131,017	\$	51,788	\$	56,672	\$	185,275	\$	187,689	-1.3%

Capital Assets (Net of Depreciation)

Capital Assets

The County's financial statements present capital assets in two groups: those assets subject to depreciation such as infrastructure, equipment, operational facilities, intangible assets, and those assets not subject to depreciation such as land and construction in progress. The County's investment in capital assets for its governmental and business-type activities as of September 30, 2017, amounts to \$185,275 (net of accumulated depreciation). This investment in capital assets includes land, buildings and building improvements, equipment, computer software, infrastructure (including roads and bridges), construction in progress, the Landfill, and the Water and Sewer Distribution System. Currently, infrastructure, land, and buildings and improvements represent the largest components of governmental capital assets.

Major capital asset events during the current fiscal year include the following:

- The County continued its program to resurface, widen and add paved roads and improve bridges during the year at a capitalized cost of \$6,074.
- Sanitation purchased a new Hi-Lift Wheel Loader totaling \$253. In addition, a significant change in the capacity analysis for the Central Landfill required depreciation expense of \$3,584.
- Emergency Services commenced renovation of the County's emergency communications system totaling \$1,025.
- Emergency Medical Services purchased three ambulances totaling \$941.
- Public Works purchased three excavators totaling \$803.

Additional information on the County's Capital Assets may be found in Note 8 beginning on page 35 of the accompanying Financial Statements.

Long-term Obligations

County-wide, total long-term obligations increased by \$4,360 from the prior year, mostly from an increase in net pension liability of \$3,266 and an increase in accrued landfill closure and long-term care costs of \$3,246. Other significant changes include a (\$2,541) decrease in notes payable and a \$712 increase in capital leases.

In fiscal year 2017, the County's governmental activities entered into a capital lease agreement for a new phone system costing \$246 and for two excavators costing \$753.

Governmental Activities:

- The County made the following principal payments during the year: special assessment debt \$178; notes payable \$1,610; revenue bonds \$232; capital leases \$132; and Medicaid obligation \$83.
- Governmental obligations for compensated absences decreased (\$70) or 3.2% to \$2,078.
- The net pension liability increased \$3,178 or 7.6% to \$45,012 at year-end.

	Governmental Activities			ess-type vities	Tot	Percent Change	
	2017	2016	2017	2016	2017	2016	
Revenue Bonds	\$ 17,734	\$ 17,965	\$ 9,048	\$ 9,199	26,782	27,164	-1.4%
Special Assessment Debt	138	317	-	-	138	317	-56.5%
Notes Payable	1,298	2,908	7,696	8,626	8,994	11,534	-22.0%
Capital Lease Obligations	866	-	48	203	914	203	350.2%
Landfill Closure and Post-Closure		-	16,745	13,499	16,745	13,499	24.0%
Other Post Employment Benefits	3,627	3,249	124	110	3,751	3,359	11.7%
Compensated Absences	2,078	2,148	57	58	2,135	2,206	-3.2%
Medicaid Obligation	-	83	-	-	-	83	N/A
Net Pension Liability	45,012	41,834	786	698	45,798	42,532	7.7%
Total	\$ 70,753	\$ 68,504	\$ 34,504	\$ 32,393	\$ 105,257	\$ 100,897	4.3%

Long-Term Obligations

Business-type Activities:

- The following principal payments were made during the year: notes payable \$1,047, revenue bonds \$151, and capital leases \$154.
- Accrued landfill closure and post-closure costs were increased by \$3,288 due to a change in accounting estimate that resulted when an engineering study revealed less than expected remaining capacity within the active cells. That increase was offset by a reduction of \$43 due to reduced long-term care cost estimates.
- The net pension liability increased \$87 or 12.5% to \$786 at year-end.

Additional information on the County's long-term obligations can be found in Note 9 beginning on page 36 of the accompanying Financial Statements.

Economic Factors and Next Year's Budgets and Rates

- The unemployment rate for the County for September 2017 was 5.7%. This represents a slight decrease from the previous year's average of 6.0%.
- During 2017, the taxable value of real property increased 0.4%, and the taxable value of personal property increased 1.3% over the 2016 fiscal year.
- Building permit activity revenues increased approximately 22.5% from the prior year.
- The population increased slightly from 72,957 in 2016 to an estimated 73,176 in 2017.

During the current fiscal year, the unassigned fund balance in the General Fund increased \$1,496 or 85.19% to \$3,254. The overall fund balance in the General Fund decreased (\$1,392) or 22.1% from the previous year to \$4,895. The decrease was primarily from transfers to support the Transportation Fund (\$1,744).

The ad valorem tax rate changed to 9.091 mils for fiscal year 2017, up from 9.073 mils in the previous year.

Requests for Information

This financial report is designed to present users with a general overview of the County's finances and to demonstrate the County's accountability. If you have questions concerning any of the information provided in this report or need additional information, contact the Putnam County Clerk of Courts, Finance and Accounting, P.O. Box 758, Palatka, Florida 32178-0758. Additional financial information can be found on our website at http://www.putnam-fl.com/coc/ and click on *Clerks in the Sunshine*.

Putnam County, Florida Statement of Net Position September 30, 2017

	Р	Component Unit		
ACCETC	Governmental Activities	Business-type Activities	Total	Putnam County Development Authority
ASSETS Cash and Equivalents	\$ 27,977,287	\$ 14,417,067	\$ 42,394,354	\$ 249,555
Investments	648,444	-	648,444	-
Receivables	1,759,174	334,630	2,093,804	-
Due From Other Governments	2,185,470	86,346	2,271,816	-
Inventory Other Assets	193,222 17,552	-	193,222 17,552	-
Restricted Cash and Equivalents		2,942,058	2,942,058	-
Restricted Investments Capital Assets:	-	4,223,903	4,223,903	-
Non-Depreciable	22,438,872	6,429,895	28,868,767	473,854
Depreciable, Net	111,047,850	45,358,075	156,405,925	81,427
TOTAL ASSETS	166,267,871	73,791,974	240,059,845	804,836
DEFERRED OUTFLOWS OF RESOURCES				
Derivative Instruments-Interest Rate Swaps	20,469	-	20,469	-
Pensions	19,509,537	339,939	19,849,476	
TOTAL DEFERRED OUTFLOWS OF RESOURCES	19,530,006	339,939	19,869,945	-
LIABILITIES				
Accounts Payable and Accrued Liabilities	4,087,583	1,123,441	5,211,024	184
Retainage Payable to Contractors	20,588	47,243	67,831	
Other Liabilities	1,367,487	96,604	1,464,091	-
Derivative Instruments-Interest Rate Swaps	20,469	-	20,469	-
Noncurrent Liabilities: Due Within One Year	3,153,244	1,724,028	4,877,272	_
Due in More Than One Year	67,600,077	32,780,126	100,380,203	-
TOTAL LIABILITIES	76,249,448	35,771,442	112,020,890	184
	70,243,440	00,771,442	112,020,030	
DEFERRED INFLOWS OF RESOURCES				
Pensions	4,186,191	60,196	4,246,387	
<u>NET POSITION</u> Net Investment In Capital Assets Restricted For:	113,429,824	34,948,200	148,378,024	555,281
Affordable Housing Assistance Court Functions and Courthouse	1,189,344	-	1,189,344	-
Improvements	1,277,704	-	1,277,704	-
Law Enforcement and Other Public Safety	1,530,405	-	1,530,405	-
Road and Bridge Maintenance	339,841	-	339,841	-
Capital Projects Public Records Modernization	10,079,591 1,315,118	-	10,079,591 1,315,118	-
Fishing Improvement	375,964	-	375,964	-
Tourist Development	817,246	-	817,246	-
Water and Sewer Utilities	241,696	-	241,696	-
Other Purposes	64,775	-	64,775	-
Unrestricted	(25,299,270)	3,352,075	(21,947,195)	249,371
TOTAL NET POSITION	\$ 105,362,238	\$ 38,300,275	\$ 143,662,513	\$ 804,652

Putnam County, Florida Statement of Activities For the Year Ended September 30, 2017

					Net (Expe	nse) Revenue an	d Changes in Net	Position
			Program Revenue	s	P	Component Unit		
	_	Charges for	Operating Grants	•	Governmental	Business-type		Putnam Co
	Expenses	Services	& Contributions	& Contributions	Activities	Activities	Total	Develop. Auth.
Functions/Programs								
PRIMARY GOVERNMENT: GOVERNMENTAL ACTIVITIES:								
General Government	\$ 15,643,226	\$ 3,571,165	\$ 37,269	\$-	\$ (12,034,792)	\$-	\$ (12,034,792)	\$-
Public Safety	33,915,932	4,775,344	1,057,569	φ -	(28,083,019)	φ -	(28,083,019)	Ψ -
Physical Environment	516,934	210,886	56,863	-	(249,185)	-	(249,185)	-
Transportation	11,464,952	718,425	4,251,671	2,625,951	(3,868,905)	-	(3,868,905)	
Economic Environment	1,472,703	-	1,083,479	90,106	(299,118)	-	(299,118)	-
Human Services	2,550,649	224,920	11,487	-	(2,314,242)	-	(2,314,242)	-
Culture and Recreation	2,032,275	77,209	219,297	-	(1,735,769)	-	(1,735,769)	-
Court Related	3,292,838	1,115,154	1,173,721	-	(1,003,963)	-	(1,003,963)	-
Interest on Long-Term Debt	666,842				(666,842)		(666,842)	
TOTAL GOVERNMENTAL ACTIVITIES	71,556,351	10,693,103	7,891,356	2,716,057	(50,255,835)		(50,255,835)	
BUSINESS-TYPE ACTIVITIES:								
Water and Wastewater System	2,432,010	1,045,305	-	123,200	-	(1,263,505)	(1,263,505)	-
Solid Waste	15,720,091	11,738,097	108,682	-	-	(3,873,312)	(3,873,312)	-
Port Authority	223,157	142,984				(80,173)	(80,173)	
TOTAL BUSINESS-TYPE ACTIVITIES	18,375,258	12,926,386	108,682	123,200		(5,216,990)	(5,216,990)	
TOTAL PRIMARY GOVERNMENT	\$ 89,931,609	\$ 23,619,489	\$ 8,000,038	\$ 2,839,257	(50,255,835)	(5,216,990)	(55,472,825)	
COMPONENT UNIT:								
Putnam County Development Authority	\$ 8,932	\$ 10,505	\$-	\$ -				1,573
	GENERAL REV	ENUES:						
	Property Taxe				32,468,085	-	32,468,085	-
	Sales Taxes				3,057,127	-	3,057,127	-
	Unrestricted S	tate Shared Reve	enues		5,006,220	-	5,006,220	-
	Local Infrastru	cture Surtax			5,609,556	-	5,609,556	-
	Tourist Develo				418,821	-	418,821	-
		ons Service Tax			510,188	-	510,188	-
	Investment Ea				118,601	110,579	229,180	383
		of Capital Assets			-	56,901	56,901	-
	Miscellaneous	5			1,334,750	483	1,335,233	-
	Transfers				(514,811)	514,811		
	TOTAL GENER	AL REVENUES A	AND TRANSFERS		48,008,537	682,774	48,691,311	383
	CHANGE IN NE	T POSITION			(2,247,298)	(4,534,216)	(6,781,514)	1,956
	NET POSITION	- BEGINNING OF	YEAR		107,609,536	42,834,491	150,444,027	802,696
	NET POSITION	- END OF YEAR			\$ 105,362,238	\$ 38,300,275	\$ 143,662,513	\$ 804,652

Putnam County, Florida Balance Sheet – Governmental Funds September 30, 2017

	General <u>Fund</u>	County Transportation <u>Fund</u>	Better Place Plan <u>Fund</u>	Other Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
ASSETS					
Cash and Equivalents	\$ 5,716,846	\$ 2,346,141	\$ 6,048,624	\$ 12,351,708	\$ 26,463,319
Investments	-	-	-	648,444	648,444
Receivables	1,703,067	-	-	56,107	1,759,174
Due From Other Funds	73,000	-	-	34,311	107,311
Due From Other Governments	741,421	260,082	359,392	729,353	2,090,248
Other Assets	15,538				15,538
TOTAL ASSETS	8,249,872	2,606,223	6,408,016	13,819,923	31,084,034
LIABILITIES, DEFERRED INFLOWS	<u>S.</u>				
LIABILITIES					
Accounts Payable and Accrued					
Liabilites	1,317,429	1,344,602	154,205	481,920	3,298,156
Due to Other Funds	34,311	-	-	73,000	107,311
Due to Other Governments	213,403	-	-	237,575	450,978
Customer Deposits				143,762	143,762
TOTAL LIABILITIES	1,565,143	1,344,602	154,205	936,257	4,000,207
DEFERRED INFLOWS OF RESOURCES					
Revenues - unavailable	1,789,547	-	-	11,565	1,801,112
FUND BALANCES					
Restricted	61,238	-	6,253,811	12,511,463	18,826,512
Committed	-	-	-	360,638	360,638
Assigned	1,579,910	1,261,621	-	-	2,841,531
Unassigned	3,254,034				3,254,034
TOTAL FUND BALANCES	4,895,182	1,261,621	6,253,811	12,872,101	25,282,715
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES					
AND FUND BALANCES	\$ 8,249,872	\$ 2,606,223	\$ 6,408,016	\$ 13,819,923	\$ 31,084,034

Putnam County, Florida Reconciliation of the Balance Sheet to the Statement of Net Position-Governmental Funds September 30, 2017

FUND BALANCES - TOTAL GOVERNMENTAL FUNDS		\$ 25,282,715
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the funds. Capital Assets - Net		133,456,721
Certain receivables are not available in the current period and therefore are not recognized as revenues in the Goverrnmental Funds		1,801,112
Interest on long-term debt is not recognized under the modified accrual basis of accounting until due, rather than as it accrues. Accrued Interest on Long-term Debt		(317,571)
Long-term liabilities do not require the use of current financial resources and are not reported in the funds. Long-Term Debt Capital Lease Obligations Compensated Absences	(19,169,758) (866,552) (2,038,900) (3,588,657)	(25 662 967)
A Net Pension liability is recorded when the plan's fiduciary net position is not sufficient for payment of those benefits. Additionally, deferred outflows and deferred inflows related to pensions are reported. Net Pension Liability Deferred outflows related to pensions	(44,737,874) 19,390,969 (4,165,195)	(25,663,867) (29,512,100)
Internal service funds are used by management to charge the costs of fleet maintenance and insurance activities to individual funds. The assets and liabilites of the internal service funds are included in governmental activities in the statement of net position because they primarily serve governmental activities of the county.		
Internal Service Funds		 315,228
Net Position of Governmental Activities		\$ 105,362,238

Putnam County, Florida Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds For the Year Ended September 30, 2017

REVENUES	General <u>Fund</u>	County Transportation <u>Fund</u>	Better Place Plan <u>Fund</u>	Other Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
Taxes	\$ 29,856,826	\$ 2,159,229	\$ 5,609,556	\$ 4,757,324	\$ 42,382,935
Licenses and Permits	468,685	2,200	-	42,062	512,947
Intergovernmental	8,597,355	2,467,443	-	4,402,928	15,467,726
Charges for Services	5,664,145	215,920	-	1,192,888	7,072,953
Fines and Forfeitures	77,722	-	-	277,015	354,737
Special Assessments	-	-	-	761,211	761,211
Miscellaneous	227,950	55,367	58,543	1,188,412	1,530,272
TOTAL REVENUES	44,892,683	4,900,159	5,668,099	12,621,840	68,082,781
EXPENDITURES Current: General Government	13,426,680	-	-	83,036	13,509,716
Public Safety	25,193,687	-	-	5,366,858	30,560,545
Physical Environment	355,881	-	-	109,519	465,400
Transportation	30,000	7,124,256	-	542,736	7,696,992
Economic Environment	292,711	-	-	1,176,565	1,469,276
Human Services	2,621,923	-	-	-	2,621,923
Culture and Recreation	1,491,078	-	-	214,638	1,705,716
Court Related	1,002,784	-	-	2,020,498	3,023,282
Capital Outlay Debt Service:	-	-	4,110,363	3,880,000	7,990,363
Principal Retirement	6,592	125,620	1,505,000	515,232	2,152,444
Interest and Fiscal Charges	3,546	11,317	76,058	591,498	682,419
TOTAL EXPENDITURES	44,424,882	7,261,193	5,691,421	14,500,580	71,878,076
EXCESS (DEFICIENCY) OF REVENUES					
OVER EXPENDITURES	467,801	(2,361,034)	(23,322)	(1,878,740)	(3,795,295)
OTHER FINANCING SOURCES/ (USES)					
Transfers In	320,918	1,743,464	-	1,216,911	3,281,293
Transfers Out	(2,426,845)	(30,183)	(1,550,295)	(264,118)	(4,271,441)
Capital Lease	245,828	752,935			998,763
TOTAL OTHER FINANCING SOURCES (USES)	(1,860,099)	2,466,216	(1,550,295)	952,793	8,615
NET CHANGE IN FUND BALANCES	(1,392,298)	105,182	(1,573,617)	(925,947)	(3,786,680)
	(1,002,200)	100,102	(1,070,017)	(323,347)	(0,700,000)
FUND BALANCES - BEGINNING OF YEAR	6,287,480	1,156,439	7,827,428	13,798,048	29,069,395
FUND BALANCES - END OF YEAR	\$ 4,895,182	\$ 1,261,621	\$ 6,253,811	\$ 12,872,101	\$ 25,282,715

Putnam County, Florida Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities – Governmental Funds For the Year Ended September 30, 2017

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	\$ (3,786,680)
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their useful lives and reported as depreciation expense. 10,596,600 Capital assets acquired by use of financial resources 10,596,600 Current year depreciation and amortization (8,089,097)	
Difference	2,507,503
Certain items reported in the Statement of Activities are not considered available current financial resources and therefore are not reported as	
revenues in the Governmental Funds	343,038
In the statement of activities, only the gain or loss on the disposal of capital assets is reported. However, in the governmental funds, the change in net position differs from the change in fund balance by the net book value of the assets disposed.	
Loss on disposal of capital assets	(31,198)
Issuance of debt provides current financial resources to governmental funds, but increases long-term liabilities and short-term debt in the statement	
of net position	(998,763)
Repayment of debt principal is an expenditure in governmental funds, but the repayment results in a reduction of long-term liabilities in the statement of net position.	
Debt Principal Payments	2,152,443
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	
Compensated Absences	
OPEB Obligations	
Medicaid Obligation	(201,875)
Pension expense is recorded in the statement of activities for changes in the County's proportionate share of the Florida Retirement System collective pension expense. Also included in pension expense are amounts required to be amortized in accordance with GASB Statement No. 68	(2,811,345)
	(_, ,
Internal service funds are used to charge the cost of certain activities to individual funds. The net revenue (expense) is reported with governmental activities	579,579
CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES	\$ (2,247,298)

Putnam County, Florida Statement of Net Position – Proprietary Funds September 30, 2017

	Bus	iness-type Activiti	ies - Enterprise F	unds	Governmental <u>Activities</u>
	Waste Management <u>Fund</u>	East Putnam <u>Water Fund</u>	Non-Major Proprietary <u>Fund</u>	Total Enterprise <u>Funds</u>	Internal Service <u>Funds</u>
ASSETS					
CURRENT ASSETS: Cash and Equivalents Receivables Due From Other Governments Inventory Other Assets	\$ 12,498,298 148,140 46,119 -	\$ 934,846 167,771 26,500	\$ 983,923 18,719 13,727	\$ 14,417,067 334,630 86,346 -	\$ 1,513,968 - 95,222 193,222 2,014
TOTAL CURRENT ASSETS	12,692,557	1,129,117	1,016,369	14,838,043	1,804,426
NONCURRENT ASSETS: Restricted Cash and Equivalents Restricted Investments Capital Assets, Net	2,167,305 4,223,903 8,115,414	774,753 - 39,701,397	3,971,159	2,942,058 4,223,903 51,787,970	- - 30,001
TOTAL NONCURRENT ASSETS	14,506,622	40,476,150	3,971,159	58,953,931	30,001
TOTAL ASSETS	27,199,179	41,605,267	4,987,528	73,791,974	1,834,427
DEFERRED OUTFLOWS OF RESOURCES					
Pensions	283,561	56,378		339,939	118,568
LIABILITIES CURRENT LIABILITIES: Accounts Payable and Accrued Liabilities Retainage Payable to Contractors Estimated Liability for Self-	956,057 47,243	163,069 -	4,315 -	1,123,441 47,243	492,444 -
Insured Losses	-	-	-	-	272,747
Deposits Current Portion of Long-Term Obligations	10,955 1,039,800	84,724 684,228	925	96,604 1,724,028	- 22,519
TOTAL CURRENT LIABILITIES	2,054,055	932,021	5,240	2,991,316	787,710
NONCURRENT LIABILITIES	16,687,987	16,092,139		32,780,126	829,061
TOTAL LIABILITIES	18,742,042	17,024,160	5,240	35,771,442	1,616,771
DEFERRED INFLOWS OF RESOURCES Pensions	50,213	9,983		60,196	20,996
<u>NET POSITION</u> Net Investment in Capital Assets Unrestricted	7,875,603 814,882	23,101,438 1,526,064	3,971,159 1,011,129	34,948,200 3,352,075	30,001 285,227
TOTAL NET POSITION	\$ 8,690,485	\$ 24,627,502	\$ 4,982,288	\$ 38,300,275	\$ 315,228

Putnam County, Florida

Statement of Revenues, Expenses and Changes in Fund Net Position – Proprietary Funds For the Year Ended September 30, 2017

	Business-type Activities - Enterprise Funds				Governmental Activities	
	Waste Management <u>Fund</u>	East Putnam <u>Water Fund</u>	Non-Major Proprietary <u>Fund</u>	Total Enterprise <u>Funds</u>	Internal Service Funds	
OPERATING REVENUES						
User Fees and Assessments	\$ 11,738,097	\$ 1,045,305	\$ 142,984	\$ 12,926,386	\$ 8,471,368	
Miscellaneous	483			483	155,267	
TOTAL OPERATING REVENUES	11,738,580	1,045,305	142,984	12,926,869	8,626,635	
OPERATING EXPENSES						
Personal Services	930,532	225,886	-	1,156,418	458,553	
Insurance	-	-	-	-	6,852,212	
Claims Expense	-	-	-	-	327,090	
Contractual Services	6,779,977	26,661	4,535	6,811,173	356,460	
Repairs and Maintenance	245,755	30,832	16,139	292,726	22,966	
Other Operating Expenses	555,970	230,247	106,062	892,279	490,502	
Depreciation	3,945,045	1,212,444	96,421	5,253,910	14,610	
Closure and Long-Term Care Costs	3,245,756			3,245,756	-	
TOTAL OPERATING EXPENSES	15,703,035	1,726,070	223,157	17,652,262	8,522,393	
OPERATING INCOME (LOSS)	(3,964,455)	(680,765)	(80,173)	(4,725,393)	104,242	
NON OPERATING REVENUES						
(EXPENSES)						
Interest Revenue	94,720	14,279	1,580	110,579	-	
Contributions and Donations	17,773	-	-	17,773	-	
Grants	90,909	-	-	90,909	-	
Interest Expense	(17,056)	(705,940)	-	(722,996)	-	
Gain on Sale of Surplus Property	56,901			56,901	-	
TOTAL NONOPERATING REVENUES						
(EXPENSES)	243,247	(691,661)	1,580	(446,834)	-	
INCOME (LOSS) BEFORE CAPITAL						
CONTRIBUTIONS AND TRANSFERS	(3,721,208)	(1,372,426)	(78,593)	(5,172,227)	104,242	
Capital Grants & Contributions	-	123,200	-	123,200	-	
Transfers In	-	610,000	-	610,000	477,223	
Transfers Out	(91,416)		(3,773)	(95,189)	(1,886)	
CHANGE IN NET POSITION	(3,812,624)	(639,226)	(82,366)	(4,534,216)	579,579	
NET POSITION - BEGINNING						
OF YEAR	12,503,109	25,266,728	5,064,654	42,834,491	(264,351)	
NET POSITION - END OF YEAR	\$ 8,690,485	\$ 24,627,502	\$ 4,982,288	\$ 38,300,275	\$ 315,228	

Putnam County, Florida Statement of Cash Flows – Proprietary Funds For the Year Ended September 30, 2017

					Governmental
	Waste Waste Management Fund	ness-type Activitie East Putnam Water Fund	es - Enterprise Fi Non-Major Proprietary Fund	unds Total Enterprise Funds	<u>Activities</u> Internal Service Funds
CASH FLOWS FROM OPERATING	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
ACTIVITIES					
Receipts From Customers	\$11,905,481	\$ 1,645,988	\$ 180,986	\$13,732,455	\$ 8,801,638
Payments to Suppliers	(7,010,344)	(252,036)	(123,384)	(7,385,764)	(8,502,612)
Payments to Employees	(838,913)	(209,240)		(1,048,153)	(424,989)
NET CASH PROVIDED (USED) BY					
OPERATING ACTIVITIES	4,056,224	1,184,712	57,602	5,298,538	(125,963)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES					
Transfers In	-	60,000	-	60,000	477,223
Transfers Out	(91,416)	-	(3,773)	(95,189)	(1,886)
Grants	108,682			108,682	
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	17,266	60,000	(2 772)	73,493	475,337
NONCAFITAL FINANCING ACTIVITIES	17,200	60,000	(3,773)	73,493	475,557
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES					
Principal Paid on Debt	(717,385)	(634,463)	-	(1,351,848)	-
Interest Paid on Debt	(23,812)	(712,046)	-	(735,858)	-
Proceeds From Sale of Surplus Property	56,901	-	-	56,901	-
Customer Contributions Debt Proceeds	-	7,000 116,266	-	7,000 116,266	-
Grants	-	252,110	-	252,110	-
Transfers In-Capital & Debt Service	-	550,000	-	550,000	-
Acquisitions of Capital Assets	(253,234)	(221,132)	-	(474,366)	(7,565)
NET CASH PROVIDED (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	(937,530)	(642,265)		(1,579,795)	(7,565)
	(007,000)	(012,200)		(1,010,100)	(1,000)
CASH FLOWS FROM INVESTING ACTIVITIES					
Purchase of Investments	(33,166)	-	-	(33,166)	-
Interest on Investments	94,720	14,279	1,580	110,579	
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	61,554	14,279	1,580	77,413	
NET INCREASE (DECREASE) IN CASH AND EQUIVALENTS	3,197,514	616,726	55,409	3,869,649	341,809
CASH AND EQUIVALENTS - BEGINNING OF YEAR	11,468,089	1,092,873	928,514	13,489,476	1,172,159
CASH AND EQUIVALENTS - END OF YEAR	\$14,665,603	\$ 1,709,599	\$ 983,923	\$17,359,125	\$ 1,513,968

(continued)

Putnam County, Florida Statement of Cash Flows – Proprietary Funds For the Year Ended September 30, 2017

	Business-type Activities - Enterprise Funds				Governmental Activities	
	Waste East Non-Major Total				Internal	
	Management	Putnam	Proprietary	Enterprise	Service	
	Fund	Water Fund	Fund	<u>Funds</u>	Funds	
RECONCILIATION OF OPERATING						
INCOME (LOSS) TO NET CASH						
PROVIDED (USED) BY OPERATING						
ACTIVITIES						
OPERATING INCOME (LOSS)	\$ (3,964,455)	\$ (680,765)	\$ (80,173)	\$ (4,725,393)	\$ 104,242	
Adjustments to reconcile operating						
income (loss) to net cash provided						
(used) by operating activities:						
Depreciation	3,945,045	1,212,444	96,421	5,253,910	14,610	
Change In:						
Receivables	127,916	(43,354)	51,629	136,191	-	
Due from Other Funds	-	-	-	-	188,188	
Due From Other Governments	37,835	617,583	(13,727)	641,691	(13,185)	
Inventory	-	-	-	-	5,877	
Deferred Outflows	45,451	10,298	-	55,749	20,190	
Accounts Payable and Accrued	F 41 010	00,000	0.445	501 401	(177.044)	
Liabilities	541,813	36,203	3,415	581,431	(177,944)	
Retainage Payable Due to Other Funds	47,243	-	-	47,243	-	
Customer Deposits	1,150	- 26,454	100	27,704	(175,000)	
Estimated Liability for	1,150	20,404	100	27,704	-	
Self Insured Losses	_	-	-	_	(106,315)	
Due to Other Governments	_	_	(63)	(63)	(100,010)	
Net Pension Liability	74,798	12,645	(00)	87,443	29,183	
Deferred Inflows	(54,887)	(11,316)	-	(66,203)	(23,329)	
Accrued Landfill and Post-	(0,00)	(11,010)		(00,200)	(=0,0=0)	
Closure Costs	3,245,756	-	-	3,245,756	-	
Compensated Absences	(2,000)	1,000	-	(1,000)	4,000	
Other Noncurrent Liabilities	10,559	3,520	-	14,079	3,520	
		· · · · · · · · · · · · · · · · · · ·				
NET CASH PROVIDED (USED)						
BY OPERATING ACTIVITIES	\$ 4,056,224	\$ 1,184,712	\$ 57,602	\$ 5,298,538	\$ (125,963)	

(concluded)

Putnam County, Florida Statement of Fiduciary Net Position September 30, 2017

ASSETS	Agency <u>Funds</u>	
Cash and Equivalents Receivables	\$	3,947,124 168,575
TOTAL ASSETS	\$	4,115,699
LIABILITIES Assets Held for Others	\$	4,115,699

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The financial statements of Putnam County, Florida have been prepared in conformity with accounting principles generally accepted in the United States (GAAP) as applied to government units in accordance with the Governmental Accounting Standards Board (GASB). The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following notes to the financial statements are an integral part of the County's Basic Financial Statements.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Putnam County, Florida (the County), conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

A. <u>Reporting Entity</u>

The County is a non-charter, general purpose local government established under the legal authority of the Constitution of the State of Florida. It is composed of an elected Board of County Commissioners and elected Constitutional Officers, who are governed by State statutes and regulations. The Commissioners appoint a county administrator whose duties include the administration of directives and policies of the Commissioners and who has responsibility for the operation of all business centers and the provision of services under the purview of the Commissioners.

The Board of County Commissioners and the offices of the Clerk of the Circuit Court, Sheriff, Tax Collector, Property Appraiser, and Supervisor of Elections are operated as separate County agencies in accordance with applicable provisions of Florida Statutes. The office of the Tax Collector operates on a fee system, whereby the officer retains fees, commissions, and other revenues to pay all operating expenditures, including statutory compensation. Any excess income is remitted to the Board of County Commissioners and other County taxing authorities at the end of the fiscal year. The offices of the Sheriff, Property Appraiser, and Supervisor of Elections operate on a budget system, whereby County-appropriated funds are received from the Board of County Commissioners at the end of the fiscal year. The Clerk's duties as Clerk to the Board of County Commissioners at the end of the fiscal year. The Clerk's duties as Clerk to the Board and Chief Financial Officer for the County are budgeted functions, funded by the Board. The Clerk's duties as Clerk of the Circuit and County Courts are funded by appropriations from the Florida Clerks of Court Operations Corporation.

The accompanying financial statements present the County as a primary government, and its component units, entities for which the County is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the County's operations and, accordingly, data from these units are combined with data of the County. The discretely presented component unit, on the other hand, is reported in a separate column in the government-wide financial statements to emphasize it is legally separate from the County. Each blended and discretely presented component unit has a September 30 year end.

Blended Component Units – The Putnam County Port Authority, a dependent special district created by Chapter 67-1961, Laws of Florida, to carry out the operations of the County's barge port, is a blended component unit of the primary government. The Putnam County Solid Waste District, a dependent special district, is also a blended component unit of the primary government and was created by Ordinance 87-9 of the County to provide waste disposal services.

NOTE 1 – <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u>

The Putnam County Board of County Commissioners serves as the governing board of the Port Authority and makes up the majority of the Board of the Solid Waste District. County management maintains operational responsibility for both entities. Additionally, the County is legally obligated to provide resources in case the component units experience deficiencies in debt service payments and resources are not available from any other remedies. These component units are presented as Enterprise Funds. Separate financial statements are not prepared.

Discretely Presented Component Unit – The Putnam County Development Authority is an independent special district created by Chapter 61-2727 as amended by Chapter 69-1523, Laws of Florida, for the purpose of promoting economic growth and development in all areas of the County. The governing Board of the Authority has nine members, of which three are appointed by the County's Board of County Commissioners. The Authority cannot issue bonded debt without the substantive approval of the Board of County Commissioners and, accordingly, the Authority is considered to be fiscally dependent on the Board of County Commissioners. The Authority cannot issue subtantive is included as an Enterprise Fund because if excluded the County's financial statements would be misleading. The Authority does not issue separate financial statements.

Related Organization – The Putnam County Fair Association is a not-for-profit organization created under Chapter 616, Florida Statutes. The Association is considered a related organization because a majority of its Board of Directors is appointed by the Putnam County Board of County Commissioners. The County is not financially accountable for the Association and, accordingly, the Association is not included in the accompanying financial statements.

Joint Ventures – The County did not participate in any joint ventures during fiscal year 2016-2017.

B. Future Accounting Changes

The Governmental Accounting Standards Board has issued statements that will become effective in 2018. The statements address:

- Other postemployment benefits (OPEB) accounting and financial reporting by employers
- Debt extinguishment
- Split-interest agreements; and
- Various practice issues (Omnibus).

The County is currently evaluating the effects that these statements will have on its financial statements for the year ended September 30, 2018.

C. <u>Government-wide and Fund Financial Statements</u>

The government-wide financial statements (the Statement of Net Position and the Statement of Activities) concentrate on the County as a whole, except for its fiduciary activities, and do not emphasize fund types but rather a governmental or a business-type classification, which are presented in separate columns. The governmental activities and business-type activities comprise the primary government and are reported separately from the component unit for which the County is accountable. General governmental and intergovernmental revenues support the governmental activities, whereas the business-type activities are primarily supported by user fees and charges for services.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The statement of activities reflects the direct expenses of a given function or segment, which are offset by program revenues. Program revenues are defined as charges for services, operating grants and contributions, and capital grants and contributions directly associated with a given function. Taxes and other items not properly included among program revenues are reported as general revenues.

The County's major funds are presented in separate columns on the governmental fund financial statements and the proprietary fund financial statements. The definition of a major fund is one that meets certain criteria set forth in GASB 34. The funds that do not meet the criteria of a major fund are considered non-major funds and are combined into a single column on the fund financial statements. Non-major governmental funds are comprised of special revenue, debt service and capital projects funds.

The effect of interfund activity has been removed from the government-wide financial statements. However, the interfund services between functions are not eliminated. The internal service activity has been eliminated except for the outside activity and is combined with the governmental activity on the government-wide financial statements. Internal service activity is reported in full on the proprietary fund financial statements. The internal service funds are combined and thus reported in a single summary column on the proprietary fund financial statements.

D. <u>Measurement Focus, Basis of Accounting, and Financial Statement Presentation</u>

The accounts of the County are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance or net position, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The accounting and financial reporting treatment is determined by the applicable measurement focus and the basis of accounting. The *basis of accounting* refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. The basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. *Measurement focus* indicates the type of resources being measured such as current financial resources (current assets less current liabilities) or economic resources (all assets and liabilities).

The government-wide financial statements, the proprietary fund financial statements and the fiduciary fund financial statements are prepared on a full accrual basis using the economic resources measurement focus. Revenues are recorded in the period in which they are earned and measurable and expenses are recorded in the period in which the related liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all of the eligibility requirements imposed by the provider have been met.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Proprietary funds record both operating and non-operating revenues and expenses. The principal operating revenues are those that are obtained from the operations of the proprietary fund and include user fees, special assessments, and rental fees. Non-operating revenues are not related to the operations of the proprietary fund and include taxes, interest earnings and grants. Operating expenses represent the cost of operations, which includes depreciation. Non-operating expenses are not related to operations, such as interest expense.

Governmental fund financial statements are prepared on the modified accrual basis using the current financial resources measurement focus. Under the modified accrual basis, revenues are recognized when they become measurable and available as net current assets. For this purpose, the County considers all revenues available if they are collected within sixty days after year-end. Primary revenues, such as property taxes, special assessments, intergovernmental revenues, charges for services, sales and franchise taxes, rents and interest are treated as susceptible to accrual under the modified accrual basis and have been recognized as revenues. Expenditures reported in governmental fund financial statements are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule includes principal and interest on general long-term debt, which is recognized when due.

The County reports the following major funds in the governmental fund financial statements:

<u>General Fund</u> – The General Fund is the general operating fund of the County. It is used to account for and report all financial resources not accounted for and reported in another fund. The General Fund is subdivided into the following categories: Board of County Commissioners (BOCC), Sheriff, Tax Collector, Property Appraiser, Supervisor of Elections, and Clerk of the Circuit Court.

<u>Better Place Plan Fund</u> – The Better Place Fund is used to account for revenues received from a one-cent discretionary surtax imposed to finance certain capital projects.

<u>County Transportation Trust Fund</u> – The Transportation Fund is used to account for the operations of the road and bridge department. Financing is provided principally by the County's share of state gasoline taxes.

The County reports the following major funds in the proprietary fund financial statements:

<u>Waste Management Fund</u> – The County's Waste Management Fund is used to account for the fees charged for providing solid waste collection and disposal services to the general public on a user fee basis, and to account for special assessments levied to County residents for mandatory solid waste collection.

<u>East Putnam Water Fund</u> – The East Putnam Water Fund is used to account for the collection and use of fees established to provide a water and wastewater system to residents in that region of the County.

NOTE 1 – <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u>

The County reports the following other fund types:

<u>Internal Service Funds</u> – The Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis (i.e., risk management, liability insurance, and fleet maintenance).

<u>Agency Funds</u> – The Agency Funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, or other governments. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Clerk of the Circuit Court maintains agency funds to account for assets held for others under court order; the Sheriff's agency fund accounts for assets held for use by inmates while incarcerated, and on behalf of other agencies and individuals; the Tax Collector maintains an agency fund to account for taxes received but not distributed and for funds not yet distributed to the state from the sale of vehicle and other licenses and permits.

E. Assets, Liabilities and Net Position or Equity

Cash and Investments

For accounting and investment purposes, the County maintains a cash and investment pool that is available for use by all funds except those whose cash and investments must be segregated due to legal or other restrictions. Investments within this pool are treated as a demand deposit account by the various funds of the County that participate. Interest earned on investments in the pool is allocated to the various funds based upon each fund's equity balance in the pool during the allocation period.

All funds that are not invested are deposited in institutions that are certified as "Qualified Public Depositories," as required under the Florida Security for Public Deposits Act. This law requires every qualified public depository to deposit, with the State Treasurer, eligible collateral equal to or in excess of an amount to be determined by the State Treasurer. The law requires the State Treasurer to ensure that funds are entirely collateralized throughout the fiscal year. Therefore, the County's total deposits and the deposits of the Putnam County Development Authority, a component unit, are insured or collateralized by the Federal Depository Insurance Corporation and the Bureau of Collateral Securities, Division of Treasury, State Department of Insurance.

Investments are stated at fair value, except for some investments in the State Board of Administration Local Government Surplus Trust Fund Investment Pool. The State Investment Pool is administered by the Florida State Board of Administration (SBA), who provides regulatory oversight. The SBA is not a registrant with the Securities and Exchange Commission (SEC). Investments in the SBA are classified as Cash and Equivalents in the accompanying financial statements

NOTE 1 – <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u>

Statement of Cash Flows

For purposes of the statement of cash flows, the County considers cash and cash equivalents to be cash on hand, demand deposits, and highly liquid investments with original maturities of three months or less when purchased.

Accounts Receivable

The accounts receivable of the County are recorded in the government-wide, governmental, and proprietary fund financial statements and are net of an allowance for doubtful accounts, which is generally equivalent to the receivables that are over 90 days.

Due To/From Other Funds

Activity between funds during the year is recorded by moving cash; however, after September 30th cash can no longer move between funds; therefore a "due from" and "due to" are used to record any activity representing current interfund loans. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide statement of net position as "internal balances".

Restricted Assets

Certain resources of the County are classified as restricted assets on the statement of net position because the restriction is either imposed by law through constitutional provisions or enabling legislation or imposed externally by creditors, grantors, contributors, or laws or regulations of other governments. When both restricted and unrestricted resources are available for use, it is the County's policy to use restricted resources first, then unrestricted resources as they are needed.

Inventories

Inventories, consisting primarily of materials and supplies, are stated at cost, which approximates fair market value. The "first-in/first-out" (FIFO) method is used to determine cost. No inventories were reported in any governmental funds at September 30, 2017.

All inventories are recorded as expenditures, or expense, as they are used (consumption method). An offsetting non-spendable fund balance is reported in the governmental fund financial statements to indicate that the asset is not available for appropriation or expenditure.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Long-Term Receivables

Noncurrent portions of long-term receivables due to governmental funds are reported on their balance sheets, in spite of their spending measurement focus. However, special reporting treatments are used to indicate that they are not considered "available spendable resources," since they do not represent net current position. Recognition of governmental fund type revenues represented by noncurrent receivables is not made until they become current receivables.

Capital Assets

Capital assets include property, plant, equipment, infrastructure, and intangible assets such as computer software. Infrastructure assets are defined as public domain assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the governmental unit. Capital assets are reported in the government-wide financial statements in the applicable governmental or business-type activities column, as well as the proprietary fund financial statements. The established threshold for capitalizing property, plant and equipment is generally \$3,000. The threshold for capitalizing infrastructure ranges from \$5,000 to \$25,000. The Office of the Sheriff, however, has established a capitalization threshold of \$5,000 for all classes of capital assets. The threshold for the capitalization of all intangible assets is \$50,000.

The reported values of general infrastructure exclude normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or extend its useful life beyond the original estimate.

The County holds legal title to the capital assets of the Board of County Commissioners, Property Appraiser, Tax Collector, Clerk of the Circuit Court, and Supervisor of Elections and is accountable for them under Florida Law. The Sheriff, under Florida Law, is accountable for maintaining capital asset records for equipment used in the operations of the Office.

Capital assets are recorded at cost, or estimated historical cost. Contributed assets are recorded at estimated acquisition value at the time received.

Amortization of intangible assets is included with depreciation expense.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Depreciation or amortization, as appropriate, is calculated using the straight-line method over the following estimated useful lives:

Intangible Assets	7 – 40 Years
Buildings	30 – 50 Years
Improvements	10 – 50 Years
Equipment	5 – 15 Years
Water Distribution System	40 Years

Infrastructure assets are depreciated using a group depreciation method over a period of 10-100 years.

The landfill is depreciated proportionately based on capacity used.

Capitalization of Interest

Interest costs related to construction are capitalized for proprietary activities. For assets constructed with governmental fund resources, interest is not capitalized. The County had no capitalized interest during 2017.

Unearned Revenues

Unearned revenue represents revenues collected in advance of services performed. This revenue will be recognized when the services are rendered.

Compensated Absences

The various County agencies maintain policies that permit employees to accumulate earned but unused vacation and sick pay benefits that will be paid to employees upon separation of service if certain criteria are met. These benefits, plus their related tax and retirement costs, are classified as compensated absences. The policies of the various County agencies vary as to the amount and the vesting of employee vacation and sick time. Generally, the policies allow limited vesting of unused employee vacation leave time and in some instances sick time. The amount of vacation time is determined by the period of employment. In prior years, the following governmental funds have been used to eliminate the liability for compensated absences: the General Fund, the County Transportation Trust Fund, the Fire Tax Unit Fund, the E911 System Fund, and the Court Fund.

Compensated absences liabilities are accrued when incurred in the government-wide and proprietary fund financial statements. No expenditure is reported in the governmental fund statements for these amounts until payment is due. The compensated absences liability is based on current rates of pay.

NOTE 1 – <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u>

F. Management Estimates and Assumptions

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could vary from estimates used.

G. Deferred Inflows and Outflows

Deferred outflows of resources are defined as a consumption of resources by the government that is applicable to a future reporting period. Deferred inflows of resources are defined as an acquisition of resources by the government that is applicable to a future reporting period. Deferred outflows of resources have a positive effect on net position, similar to assets, and deferred inflows of resources have a negative effect on net position, similar to liabilities. Notwithstanding those similarities, deferred outflows of resources are not assets and deferred inflows of resources are not liabilities, and accordingly, are not included in those sections of the statement of financial position.

H. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Florida Retirement System Pension Plan and Health Insurance Subsidy Program and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by the Plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

I. Fund Balance

The County follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and* <u>Governmental Fund Type Definitions</u> to classify fund balances for its governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the County is bound to honor constraints on the specific purposes for which the amounts in the fund can be spent.

Fund balance classifications are described below:

Nonspendable Fund Balance – Non-spendable fund balances are amounts that cannot be spent because they are either: (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

NOTE 1 – <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u>

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the County's highest level of decision-making authority, which is by Ordinance approved by the County Commission. Committed amounts cannot be used for any other purpose unless the Commission removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the County's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) formal action of the County Commission, other than by Ordinance, or (b) an official to which the Commission has delegated the authority, by formal action, to assign amounts used for specific purposes. The Commission has delegated this authority to the County Administrator.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The County's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

NOTE 2 – STATE OF FLORIDA PENSION PLANS

Defined Benefit Plans

The County participates in two defined benefit pension plans that are administered by the State of Florida, Department of Management Services, Division of Retirement. The plans provide retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The State of Florida issues a publicly available financial report that includes financial statements and required supplementary information for the plans. That report is available from the Florida Department of Financial services website at (www.dms.myflorida.com).

The Florida Retirement System (FRS) Pension Plan is a cost-sharing, multiple-employer defined benefit pension plan with a Deferred Retirement Option Program (DROP) available for eligible employees. The FRS was established and is administered in accordance with Chapter 121, Florida Statutes. Retirees receive a lifetime pension benefit with joint and survivor payment options. FRS membership is compulsory for employees filling regularly established positions in a state agency, county agency, state university, state college, or district school board, unless restricted from FRS membership under Sections 121.053 and 121.122, Florida Statutes, or allowed to participate in a defined contribution plan in lieu of FRS membership. Participation by cities, municipalities, special districts, charter schools and metropolitan planning organizations is optional.

NOTE 2 – STATE OF FLORIDA PENSION PLANS

The Retiree Health Insurance Subsidy (HIS) Program is a cost-sharing, multiple-employer defined benefit pension plan established and administered in accordance with Section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees of the state-administered retirement systems in paying their health insurance costs. To be eligible to receive a HIS benefit, a retiree under one of the state administered retirement systems must provide proof of eligible health insurance coverage, which can include Medicare.

Benefits Provided

Benefits under the FRS Pension Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement plan and/or class to which the member belonged when the service credit was earned.

Eligible retirees and beneficiaries receive a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30 and the maximum payment is \$150 per month, pursuant to Section 112.363, Florida Statutes.

Contributions

The contribution requirements of plan members and the County are established and may be amended by the Florida Legislature. Employees are required to contribute 3.00% of their salary to the FRS Pension Plan. The County's contribution rates as of September 30, 2017, were as follows:

	FRS	HIS
Regular Class	6.26%	1.66%
Special Risk Class	21.61%	1.66%
Senior Management	21.05%	1.66%
Elected Officials	43.84%	1.66%
DROP from FRS	11.60%	1.66%

The County's contributions for the year ended September 30, 2017, were \$3,357,991 to the FRS and \$429,079 to the HIS.

NOTE 2 – STATE OF FLORIDA PENSION PLANS

Pension Liabilities and Pension Expense

At September 30, 2017, the County reported a liability for its proportionate shares of the net pension liability of the FRS Pension Plan and the HIS Program. The net pension liabilities were measured as of June 30, 2017. The County's proportions of the net pension liabilities were based on the County's share of contributions to the pension plans relative to the contributions of all participating entities, actuarially determined.

	FRS		 HIS
Net pension liability at September 30, 2017	\$	37,254,999	\$ 8,543,115
Proportion at:			
Current Measurement Date		0.1259494%	0.0798985%
Prior Measurement Date		0.1302864%	0.0826718%
Pension expense (benefit), year ended			
September 30, 2017	\$	6,109,781	\$ 591,667

Deferred Outflows/Inflows of Resources Related to Pensions

At September 30, 2017, the County reported deferred outflows of resources and deferred inflows of resources related pension from the following sources:

	FF	RS	F	IIS
	Deferred	Deferred	Deferred	Deferred
	Outflows	Inflows	Outflows	Inflows
	of Resources	of Resources	of Resources	of Resources
Differences between expected and actual experience	\$ 3,419,112	\$ (206,374)	\$-	\$ (17,788)
Changes of assumptions	12,520,310	-	1,200,868	(738,732)
Net difference between projected and actual				
earnings on pension plan investments	-	(923,272)	4,738	-
Changes in proportion and differences between				
employer contributions and proportionate share				
of contributions	1,443,694	(1,842,608)	189,562	(517,613)
Employer contributions subsequent to the				
measurement date	955,764	-	115,428	-
Total	\$ 18,338,880	\$ (2,972,254)	\$1,510,596	\$ (1,274,133)

Putnam County, Florida

Notes to Financial Statements September 30, 2017

NOTE 2 – STATE OF FLORIDA PENSION PLANS

Deferred outflows of resources related to employer contributions paid subsequent to the measurement date and prior to the employer's fiscal year end will be recognized as a reduction of the net pension liability in the reporting period ending September 30, 2017. Other pension-related amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

FRS		HIS
1,837,781	\$	81,865
5,042,648		80,969
3,512,845		80,538
710,955		37,700
2,418,913		(1,302)
887,720		(158,735)
14,410,862	\$	121,035
	1,837,781 5,042,648 3,512,845 710,955 2,418,913 887,720	1,837,781 \$ 5,042,648 3,512,845 710,955 2,418,913 887,720

Actuarial Assumptions

The total pension liability for each of the defined benefit plans was measured as of June 30, 2017. The total pension liability for the FRS Pension Plan was determined by an actuarial valuation dated July 1, 2017. For the HIS Program, the total pension liability was determined by an actuarial valuation dated July 1, 2016, rolled-forward using standard actuarial procedures. The individual entry age normal actuarial cost method was used for each plan, along with the following significant actuarial assumptions:

	FRS	HIS
Inflation	2.60%	2.60%
Salary Increases	3.25%	3.25%
Investment rate of return	7.10%	N/A
Discount Rate	7.10%	3.58%

Mortality assumptions for both plans were based on the Generational RP-2000 with Projection Scale BB.

For both plans, the actuarial assumptions used were based on the results of an actuarial experience study for the period July 1, 2008, through June 30, 2013.

The following changes in key actuarial assumptions occurred in 2017:

FRS: The discount rate and the long-term expected rate of return used to determine the total pension liability decreased from 7.60% to 7.10%.

HIS: The discount rate and the municipal bond index rate used to determine the total pension liability increased from 2.85% to 3.58%.

NOTE 2 – STATE OF FLORIDA PENSION PLANS

The long-term expected investment rate of return was not based on historical returns, but instead was based on a forward-looking capital market economic model. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. For the FRS Pension Plan, the table below summarizes the consulting actuary's assumptions based on long-term target asset allocation.

		Annual	Compound Annual
	Target	Arithmetic	(Geometric)
Asset Class	Allocation	Return	Return
Cash	1.00%	3.00%	3.00%
Fixed Income	18.00%	4.50%	4.40%
Globabl Equity	53.00%	7.80%	6.60%
Real estate (property)	10.00%	6.60%	5.90%
Private equity	6.00%	11.50%	7.80%
Strategic Investments	<u>12.00%</u>	6.10%	5.60%
	100.00%		

Discount Rate

The discount rate used to measure the total pension liability for the FRS Pension Plan was 7.10%. FRS' fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Because the HIS Program is essentially funded on a pay-as-you-go basis, a municipal bond rate of 3.58% was used to determine the total pension liability for the program. The Bond Buyer General Obligation Bond 20-Bond Municipal Bond Index was used as the applicable municipal bond index.

NOTE 2 – STATE OF FLORIDA PENSION PLANS

Sensitivity Analysis

The following tables demonstrate the sensitivity of the net pension liability to changes in the discount rate. The sensitivity analysis shows the impact to the County's proportionate share of the net pension liability if the discount rate was 1.00% higher or 1.00% lower than the current discount rate.

	FRS			HIS		
	Current			Current		
	1% Decrease	Discount Rate	1% Increase	1% Decrease	Discount Rate	1% Increase
	(6.10%)	(7.10%)	(8.10%)	(2.58%)	(3.58%)	(4.58%)
Employer's proportionate share of the net						
pension liability	\$ 67,429,298	\$37,254,999	\$12,203,418	\$ 9,748,825	\$ 8,543,115	\$ 7,538,824

Pension Plans' Fiduciary Net Position

Detailed information about the pension plans' fiduciary net position is available in the State's separately issued financial reports.

Defined Contribution Plan

Pursuant to Chapter 121, Florida Statutes, the Florida Legislature created the Florida Retirement Investment Plan ("FRS Investment Plan"), a defined contribution pension plan qualified under Section 401(a) of the Internal Revenue Code. The FRS Investment Plan is an alternative available to members of the Florida Retirement System in lieu of the defined benefit plan. There is a uniform contribution rate covering both the defined benefit and defined contribution plans, depending on membership class. Required employer contributions made to the plan during the year ended September 30, 2017, totaled \$371,442.

NOTE 3 - DEFERRED COMPENSATION PLAN

The County offers its employees a deferred compensation plan (the "Plan") created in accordance with Section 457 of the Internal Revenue Code. This Plan (refer to Section 112.215, Florida Statutes), is available to all regular payroll County employees, permits them to defer a portion of their salaries until future years. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency.

All amounts of compensation deferred under the Plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property or rights are (notwithstanding the mandates of 26 U.S.C. s. 457 (b) (6), all of the assets specified in subparagraph 1) held in trust for the exclusive benefit of participants and their beneficiaries as mandated by 26 U.S.C. s. 457 (g) (1).

NOTE 4 – <u>PROPERTY TAXES</u>

Property taxes become due and payable on November 1st of each year and are delinquent on April 1 of the following year. Discounts on property taxes are allowed for payments made prior to the April 1 delinquent date. Tax certificates for the full amount of any unpaid taxes must be sold no later than June 1st of each year.

Procedures for collecting delinquent taxes, including applicable tax certificate sales and tax deed sales, are provided by Florida Statutes. The enforceable lien date is approximately two years after taxes become delinquent and occurs only upon request of a holder of a delinquent tax certificate. There were no significant delinquent property taxes receivable at September 30, 2017.

Tax revenues are recognized when levied, to the extent that they result in current receivables in governmental funds. By year-end, substantially all property taxes have been collected. Accordingly, there is no ad-valorem property taxes receivable reported in the accompanying financial statements.

NOTE 4 – <u>PROPERTY TAXES</u>

Details of the County's tax calendar are presented below:

Lien Date	January 1
Levy Date	October 1
Installment Payments:	
1st Installment	No later than June 30
2nd Installment	No later than September 30
3rd Installment	No later than December 31
4th Installment	No later than March 31
Regular Payments:	
Discount Periods	November - February
No Discount Period	March
Delinquent Date	April 1

NOTE 5 – DEPOSITS AND INVESTMENTS

As of September 30, 2017, the County had the following investments and maturities:

	Investment Maturities (in years)					
	Fair	Less				S & P
Investment	Value	Than 1	1 - 2	2 - 3	3 - 5	Rating
State Investment Pool - Florida Prime, amortized cost	\$13,212,760	\$13,212,760	\$ -	\$-	\$-	AAAm
Florida Local Government Investment Trust	4,872,347	987,625	2,498,052	1,311,636	75,034	AAAf
Money Market Funds	5,094,306	5,094,306				NA
TOTAL INVESTMENTS	\$23,179,413	\$19,294,691	\$2,498,052	\$1,311,636	\$ 75,034	

Total Investments include \$18,307,066 classified as Cash and Equivalents in the accompanying financial statements. Investments exclude \$113,482 in a non-negotiable interest bearing time deposit of the Putnam County Development Authority, a component unit.

The County categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The fair value is the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. The County uses a market approach in measuring fair value that uses prices and other relevant information generated by market transactions involving identical or similar assets, liabilities, or groups of assets and liabilities.

NOTE 5 – DEPOSITS AND INVESTMENTS

Assets or liabilities are classified into one of three levels. Level 1 is the most reliable and is based on quoted price for identical assets or liabilities, in an active market. Level 2 uses significant other observable inputs when obtaining quoted prices for identical or similar assets, or liabilities, in markets that are not active. Level 3 is the least reliable, and uses significant unobservable inputs that uses the best information available under the circumstances, which includes the County's own data in measuring unobservable inputs.

Derivative instruments classified in Level 2 of the fair value hierarchy are valued using a market approach that considers benchmark interest rates as identified in Note 9. The County has the following recurring fair value measurements that are required to be categorized at September 30, 2017:

	Fair Value Mea			nts Using
	Balance September 30,		Significant Other Observable Inputs	Significant Unobservable Inputs
		(Level 1)	(Level 2)	(Level 3)
Derivative Instruments: Interest Rate Swaps	\$ (20,469)	-	\$ (20,469)	-

Interest Rate Risk

Investment interest rate risk is the risk that changes in interest rates of debt investments will adversely affect the fair value of an investment. In accordance with its investment policy, the County manages its exposure to declines in fair values by limiting the maturity of investments to less than five years. Additionally, the investment policy requires the portfolio to be diversified by type of investment, issuer, and dates of maturity in order to protect against fluctuations in the market economy. The weighted average days to maturity (WAM) of the Florida PRIME fund were 51 days. The WAM for the Florida Local Government Investment Trust was 1.66 years.

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The various agencies of the County and its component unit invest excess public funds pursuant to the guidelines established in Section 218.415, Florida Statutes, and County Investment Resolution 2003-112 (investment policy), which authorizes investments of excess public funds in the following instruments: The Local Government Surplus Trust Funds Investment Pool (State Investment Pool); Securities and Exchange Commission registered money market funds with the highest credit quality rating; savings accounts; interest bearing time deposits in qualified public depositories; direct obligations of the U.S. Treasury; Federal agencies and instrumentalities; certain securities (limited to obligations of the U.S. Government or any agency or instrumentalities thereof); certificates of deposit and other evidence of deposit at financial institutions, bankers' acceptances, and commercial paper rated in the highest tier by a nationally recognized rating agency; and other investments authorized by law or by ordinance for the County.

NOTE 5 – DEPOSITS AND INVESTMENTS

<u>State Investment Pool</u>: The State Investment Pool is administered by the Florida State Board of Administration (SBA), which provides regulatory oversight. The Florida PRIME is an external investment pool that has adopted operating procedures consistent with GASB's requirements to measure its investments at amortized cost. Therefore, the fair value of the position in the pool is equal to the value of the pool shares. The Florida PRIME is rated by Standard and Poor's and has a rating at September 30, 2017 of AAAm.

<u>Florida Local Government Investment Trust</u>: The County participates in the Florida Local Government Investment Trust (FLGIT), an external investment pool. Regulatory oversight for the pool consists of the Board of Trustees comprised of County Clerks and County Commissioners; an Investment Board comprised of finance officers throughout the State; an Independent Investment Advisor; a Custodian Bank; and an Administrator (Florida Association of Court Clerks). Additionally, the pool's investments are periodically rated by Standard & Poor's. At September 30, 2017, the Credit Quality and Bond Fund Volatility Ratings were AAAf and S1, respectively.

The County may have indirect exposure to derivatives through its participation in the FLGIT. Information about the nature and extent of the County's indirect exposure to risks from derivatives and similar debt and investment items is not available. Management is aware of this aspect of the investments held in the FLGIT and has adhered to the County's investment policy requirements to monitor such investment activity on a consistent periodic basis.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the County will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. All County deposits are in qualified public depositories pursuant to Chapter 280, Florida Statues. All deposits made in qualified public depositories are fully collateralized and backed by the Public Deposit Security Trust Fund.

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty, the County will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The County's investment policy and Florida Statutes require that securities purchased by and all collateral obtained by the County be properly designated as an asset of the County and held in safekeeping by a third party.

Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of an investment in a single issuer. Unless market conditions otherwise require, the investment policy requires that no more than fifteen (15%) of the County's investment portfolio may be in any one class of security other than those issued or guaranteed by the U.S. Government or its agencies.

NOTE 6 - ACCOUNTS RECEIVABLE

Accounts receivable of the General Fund consist primarily of ambulance service accounts which are reported net of an allowance for doubtful accounts of \$2,924,480 at September 30, 2017. The allowance represents approximately 63.8% of the gross ambulance service accounts receivable at September 30, 2017. The balance of the receivable consists of miscellaneous service fees.

Accounts receivable of the non-major Governmental Funds consist primarily of \$13,055 in utility customer receivables, court related receivables of \$30,391 and \$461 other miscellaneous receivables. Allowances for doubtful accounts are not considered necessary, except for an allowance of \$25,537 for court receivables. All net receivables are expected to be collected within the next year.

Accounts receivable of the Enterprise Funds consist of Landfill and Water Utility customer and rent receivables of \$1,034,464 and other miscellaneous receivables resulting from normal business activities. An allowance for doubtful accounts in the amount of \$700,000 has been established. All net receivables are expected to be collected within the next year.

NOTE 7 - INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

The following is a schedule of interfund receivables and payables as of September 30, 2017:

Due To / Due From Other Funds:

Receivable Fund	Payable Fund		Amount
General Fund	Nonmajor Governmental Funds	\$	73,000
Non-Major Governmental Fund	General Fund		34,311
TOTAL PRIMARY GOVERNMENT		\$	107,311

NOTE 7 - INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

Interfund transfers for the year ended September 30, 2017, consisted of the following:

					Tra	ansfer In:			
Transfer Out:	(General <u>Fund</u>	Tra	County ansportation <u>Fund</u>		lonmajor vernmental	East Putnam <u>Water</u>	Internal <u>Service</u>	Total Transfers <u>In</u>
General Fund	\$	-		1,743,464	\$	294,391	\$ 60,000	\$ 328,990	\$ 2,426,845
Better Place Plan Fund		127,775		-		872,520	550,000	-	1,550,295
Transportation Fund		-		-		-		30,183	30,183
Nonmajor Governmental		139,414		-		50,000	-	74,704	264,118
Waste Management		53,729		-		-	-	37,687	91,416
Nonmajor Proprietary		-		-		-	-	3,773	3,773
Internal Service		-		-		-	-	1,886	1,886
Total Transfers Out	\$	320,918	\$	1,743,464	\$	1,216,911	\$ 610,000	\$ 477,223	\$ 4,368,516

Some balances resulted from the time lag between the dates that (a) interfund goods and services are provided or reimbursable expenditures occur, (b) transactions are recorded in the accounting system, and (c) payments are made between funds.

Other balances are transfers that include transfers to provide match for grant requirements; transfer moneys to other funds based on budgetary requirements; and to move moneys from a fund that by statute or budgetary authority must collect revenues to funds that are required by statute or budgetary authority to expend them.

NOTE 8 – CAPITAL ASSET ACTIVITY

Capital asset activity for the year was as follows:

Primary Government Governmental Activities Capital Assets Not Being Depreciated: Land \$ 21,168,227 (0.0000) \$ - \$ 0,006 (0.0000) \$ 1,270,645 (0.0000) \$ 0,006 (0.0000) \$ 22,438,672 (0.0000) Capital Assets Not Being Depreciated: Inangible Assets 1,414,666 (0.0000) - - 9,979,347 (0.07,6,461 - - - 9,979,347 (0.07,6,461 - - (1.021,650) (0.07,6,461 - - 1,416,660 (0.07,528) - - (1.021,650) (0.07,6,461 - - (1.021,650) (0.07,6451 - (1.021,650) (0.07,6451 - (1.021,650) (0.07,6451 - - (1.021,650) (0.07,6451 - - (1.021,650) (0.07,6451 - - - -		Beginning Balance October 1, <u>2016</u>	Increases	Decreases	Ending Balance September 30, <u>2017</u>
Capital Assets Not Being Depreciated: \$ 21,168,227 \$ - \$ 21,168,227 Construction in Progress 58,006 \$ 1,270,645 (69,006) 1,270,645 Capital Assets Not Being Depreciated: 1,414,666 1,270,645 (69,006) 22,438,872 Capital Assets Being Depreciated: 1,414,666 - - 1,414,666 Buildings 46,518,311 430,189 - 46,948,500 Infrastructure 99,79,347 - 9,979,347 - 9,979,347 Equipment 38,720,283 2,904,008 (1,417,830) 40,176,461 99,324,171 Total Capital Assets Being Depreciated 192,110,615 9,407,725 (3,675,195) 197,843,145 Less Accumulated Depreciation For: Intragible Assets (901,231) (130,628) - (1,540,862) Inforstructure (23,81,803) (2,444,090) 1,416,632 (3,467,781) Equipment (32,391,803) (2,444,090) 1,416,632 (3,467,281) Inforstructure (3,848,407) (3,444,410) 2,227,436 (3,22,55,42)					
Land \$ 21,168,227 \$ - \$ 21,168,227 Construction in Progress Total Capital Assets Not Being Depreciated 1,227,645 (69,006) 1,227,645 (69,006) 1,227,645 Capital Assets Being Depreciated: Intangible Assets 1,414,666 - - 1,414,666 Buildings 46,518,311 430,189 - 9,379,347 Equipment 39,720,283 2,904,008 (1,447,830) 40,756,451 Infrastructure 95,478,008 6,073,528 (2,227,365) 99,324,171 Total Capital Assets Being Depreciated 192,110,615 9,407,725 (3,675,195) 1197,843,145 Less Accumulated Depreciation For: Intangible Assets (191,68,490) (1124,156) - (1,504,652) Buildings (14,687,981) (124,16) - (1,504,652) Infrastructure (3464,410) 2,227,365 (32,652) - (1,64,67,931) Intaroglobe Assets (468,239), 303) (2,494,090) 1,416,632 (32,654,20) - (1,540,652) Total Capital Assets Being De					
Total Capital Assets Not Being Depreciated 21,237,233 1,270,645 (69,006) 22,438,872 Capital Assets Being Depreciated: Intangible Assets 1,414,666 - 1,414,666 - 1,414,666 Buildings 46,518,311 430,189 - 9,979,347 - 9,979,347 Equipment 38,720,283 2,904,008 (1,447,80) 40,176,461 192,110,615 9,407,725 (3,675,195) 197,343,145 Less Accumulated Depreciation For: Intangible Assets (901,231) (130,628) - (1,031,859) 116,400,852 (1,634,469,78) (1,634,469,78) (1,634,469,78) (1,632,469,265) (1,632,469,265) (1,632,469,265) (1,632,469,265) (1,632,469,265) (1,632,469,265) (1,643,469,265) (1,643,469,265) (1,643,469,265) (1,643,469,265) (1,643,469,265) (1,643,469,265) (1,643,469,27) (2,27,365) (2,227,365) (2,227,365) (2,227,365) (2,220,542,52) (1,644,52,227,365) (2,227,365) (2,227,365) (2,227,365) (2,227,365) (2,227,365) (2,227,365) (2,227,365) (2,227,365) (2,220,542,91)	Land	\$ 21,168,227	\$-	\$-	\$ 21,168,227
Capital Assets Being Depreciated: Intragible Assets 1,414,666 - - 1,414,666 Buildings 46,518,311 430,189 - 46,948,500 Improvements 9,979,347 - 9,973,347 - 9,973,347 Equipment 38,720,283 2,904,008 (1,447,830) 40,176,461 Intrastructure 95,478,008 6,073,528 (2,227,665) 9,9324,171 Total Capital Assets Being Depreciated 192,110,615 9,407,725 (3,675,195) 197,843,145 Less Accumulated Depreciation For: Intragible Assets (14,186,466) (1,214,156) (1,031,859) Buildings (14,186,466) (1,214,156) (1,632,231,803) (2,349,090) 1,416,632 (3,349,255) Intrastructure (23,348,447) (3,944,410) 2,227,665 (32,205,542) (4,687,981) Total Capital Assets Being Depreciated. Net 199,780,229 1,298,819 (31,198) 111,047,850 Governmental Activities Capital Assets, Net \$ 131,017,462 \$ 2,569,464 \$ (100,204) \$ 133,466,722 Land S 6,176,49					
Intrangible Assets 1,414,666 - - 1,414,666 Buildings 46,518,311 430,189 - 46,948,500 Improvements 9,979,347 2,904,008 (1,447,800) 40,178,461 Infrastructure 95,478,008 6,073,528 (2,227,365) 99,324,171 Total Capital Assets Being Depreciated 192,110,615 9,407,725 (3,675,195) 197,843,145 Less Accumulated Depreciation For: Intragible Assets (901,231) (130,628) - (1,031,859) Buildings (14,166,496) (1,214,156) - (1,540,652) Improvements (4,362,359) (325,622) - (4,687,981) Equipment (32,391,803) (2,494,090) 1,416,632 (33,469,261) Infrastructure (30,488,497) (3,944,410) 2,227,365 (32,205,542) Total Assets Being Depreciated, Net 109,780,229 1,298,819 (31,198) 111,047,850 Governmental Activities Capital Assets, Net \$ 6,176,495 \$ - \$ 6,176,495 - \$ 6,176,495 - <td>Iotal Capital Assets Not Being Depreciated</td> <td>21,237,233</td> <td>1,270,645</td> <td>(69,006)</td> <td>22,438,872</td>	Iotal Capital Assets Not Being Depreciated	21,237,233	1,270,645	(69,006)	22,438,872
Buildings 46,518,311 430,199 - 46,648,500 Improvements 9,979,347 - - 9,979,347 Equipment 36,720,283 2,904,008 (1,447,830) 40,176,461 Infrastructure 95,478,008 6,073,528 (2,227,365) 99,324,171 Total Capital Assets Being Depreciated 192,110,615 9,407,725 (3,675,195) 197,843,145 Less Accumulated Depreciation For: Intragible Assets (901,231) (130,628) - (1,031,859) Buildings (14,186,496) (1,214,156) - (1,540,6652) (4,687,981) Equipment (32,381,803) (2,494,090) 1,416,632 (33,469,251) Infrastructure (30,488,497) (3,944,410) 2,227,365 (32,255,255) Total Accumulated Depreciated, Net 109,780,229 1,298,819 (31,198) 111,047,850 Governmental Activities Capital Assets, Net \$ 131,017,462 \$ 2,569,464 \$ (100,204) \$ 133,486,722 Buidings 3,177,325 - - 3,177,325 -	Capital Assets Being Depreciated:				
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Equipment Infrastructure 38,720,283 95,478,008 2,904,008 6,073,528 (1,44,7830) (2,227,365) 40,176,461 99,324,171 Total Capital Assets Being Depreciated 192,110,615 9,407,725 (3,675,195) 197,543,145 Less Accumulated Depreciation For: Intrangible Assets (901,231) (130,628) - (1,031,859) Buildings (14,186,496) (1,214,156) - (16,479,981) Equipment (32,391,803) (2,494,090) 1,416,632,261) (32,205,542) Total Accumulated Depreciation (82,330,386) (8,108,906) 3,643,997 (86,795,295) Total Capital Assets Being Depreciated: (31,197,80,229) 1,298,819 (31,198) 111,047,850 Governmental Activities Capital Assets, Net \$ 131,017,462 \$ 2,569,464 \$ (100,204) \$ 133,466,722 Buildings (31,795) - \$ - \$ 6,176,495 - \$ - \$ 6,176,495 Construction in Progress 137,200 116,200 - 6,429,895 116,200 - 6,429,895 Capital Assets Being Depreciated: 99,7510 - <			430,189	-	
Infrastructure 95,478,008 6,073,528 (2,227,365) 99,324,171 Total Capital Assets Being Depreciated 192,110,615 9,407,725 (3,675,195) 197,843,145 Less Accumulated Depreciation For: Intranjble Assets (901,231) (130,628) - (1,031,859) Buildings (14,186,496) (1,214,156) - (1,640,652) Improvements (4,362,359) (32,5622) - (4,667,981) Equipment (32,391,803) (2,494,090) 1,416,632 (33,469,261) Infrastructure (30,488,497) (3,944,410) 2,227,365 (32,205,542) Total Acpuidated Depreciation (62,330,386) (6,108,906) 3,643,197 (86,752,295) Total Capital Assets Being Depreciated: 109,780,229 1,298,819 (31,198) 111,047,850 Construction in Progress 131,017,462 \$ 2,569,464 \$ (100,204) \$ 133,486,722 Buildings 0,313,685 116,200 - 6,428,885 2,53,400 Total Capital Assets Not Being Depreciated: 113,273	•		-	-	
Total Capital Assets Being Depreciated 192,110,615 9,407,725 (3,675,195) 197,843,145 Less Accumulated Depreciation For: Intrangible Assets (901,231) (130,628) - (1,031,859) Buildings (14,186,496) (1,214,156) - (16,400,652) Improvements (4,362,359) (325,622) - (4,687,981) Equipment (30,488,497) (3,944,410) 2,227,365 (32,655,42) Total Capital Assets Being Depreciated, Net 109,780,229 1,296,819 (31,198) 111,047,850 Governmental Activities Capital Assets Not Being Depreciated: Land \$ 6,176,495 - \$ - \$ 6,176,495 Construction in Progress 137,200 116,200 - 253,400 Total Capital Assets Not Being Depreciated: Land \$ 6,176,495 - \$ - \$ 4,176,495 Capital Assets Not Being Depreciated: Buildings 3,177,325 - - 3,177,325 Improvements 967,510 - - 967,510 - - Land 3,018,537 253,234 (1				(, , ,	
Less Accumulated Depreciation For: Intangible Assets (901,231) (130,628) . (1,031,859) Buildings (14,186,496) (1,214,156) . (16,67),859) Equipment (32,391,803) (2,444,090) 1,416,632 (33,469,261) Infrastructure (30,488,497) (3,944,410) 2,227,365 (32,205,542) Total Accumulated Depreciation (82,330,386) (8,108,906) 3,643,997 (86,795,295) Total Capital Assets Being Depreciated, Net 109,780,229 1,298,819 (31,198) 111,047,850 Governmental Activities Capital Assets Not Being Depreciated: \$ 6,176,495 \$ - \$ 6,176,495 Capital Assets Not Being Depreciated: \$ 6,176,495 \$ - \$ 6,176,495 Capital Assets Not Being Depreciated: \$ 6,176,495 \$ - \$ 6,176,495 Land \$ 6,176,495 \$ - \$ 6,176,495 Capital Assets Not Being Depreciated: \$ 6,176,495 \$ - \$				(; ;)	
Intangible Assets (901,231) (1303,628) - (1,031,859) Buildings (14,186,496) (1,214,156) - (15,400,652) Improvements (23,331,803) (2,494,000) 1,416,632 (33,469,261) Equipment (32,331,803) (2,494,000) 1,416,632 (33,469,261) Total Accumulated Depreciation (82,330,386) (8,108,906) 3,643,997 (86,795,295) Total Capital Assets Being Depreciated, Net 109,780,229 1,298,819 (31,198) 111,047,850 Governmental Activities Capital Assets, Net \$ 131,017,462 \$ 2,569,464 \$ (100,204) \$ 133,486,722 Business-type Activities Construction in Progress 137,200 - 253,400 Construction in Progress 137,200 - 6,176,495 - \$ 6,176,495 Capital Assets Not Being Depreciated: 507,510 - 967,510 - 967,510 Buildings 3,017,325 - - 3,177,325 - 11,347,894 Vater and Sewer Distribution System 47,102,814 -	Total Capital Assets being Depreciated	192,110,015	9,407,725	(3,075,195)	197,043,145
Buildings (14,186,496) (1,214,156) - (15,400,652) Improvements (4,362,359) (325,622) - (4,687,961) Infrastructure (30,488,497) (3,944,410) 2,227,365 (32,205,542) Total Accumulated Depreciation (82,330,386) (8,108,906) 3,643,997 (86,795,295) Total Capital Assets Being Depreciated, Net 109,780,229 1,298,819 (31,198) 111,047,850 Governmental Activities (2,194,172,200) 1,298,819 (31,198) 111,047,850 Capital Assets Not Being Depreciated: (2,314,692,510) \$ - \$ 6,176,495 Land \$ 6,176,495 - \$ - \$ 6,176,495 Construction in Progress 137,200 116,200 - 2,53,400 - 6,429,895 Capital Assets Being Depreciated: 8,177,325 - - 3,177,325 - - 3,177,325 Ingrowements 967,510 - - - 3,08,342 3,08,342 3,08,342					
Improvements (4,362,359) (325,622) - (4,687,981) Equipment (32,391,803) (2,494,900) 1,416,632 (33,469,261) Infrastructure (30,488,497) (3,944,410) 2,227,365 (32,205,542) Total Accumulated Depreciation (82,330,386) (8,108,906) 3,643,997 (86,795,295) Total Capital Assets Being Depreciated, Net 109,780,229 1,298,819 (31,198) 111,047,850 Governmental Activities Capital Assets, Net \$ 131,017,462 \$ 2,569,464 \$ (100,204) \$ 133,486,722 Business-type Activities Capital Assets Not Being Depreciated: \$ 6,176,495 - - \$ 6,176,495 Capital Assets Not Being Depreciated: \$ 6,176,495 - \$ - \$ 6,176,495 Capital Assets Not Being Depreciated: \$ 6,176,495 - - - 263,400 Indigns 11,347,894 - - 3,177,325 - - 3,177,325 Capital Assets Being Depreciated: 967,510 - - 967,510 - 967,510 -				-	(, , ,
Equipment Infrastructure (32,391,803) (3,948,497) (2,494,090) (3,944,410) 1,416,632 (2,227,665) (33,469,261) (32,205,542) Total Accumulated Depreciation (82,330,386) (8,108,906) 3,643,997 (86,795,295) Total Capital Assets Being Depreciated, Net 109,780,229 1,298,819 (31,198) 111,047,850 Governmental Activities Capital Assets, Not Being Depreciated: \$ 131,017,462 \$ 2,569,464 \$ (100,204) \$ 133,486,722 Business-type Activities Capital Assets, Not Being Depreciated: \$ 6,176,495 - \$ - \$ 6,176,495 Land \$ 6,176,495 - \$ - \$ 6,176,495 - 6,23,400 Total Capital Assets Not Being Depreciated: \$ 6,176,495 - \$ - \$ 6,176,495 Land \$ 131,017,325 - \$ - \$ 6,176,495 - \$ - \$ 6,176,495 Capital Assets Not Being Depreciated: \$ 3,177,325 - - 3,177,325 - - 3,177,325 Improvements \$ 967,510 - - 967,510 - - 47,102,814	5	(,		-	
Infrastructure (30,488,497) (3,944,410) 2,227,365 (32,205,542) Total Accumulated Depreciation (82,330,386) (8,108,906) 3,643,997 (86,795,295) Total Capital Assets Being Depreciated, Net 109,780,229 1,298,819 (31,198) 111,047,850 Governmental Activities Capital Assets, Net \$ 131,017,462 \$ 2,569,464 \$ (100,204) \$ 133,486,722 Business-type Activities Capital Assets Not Being Depreciated: \$ 6,176,495 - \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		(, , , ,	(, ,	-	
Total Accumulated Depreciation (8,233,386) (8,108,906) 3,643,997 (86,795,295) Total Capital Assets Being Depreciated, Net 109,780,229 1,298,819 (31,198) 111,047,850 Governmental Activities Capital Assets, Net \$ 131,017,462 \$ 2,569,464 \$ (100,204) \$ 133,486,722 Business-type Activities Capital Assets Not Being Depreciated: Land \$ 6,176,495 \$ - \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$					
Total Capital Assets Being Depreciated, Net 109,780,229 1,298,819 (31,198) 111,047,850 Governmental Activities Capital Assets, Net \$ 131,017,462 \$ 2,569,464 \$ (100,204) \$ 133,486,722 Business-type Activities Capital Assets Not Being Depreciated: Land \$ 6,176,495 - \$ - \$ 6,176,495 Total Capital Assets Not Being Depreciated: Capital Assets Not Being Depreciated: Buildings \$ 137,200 116,200 - 6,429,895 Capital Assets Being Depreciated: Buildings \$ 3,177,325 - - \$ 3,177,325 Improvements 967,510 - 967,510 - 967,510 Landfill 11,347,894 - - 47,102,814 - Equipment 3,018,537 253,234 (185,829) 3,085,942 Total Capital Assets Being Depreciated 66,6614,080 253,234 (185,829) - Buildings (1,596,845) (95,429) - (1,692,274) Improvements (864,465) (13,813) - (678,278) Landfill (4,020,559) (3,583,665)			(3,944,410)		
Governmental Activities Capital Assets, Net \$ 131,017,462 \$ 2,569,464 \$ (100,204) \$ 133,486,722 Business-type Activities Capital Assets Not Being Depreciated: \$ 131,017,462 \$ 2,569,464 \$ (100,204) \$ 133,486,722 Business-type Activities Construction in Progress \$ 137,200 \$ 116,200 \$ 253,400 Total Capital Assets Not Being Depreciated \$ 3,177,325 \$ 133,017,325 \$ 3,177,325 \$ 3,177,325 Capital Assets Being Depreciated: \$ 967,510 \$ 967,510 \$ 967,510 \$ 967,510 Landfill 11,347,894 \$ 11,347,894 \$ 113,347,894 \$ 113,347,894 \$ 113,347,894 Water and Sewer Distribution System \$ 47,102,814 \$ 11,347,894 \$ 113,347,894 \$ 113,347,894 Less Accumulated Depreciated \$ 65,614,080 \$ 253,234 \$ (185,829) \$ 3,085,942 Less Accumulated Depreciation For: Buildings \$ (1,596,845) \$ (95,429) \$ (1,692,274) Improvements \$ (864,465) \$ (13,813) \$ (872,78) \$ (7,604,224) Water and Sewer Distribution System \$ (6,569,001) \$ (1,176,706)	Total Acountilator Doproblation	(02,000,000)	(0,100,000)	0,010,001	(00,700,200)
Business-type Activities Capital Assets Not Being Depreciated: Land \$ 6,176,495 \$ - \$ 6,176,495 Construction in Progress Construction in Progress 137,200 116,200 - 253,400 Total Capital Assets Not Being Depreciated 6,313,695 116,200 - 6,429,895 Capital Assets Being Depreciated: Buildings 3,177,325 - - 3,177,325 Improvements 967,510 - - 967,510 Landfill 11,347,894 - - 11,347,894 Water and Sewer Distribution System 47,102,814 - - 47,102,814 Equipment 3,018,537 253,234 (185,829) 3,085,942 Total Capital Assets Being Depreciated 65,614,080 253,234 (185,829) 65,681,485 Less Accumulated Depreciation For: Buildings (1,596,845) (95,429) - (1,692,274) Improvements (864,465) (13,813) - (878,278) Landfill (4,202,559) (3,583,665) - (7,604,224) Water and Sewer Distribution System <t< td=""><td>Total Capital Assets Being Depreciated, Net</td><td>109,780,229</td><td>1,298,819</td><td>(31,198)</td><td>111,047,850</td></t<>	Total Capital Assets Being Depreciated, Net	109,780,229	1,298,819	(31,198)	111,047,850
Capital Assets Not Being Depreciated: \$ 6,176,495 \$ - \$ 6,176,495 Construction in Progress 137,200 116,200 - 253,400 Total Capital Assets Not Being Depreciated: 6,313,695 116,200 - 6,429,895 Capital Assets Being Depreciated: 8 3,177,325 - - 3,177,325 Buildings 3,177,325 - - - 3,177,325 Improvements 967,510 - - 967,510 Landfill 11,347,894 - - 11,347,894 Water and Sewer Distribution System 47,102,814 - - 47,102,814 Equipment 3,018,537 253,234 (185,829) 3,085,942 Total Capital Assets Being Depreciated 65,614,080 253,234 (185,829) 65,681,485 Less Accumulated Depreciation For: Buildings (1,596,845) (95,429) - (1,692,274) Improvements (864,465) (13,813) - (878,278) (2,204,459) (3,583,665)<	Governmental Activities Capital Assets, Net	\$ 131,017,462	\$ 2,569,464	\$ (100,204)	\$ 133,486,722
Capital Assets Not Being Depreciated: \$ 6,176,495 \$ - \$ 6,176,495 Construction in Progress 137,200 116,200 - 253,400 Total Capital Assets Not Being Depreciated: 6,313,695 116,200 - 6,429,895 Capital Assets Being Depreciated: 8 3,177,325 - - 3,177,325 Buildings 3,177,325 - - - 3,177,325 Improvements 967,510 - - 967,510 Landfill 11,347,894 - - 11,347,894 Water and Sewer Distribution System 47,102,814 - - 47,102,814 Equipment 3,018,537 253,234 (185,829) 3,085,942 Total Capital Assets Being Depreciated 65,614,080 253,234 (185,829) 65,681,485 Less Accumulated Depreciation For: Buildings (1,596,845) (95,429) - (1,692,274) Improvements (864,465) (13,813) - (878,278) (2,204,459) (3,583,665)<	Business-type Activities				
Land \$ 6,176,495 \$ - \$ \$ 6,176,495 Construction in Progress 137,200 116,200 - 253,400 Total Capital Assets Not Being Depreciated 6,313,695 116,200 - 6,429,895 Capital Assets Being Depreciated: 8 3,177,325 - - 3,177,325 Improvements 967,510 - - 967,510 - 967,510 Landfill 11,347,894 - - 11,347,894 - - 11,347,894 Water and Sewer Distribution System 47,102,814 - - 47,102,814 - 47,102,814 Equipment 3,018,537 253,234 (185,829) 3,065,942 3,065,942 Total Capital Assets Being Depreciated 65,614,080 253,234 (185,829) 65,681,485 Less Accumulated Depreciation For: Buildings (1,596,845) (95,429) - (1,692,274) Improvements (864,465) (13,813) - (878,278) (878,278) Landfill (4,020,559) (3,583,665) - (7,64,224) (7,45,707) Equipme					
Total Capital Assets Not Being Depreciated 6,313,695 116,200 - 6,429,895 Capital Assets Being Depreciated: Buildings 3,177,325 - - 3,177,325 Improvements 967,510 - - 967,510 Landfill 11,347,894 - - 11,347,894 Water and Sewer Distribution System 47,102,814 - - 47,102,814 Equipment 3,018,537 253,234 (185,829) 3,085,942 Total Capital Assets Being Depreciated 65,614,080 253,234 (185,829) 65,681,485 Less Accumulated Depreciation For: Buildings (1,596,845) (95,429) - (1,692,274) Improvements (864,465) (13,813) - (878,278) Landfill (4,020,559) (3,583,665) - (7,604,224) Water and Sewer Distribution System (6,569,001) (1,176,706) - (7,745,707) Equipment (2,204,459) (384,297) 185,829 (2,402,927) Total Accumulated Depreciation (15,255,329) (5		\$ 6,176,495	\$-	\$-	\$ 6,176,495
Capital Assets Being Depreciated: 3,177,325 - - 3,177,325 Improvements 967,510 - - 967,510 Landfill 11,347,894 - - 11,347,894 Water and Sewer Distribution System 47,102,814 - - 47,102,814 Equipment 3,018,537 253,234 (185,829) 3,085,942 Total Capital Assets Being Depreciated 65,614,080 253,234 (185,829) 65,681,485 Less Accumulated Depreciation For: Buildings (1,596,845) (95,429) - (1,692,274) Improvements (864,465) (13,813) - (878,278) Landfill (4,020,559) (3,583,665) - (7,604,224) Water and Sewer Distribution System (6,569,001) (1,176,706) - (7,745,707) Equipment (2,204,459) (384,297) 185,829 (2,402,927) Total Accumulated Depreciation (15,255,329) (5,253,910) 185,829 (2,0323,410) Total Capital Assets Being Depreciated, Net 50,358,7		137,200	116,200	-	
Buildings 3,177,325 - - 3,177,325 Improvements 967,510 - 967,510 - 967,510 Landfill 11,347,894 - - 11,347,894 Water and Sewer Distribution System 47,102,814 - - 47,102,814 Equipment 3,018,537 253,234 (185,829) 3,085,942 Total Capital Assets Being Depreciated 65,614,080 253,234 (185,829) 65,681,485 Less Accumulated Depreciation For: Buildings (1,596,845) (95,429) - (1,692,274) Improvements (864,465) (13,813) - (878,278) Landfill (4,020,559) (3,583,665) - (7,604,224) Water and Sewer Distribution System (6,569,001) (1,176,706) - (7,745,707) Equipment (2,204,459) (384,297) 185,829 (2,0323,410) Total Capital Assets Being Depreciated, Net 50,358,751 (5,000,676) - 45,358,075	Total Capital Assets Not Being Depreciated	6,313,695	116,200	-	6,429,895
Buildings 3,177,325 - - 3,177,325 Improvements 967,510 - 967,510 - 967,510 Landfill 11,347,894 - - 11,347,894 Water and Sewer Distribution System 47,102,814 - - 47,102,814 Equipment 3,018,537 253,234 (185,829) 3,085,942 Total Capital Assets Being Depreciated 65,614,080 253,234 (185,829) 65,681,485 Less Accumulated Depreciation For: Buildings (1,596,845) (95,429) - (1,692,274) Improvements (864,465) (13,813) - (878,278) Landfill (4,020,559) (3,583,665) - (7,604,224) Water and Sewer Distribution System (6,569,001) (1,176,706) - (7,745,707) Equipment (2,204,459) (384,297) 185,829 (2,0323,410) Total Capital Assets Being Depreciated, Net 50,358,751 (5,000,676) - 45,358,075	Capital Assets Being Depreciated:				
Landfill 11,347,894 - - 11,347,894 Water and Sewer Distribution System 47,102,814 - - 47,102,814 Equipment 3,018,537 253,234 (185,829) 3,085,942 Total Capital Assets Being Depreciated 65,614,080 253,234 (185,829) 65,681,485 Less Accumulated Depreciation For: Buildings (1,596,845) (95,429) - (1,692,274) Improvements (864,465) (13,813) - (878,278) Landfill (4,020,559) (3,583,665) - (7,604,224) Water and Sewer Distribution System (6,569,001) (1,176,706) - (7,745,707) Equipment (2,204,459) (384,297) 185,829 (2,402,927) Total Accumulated Depreciation (15,255,329) (5,253,910) 185,829 (20,323,410) Total Capital Assets Being Depreciated, Net 50,358,751 (5,000,676) - 45,358,075		3,177,325	-	-	3,177,325
Water and Sewer Distribution System 47,102,814 - - 47,102,814 Equipment 3,018,537 253,234 (185,829) 3,085,942 Total Capital Assets Being Depreciated 65,614,080 253,234 (185,829) 65,681,485 Less Accumulated Depreciation For: 6864,465 (13,813) - (1,692,274) Improvements (864,465) (13,813) - (878,278) Landfill (4,020,559) (3,583,665) - (7,604,224) Water and Sewer Distribution System (6,569,001) (1,176,706) - (7,745,707) Equipment (2,204,459) (384,297) 185,829 (2,0323,410) Total Capital Assets Being Depreciated, Net 50,358,751 (5,000,676) - 45,358,075	Improvements	967,510	-	-	967,510
Equipment3,018,537253,234(185,829)3,085,942Total Capital Assets Being Depreciated65,614,080253,234(185,829)65,681,485Less Accumulated Depreciation For:Buildings(1,596,845)(95,429)-(1,692,274)Improvements(864,465)(13,813)-(878,278)Landfill(4,020,559)(3,583,665)-(7,604,224)Water and Sewer Distribution System(6,569,001)(1,176,706)-(7,745,707)Equipment(2,204,459)(384,297)185,829(2,402,927)Total Accumulated Depreciated, Net50,358,751(5,000,676)-45,358,075			-	-	
Total Capital Assets Being Depreciated 65,614,080 253,234 (185,829) 65,681,485 Less Accumulated Depreciation For: Buildings (1,596,845) (95,429) - (1,692,274) Improvements (864,465) (13,813) - (878,278) Landfill (4,020,559) (3,583,665) - (7,604,224) Water and Sewer Distribution System (6,569,001) (1,176,706) - (7,745,707) Equipment (2,204,459) (384,297) 185,829 (2,402,927) Total Accumulated Depreciation (15,255,329) (5,253,910) 185,829 (20,323,410) Total Capital Assets Being Depreciated, Net 50,358,751 (5,000,676) - 45,358,075	-		-	-	
Less Accumulated Depreciation For: (1,596,845) (95,429) - (1,692,274) Improvements (864,465) (13,813) - (878,278) Landfill (4,020,559) (3,583,665) - (7,604,224) Water and Sewer Distribution System (6,569,001) (1,176,706) - (7,745,707) Equipment (2,204,459) (384,297) 185,829 (2,402,927) Total Accumulated Depreciation (15,255,329) (5,253,910) 185,829 (20,323,410) Total Capital Assets Being Depreciated, Net 50,358,751 (5,000,676) - 45,358,075					
Buildings(1,596,845)(95,429)-(1,692,274)Improvements(864,465)(13,813)-(878,278)Landfill(4,020,559)(3,583,665)-(7,604,224)Water and Sewer Distribution System(6,569,001)(1,176,706)-(7,745,707)Equipment(2,204,459)(384,297)185,829(2,402,927)Total Accumulated Depreciation(15,255,329)(5,253,910)185,829(20,323,410)Total Capital Assets Being Depreciated, Net50,358,751(5,000,676)-45,358,075	Iotal Capital Assets Being Depreciated	65,614,080	253,234	(185,829)	65,681,485
Improvements (864,465) (13,813) - (878,278) Landfill (4,020,559) (3,583,665) - (7,604,224) Water and Sewer Distribution System (6,569,001) (1,176,706) - (7,745,707) Equipment (2,204,459) (384,297) 185,829 (2,402,927) Total Accumulated Depreciation (15,255,329) (5,253,910) 185,829 (20,323,410) Total Capital Assets Being Depreciated, Net 50,358,751 (5,000,676) - 45,358,075	Less Accumulated Depreciation For:				
Landfill(4,020,559)(3,583,665)-(7,604,224)Water and Sewer Distribution System(6,569,001)(1,176,706)-(7,745,707)Equipment(2,204,459)(384,297)185,829(2,402,927)Total Accumulated Depreciation(15,255,329)(5,253,910)185,829(20,323,410)Total Capital Assets Being Depreciated, Net50,358,751(5,000,676)-45,358,075	Buildings		(95,429)	-	(1,692,274)
Water and Sewer Distribution System (6,569,001) (1,176,706) - (7,745,707) Equipment (2,204,459) (384,297) 185,829 (2,402,927) Total Accumulated Depreciation (15,255,329) (5,253,910) 185,829 (20,323,410) Total Capital Assets Being Depreciated, Net 50,358,751 (5,000,676) - 45,358,075	Improvements	(864,465)	(13,813)	-	(878,278)
Equipment (2,204,459) (384,297) 185,829 (2,402,927) Total Accumulated Depreciation (15,255,329) (5,253,910) 185,829 (20,323,410) Total Capital Assets Being Depreciated, Net 50,358,751 (5,000,676) 45,358,075				-	
Total Accumulated Depreciation (15,255,329) (5,253,910) 185,829 (20,323,410) Total Capital Assets Being Depreciated, Net 50,358,751 (5,000,676) - 45,358,075	,	(,	(, , ,	-	
Total Capital Assets Being Depreciated, Net 50,358,751 (5,000,676) 45,358,075					
	Total Accumulated Depreciation	(15,255,329)	(5,253,910)	185,829	(20,323,410)
Business-type Activities Capital Assets, Net \$ 56,672,446 \$ (4,884,476) \$ - \$ 51,787,970	Total Capital Assets Being Depreciated, Net	50,358,751	(5,000,676)		45,358,075
	Business-type Activities Capital Assets, Net	\$ 56,672,446	\$ (4,884,476)	\$ -	\$ 51,787,970

NOTE 8 - CAPITAL ASSET ACTIVITY

Depreciation was charged to the functions of the primary government as follows:

Governmental Activities:

General Government	\$ 521,297
Public Safety	2,763,711
Physical Environment	39,502
Transportation	4,395,092
Economic Environment	-
Human Services	12,060
Culture and Recreation	251,423
Court Related	106,013
Capital assets held by the government's internal service funds are	
charged to the various functions based on their usage of the assets	19,808
Total Depreciation Expense - Governmental Activities	\$ 8,108,906
Business-type Activities:	
Waste Management	\$ 3,945,045
Water and Sewer System	96,421
Port Authority	1,212,444
Total Depreciation Expense - Business-type Activities	\$ 5,253,910

NOTE 9 – LONG-TERM OBLIGATIONS

Governmental Activities

<u>Special Assessment Debt with Governmental Commitment</u> \$1,900,000, variable rate, 13-year note to fund specific road improvements within several Municipal Service Benefit Units. The County entered into an interest rate swap agreement to fix the interest rate at 3.90%. The note is payable from and secured by a pledge of special assessments levied pursuant to County ordinance. The County is obligated to provide other non-ad valorem revenue sources for repayment to cover deficiencies. Principal and interest totaling approximately \$47,000 is due quarterly until maturity on June 1, 2018. The note is payable from the MSBU Loan Fund (a Debt Service Fund).

\$ 138,336

<u>Notes</u> <u>Payable</u> - \$10,000,000, variable rate, 11-year note from a financial institution to finance certain road projects within the County. The County entered into an interest rate swap agreement to fix the interest rate at 4.11%. The note is payable from and secured by a pledge of proceeds from the one cent local infrastructure surtax. Principal and interest payments of approximately \$290,000 are due quarterly until maturity on January 1, 2018. The note is payable from the Better Place Fund (a Capital Project Fund).

570,000

NOTE 9 - LONG-TERM OBLIGATIONS

\$3,500,000 variable rate, 10-year note from a financial institution to finance certain road projects within the County. The County entered into an interest rate swap agreement to fix the interest rate at 3.75%. The note is payable from and secured by a pledge of proceeds of the one cent local infrastructure surtax. Principal payments are made annually; interest is paid semi-annually; total annual payments approximate \$416,000; note matures on January 1, 2018. The note is payable from the Better Place Fund (a Capital Project Fund). 415,000 \$1,356,000, variable rate, 15-year note from a financial institution to construct and equip several communications towers within the County. The County entered into an interest rate swap agreement to fix the interest rate at 3.89%. The note is payable and secured by a pledge of a specific traffic ticket surcharge designated for communications improvements. The County is obligated to provide other non-ad valorem revenue sources for repayment to cover deficiencies. Principal and interest payments of approximately \$30,000 are due quarterly until maturity on May 1, 2020. The note is payable from the Communications Improvement Fund (a Special Revenue Fund). 312,722 Revenue Bonds - \$9,000,000 from the United States Department of Agriculture, Public Improvement Revenue Bond, Series 2016 to provide financing for the Putnam County Jail. The interest rate is 3.125%. The bonds will be repaid in 40 annual principal and interest payments of approximately \$397,250 each. The bond is secured by pledged revenues from the local government half-cent sales tax clearing trust fund. The bond is payable from the County Jail Fund (a Debt Service Fund.) 8,884,000 \$8,965,300 from the United States Department of Agriculture, Public Improvement Revenue Bond, Series 2016 to provide financing for the Putnam County Jail. The interest rate is 3.125%. The bonds will be repaid in 40 annual principal and interest payments of approximately \$395,750 each. The bond is secured by pledged revenues from the local government half-cent sales tax clearing trust fund. The bond is payable from the County Jail 8,849,700 Fund (a Debt Service Fund.) Capital Leases consist of agreements with financial institutions for the following equipment: phone system with \$245,828 aggregate historical cost and 8.71% interest rate; excavator with \$386,436 aggregate historical cost and 2.99% interest rate; and an excavator with \$366,500 aggregate historical cost and 2.99% intererst rate. 866,552 Other Post Employment Benefits 3,627,064 Accrued Compensated Absences 2,077,900 Net Pension Liability 45,012,047 Total Long-Term Obligations, Governmental Activities \$ 70,753,321

NOTE 9 - LONG-TERM OBLIGATIONS

Business-Type Activities

<u>Notes Payable</u> - \$4,000,000, 3.76% interest rate, 8-year note from a financial institution to finance construction of a new cell at the County Landfill. The note is payable from and secured by special assessments for waste disposal. Principal and interest payments of approximately \$145,400 are due quarterly until maturity on October 1, 2017. The note is payable from the Waste Management Fund.	
(an Enterprise Fund) \$1,402,009 from the State of Florida State Revolving Fund loans to provide financing for the East Putnam Wastewater System. The interest rate is 1.31% and will be repaid in semiannual principal and interest payments of \$28,386 until maturity on June 2035. The note is secured by operating proceeds from the Wastewater System. The Better Place Plan Fund is obligated to cover any deficiencies.	. ,
\$9,783,912 from the State of Florida in three series of State Revolving Fund loans to provide financing for the East Putnam Water System. The interest rates range from 2.64% to 2.82%. The loan will be repaid in 40 semiannual loan payments of \$327,026. The note is secured by operating proceeds of the Water System and matures in the 2030 fiscal year.	6,644,827
<u>Revenue Bonds</u> - \$4,268,000 from the United States Department of Agriculture is Water Revenue Bonds, Series 2008B to provide financing for the East Putnam Water System. The interest rate is 4.25%. The loan will be repaid in 38 annual loan payments of \$228,300 beginning September 1, 2011. The bond is secured by operating proceeds from the East Putnam Water System. The Better Place Plan Fund is obligated to cover deficiencies up to \$275,000 per year.	3,894,000
\$2,054,900 from the United States Department of Agriculture is Water Revenue Bonds, Series 2008A to provide financing for the East Putnam Water System. The interest rate is 4.50%. The loan will be repaid in 38 annual loan payments of \$113,600 beginning September 1, 2011. The bond is secured by operating proceeds from the East Putnam Water System. The Better Place Plan Fund is obligated to cover deficiencies up to \$275,000 per year.	1,884,000
\$3,057,000 from the United States Department of Agriculture is Sewer Revenue Bonds, Series 2014 (Bond R-1) to provide financing for the East Putnam Wastewater System. The interest rate is 2.75%. The loan will be repaid in 38 annual loan payments of \$126,888 beginning September 1, 2017. The bond is secured by operating proceeds from the East Putnam Wastewater System.	2,995,000
\$276,000 from the United States Department of Agriculture is Sewer Revenue Bonds, Series 2014 (Bond R-2) to provide financing for the East Putnam Wastewater System. The interest rate is 3.25%. The loan will be repaid in 38 annual loan payments of \$13,466 beginning September 1, 2017. The bond is secured by operating proceeds from the East Putnam Wastewater System.	275,000
Capital Leases consist of an agreement with a financial institution for a wheel loader with \$231,877 aggregate historical cost and 2.24% interest rate.	48,474
Accrued Landfill Closure and Long-Term Care Costs	16,744,585
Other Post Employment Benefits	123,975
Accrued Compensated Absences	57,000
Net Pension Liability	786,067
Total Long-Term Obligations, Business-Type Activities	\$ 34,504,154

NOTE 9 - LONG-TERM OBLIGATIONS

Interest Rate Swaps

Swap Objectives

The County has entered into four floating-to-fixed interest rate swap agreements in connection with issuing variable rate notes. The intention of the swaps was to protect against the potential of rising interst rates by creating synthetic fixed rate debt at a cost anticipated to be less than the County would have paid to issue fixed rate debt.

Terms, Fair Values and Credit Risk

The terms, fair values and credit ratings of the outstanding swaps as of September 30, 2017 were as follows: The notional amounts of the swaps match the principal amounts of the outstanding debt.

Interest Rate Swaps

Notional Amounts	\$312,722	\$138,336	\$570,000	\$415,000
Effective Date	5/31/2005	6/28/2005	11/28/2006	12/13/2007
Fixed Payer Rate	3.89%	3.90%	4.11%	3.75%
Variable Receiver Rate	63.7% of LIBOR plus 0.90%	63.7% of LIBOR plus 0.90%	63.7% of LIBOR plus 0.70%	63.7% of LIBOR plus 0.70%
Fair Value End of Year	(\$9,480)	(\$1,421)	(\$5,212)	(\$4,356)
Termination Date	5/1/2020	6/1/2018	1/1/2018	1/1/2018
Counterparty Credit Rating	A/A-2	A/A-2	A/A-2	A/A-2

Swap Fair Values

The fair values of the swaps are calculated based upon the net present value of the difference in future cash flows between the pay fixed and receive variable rates using a 5% discount rate. The fixed payer rate for all four swaps exceeded the variable receiver rate at September 30, 2017, and consequently all had a negative fair value at that date.

The Aggregate fair values and changes in fair values of the swaps are as follows:

-				As of and for	the Fiscal Yea	ar Ended Sept	ember 30		
	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	2009
Fair Value	\$(20,469)	\$(86,062)	\$(215,969)	\$(383,856)	\$ (586,649)	\$ (807,776)	\$ (1,070,382)	\$ (1,388,448)	\$ (1,714,302)
Change in Fair Value	65,593	129,907	167,887	202,793	221,127	262,606	318,066	325,854	(1,264,473)

NOTE 9 - LONG-TERM OBLIGATIONS

The following elements of the government-wide financial statements recognize only the events related to the swap and the hedged bonds for the fiscal years ended September 30, 2009 through September 30, 2017. Amounts are presented based on their natural classification:

	<u>2017</u>	<u>2016</u>	<u>2015</u>	2014	<u>2013</u>	2012	<u>2011</u>	<u>2010</u>	2009
Statement of Net Position:									
Cash	\$ 2,736,798	\$ 847,071	\$ 1,047,841	\$ 2,922,037	\$ 4,813,939	\$ 6,698,539	\$ 8,589,989	\$ 10,473,915	\$ 12,359,436
Deferred Outflow Resources	20,469	86,062	215,969	383,856	586,649	807,776	1,070,382	1,388,448	1,714,302
Derivative Instrument Liability	20,469	86,062	215,969	383,856	586,649	807,776	1,070,382	1,388,448	1,714,302
Notes Payable	1,436,058	3,224,690	4,947,253	6,594,181	8,180,891	9,697,778	11,160,227	12,558,605	13,903,268
Statement of Activities:									
Interest Expense	101,095	172,349	239,855	305,192	367,713	429,001	485,548	540,858	594,004

Swap Payments and Associated Debt

Assuming that interest rates remain the same, at September 30, 2017, debt service requirements on the variable rate notes and interest rate swaps would be as follows:

Year	Variable Ra	te Not	<u>es</u>		Interest	
Ending Sept 30	 Principal		nterest	Ra	ate Swaps	 Total
2018	1,233,114		12,500		17,358	1,262,972
2019	114,236		2,807		3,434	120,477
2020	 88,708		779		953	 90,440
Total	\$ 1,436,058	\$	16,086	\$	21,745	\$ 1,473,889

Credit Risk

As of September 30, 2017 the County is not subject to credit risk from the swap agreements since the fair value of each swap was negative. However, should interest rates change and the fair value of the swap become positive, the County would be exposed to credit risk.

Termination Risk

The County or the counterparty may terminate any of the swaps if the other party fails to perform under the terms of the contract. The swaps can be terminated due to illegality, a credit event upon merger or an event of default.

NOTE 9 - LONG-TERM OBLIGATIONS

Annual debt service requirements to maturity for long-term obligations at September 30, 2017, excluding obligations under capital leases, are as follows:

Year Ending			nmen vities		Busine Acti	ess-T vitie:	21
September 30	 Principal			Interest	 Principal		Interest
2018	1,472,014			584,585	819,001		534,496
2019	360,536			553,042	693,866		513,786
2020	342,808			540,766	713,160		493,545
2021	261,900			531,075	733,670		472,885
2022	270,100			522,891	754,563		451,610
2023-2027	1,482,700			2,482,428	4,021,376		1,921,314
2028-2032	1,729,200			2,235,831	2,774,937		1,354,112
2033-2037	2,017,000			1,948,216	1,545,480		1,049,505
2038-2042	2,352,500			1,612,725	1,638,000		759,835
2043-2047	2,743,500			1,221,466	1,950,000		415,840
2048-2052	3,199,900			765,141	870,000		92,988
2053-2055	2,937,600			232,966	230,000		9,765
	\$ 19,169,758		\$	13,231,132	\$ 16,744,053	_	\$ 8,069,681

NOTE 9 - LONG-TERM OBLIGATIONS

The annual requirements under capital lease obligations are as follows:

Year Ending	 vernmental Activities	iness-Type Activities
September 30		
2018	197,761	49,571
2019	197,761	-
2020	197,761	-
2021	197,761	-
2022	 187,625	 -
Total Minimum Lease Payments	\$ 978,669	\$ 49,571
Less Amount Representing Interest	 (112,117)	 (1,097)
Present Value of Minimum Lease Payments	\$ 866,552	\$ 48,474

Changes in long-term debt transactions of the County for the year ended September 30, 2017 are summarized below:

		G	overr	mental Activi	ities			
		Balance ctober 1, 2016	Ī	ncreases	Decreases	Se	Balance eptember 30, 2017	Due Within <u>One Year</u>
Special Assessment Debt with								
Governmental Commitment	\$	316,473	\$	-	\$ (178,137)	\$	138,336	\$ 138,336
Notes Payable		2,908,217		-	(1,610,495)		1,297,722	1,094,778
Revenue Bonds	1	7,965,300		-	(231,600)		17,733,700	238,900
Capital Leases		-		998,763	(132,211)		866,552	159,800
Medicaid Obligation		83,334		-	(83,334)		-	-
Other Post Employment Benefits		3,249,058		378,006	-		3,627,064	-
Accrued Compensated								
Absences		2,147,600		2,384,500	(2,454,200)		2,077,900	1,295,800
Net Pension Liability	4	1,833,847		3,178,200			45,012,047	225,630
Total Long-Term Obligations, Governmental Activities	\$6	8,503,829	\$	6,939,469	\$(4,689,977)	\$	70,753,321	\$3,153,244

NOTE 9 - LONG-TERM OBLIGATIONS

	Business-Type Activities												
	Balance October 1, <u>2016</u>	<u>1</u>	ncreases	Decreases	Se	Balance ptember 30, 2017		Due Within ne Year					
Notes Payable	8,626,330	\$	116,266	\$ (1,046,543)	\$	7,696,053	\$	663,001					
Revenue Bonds	9,199,000		-	(151,000)		9,048,000		156,000					
Capital Leases	202,779		-	(154,305)		48,474		48,474					
Accrued Landfill Closure and				-									
Post-Closure Care Costs	13,498,829		3,245,756	-		16,744,585		821,498					
Other Post Employment Benefits	109,896		14,079	-		123,975		-					
Accrued Compensated													
Absences	58,000		62,000	(63,000)		57,000		30,700					
Net Pension Liability	698,624		87,443			786,067		4,355					
Total Long-Term Obligations, Business-Type Activities	\$ 32,393,458	\$	3,525,544	\$ (1,414,848)	\$	34,504,154	\$	1,724,028					
	φ ο Δ,000,400	Ψ	0,020,044	ψ (1, 11, 0, 0)	Ψ	01,001,104	Ψ	1,721,020					

Pledged Revenues

The County has pledged future water customer revenues to repay \$6.323 million in water system revenue bonds issued in fiscal year 2009 and State Revolving Fund notes totaling \$9.784 million issued during fiscal years 2008 through 2011. Additionally, the County has pledged up to \$275,000 per annum of discretionary infrastructure surtax revenue through December 31, 2032 to supplement water customer revenues if necessary. Proceeds from the bonds and notes provided financing for the East Putnam Regional Water System. The notes will mature in 2030 and the bonds will mature in 2048. Annual principal and interest payments are expected to exceed 100% of future water revenues. Any shortfalls will be made up from the discretionary surtax and other non-ad valorem revenue sources. The total of principal and interest payments remaining to be made is \$18.47 million. Principal payments of \$549,477 were made in the current year, while interest payments totaling \$440,518 were made.

The County has pledged a portion of future discretionary infrastructure surtax revenue to repay notes of \$10 million and \$3.5 million issued in 2007 and 2008, respectively. Proceeds from the notes financed various road improvement projects throughout the County. The notes are payable solely from the one cent local infrastructure surtax and mature January 1, 2018. Annual principal and interest payments on the notes are expected to require approximately 29.7% of estimated annual net revenues. The total principal and interest remaining to be paid on the notes is \$1,001,943. For the current year, principal and interest paid was \$1.58 million and surtax revenue was \$5.61 million

NOTE 9 - LONG-TERM OBLIGATIONS

The County has pledged future special assessment revenues to repay a \$1.9 million note issued in 2005. Proceeds from the note provided financing for road improvement projects within certain Municipal Service Benefit Units. The note will mature in 2018. Annual principal and interest payments on the note are expected to exceed 100% of future special assessment revenues as some special assessments were prepaid and set aside for future debt service. Any potential future shortfalls will be made up from other non-ad valorem revenue sources. The total principal and interest remaining to be paid on the note is \$141,078. For the current year, principal and interest paid were \$188,035 and special assessment revenue was \$252,413.

The County has pledged specific traffic ticket surcharge revenues designated for communications improvements to repay a \$1.356 million note issued in 2005. The proceeds from the note were used to construct and equip several communications towers within the County. The note will mature in 2020. Annual principal and interest payments on the note are expected to exceed 100% of future revenues. Any potential future shortfalls will be made up from other non-ad valorem revenue sources. The total principal and interest remaining to be paid on the note is \$331,524. For the current year, principal and interest paid was \$120,456, while revenue was \$26,702.

The County has pledged specific landfill collection special assessments to repay a \$4 million note issued in fiscal year 2009. The proceeds from the note were designated to construct a new cell at the central landfill. The note will mature in 2018. Annual principal and interest payments are expected to require less than 5% of revenues. The total principal and interest remaining to be paid on the note is \$145,097. For the current year, principal and interest paid was \$576,499, while revenue was \$11.74 million.

The County has pledged future wastewater system customer service revenues to repay \$3.333 million in wastewater system revenue bonds and state revolving fund notes totaling \$1.4 issued in fiscal year 2015 and 2016. Additionally, the County has pledged discretionary infrastructure surtax revenue to supplement wastewater customer revenues if necessary to meet payments on the note. Proceeds from the bonds and note provided financing for the East Putnam Regional Wastewater System. The note will mature in 2025 and the bonds will mature in 2054. Annual principal and interest payments are expected to exceed 100% of future wastewater revenues. Any shortfalls in payments of the note will be made up from the discretionary infrastructure surtax while other non-ad valorem revenue sources will be applied to any shortfalls in bond payments. The total of principal and interest payments remaining to be made is \$6.199 million. For the current year, principal and interest paid was \$350,407.

The County has pledged a portion of future half-cent sales tax revenue to repay \$17.965 million of public improvement bonds issued in 2016. Proceeds from the bonds financed construction of improvements to the county jail. Annual principal and interest payments are expected to be approximately 29.9% of estimated revenues. The bonds are payable from the County Jail Fund, a Debt Service Fund and mature March 2056. The total principal and interest remaining to be paid is \$30.93 million. For the current year, principal and interest paid was \$793,016.

NOTE 10 – <u>CONDUIT DEBT</u>

The Putnam County Development Authority, a discretely presented component unit of Putnam County, has issued Revenue Bonds to provide financial assistance to private-sector entities for the acquisition and construction of industrial and commercial facilities deemed to be in the public interest. The bonds are secured by the property financed and are payable solely from payments received on the underlying mortgage loans. Neither the Authority, the County, the State, nor any political subdivision thereof is obligated in any manner for repayment of the bonds. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements.

In a previous year, the Putnam County Development Authority issued two Pollution Control Revenue Refunding Bonds in an aggregate principal amount of \$125,250,000 to refund several series issued prior to July 1, 1995. At September 30, 2017, the aggregate bonds outstanding were \$125,250,000.

NOTE 11 – OPERATING LEASES

The Transportation Fund (a Special Revenue Fund) leases three boom mowers used to maintain road right of ways within the County. These leases have five-year terms which expire in April, 2021. In January, 2017, the County leased six new road graders which expire September, 2021 (almost five years.)

Future minimum lease payments under these leases are as follows:

Year Ending <u>September 30,</u>	<u>Amount</u>
2018	287,787
2019	287,787
2020	287,787
2021	261,366
Total future minimum lease payments	\$ 1,124,727

NOTE 12 – FUND BALANCE CLASSIFICATIONS

A schedule of County fund balances is provided as follows:

	Majo	r Governmental F			
	General <u>Fund</u>	Better Place Plan <u>Fund</u>	County Transportation <u>Fund</u>	Total Non-Major Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
FUND BALANCES: Restricted for:					
				CEE 000	
Debt Service	-		-	655,328	655,328
Better Place Plan - Capital Projects	-	6,253,811	-	- 375,964	6,253,811
Fishing Improvement Fire Protection	-	-	-		375,964
Law Enforcement	- 17,992	-	-	8 89,946	8 107,938
	17,992	-	-	,	,
Court Improvements Drivers Education	-	-	-	1,579,476 254,701	1,579,476 254,701
	-	-	-	,	,
Court Article V Support	-	-	-	50,739	50,739
Court Technology	-	-	-	266,991	266,991
Crime Prevention	-	-	-	52,714	52,714
E911 System	-	-	-	682,973	682,973
Tourist Development	-	-	-	817,246	817,246
Communication Improvement	-	-	-	8,865	8,865
Economic Development	-	-	-	62,491	62,491
MSBU Road Maintenance	-	-	-	844,973	844,973
Local Housing Assistance	-	-	-	1,189,344	1,189,344
Sewage Utilities	-	-	-	11,489	11,489
Water Utilities	-	-	-	241,696	241,696
Interlachen Lakes Estates Lake Access	43,246	-	-	-	43,246
Federal Forfeiture - Law Enforcement	-	-	-	132,642	132,642
Public Records Modernization	-	-	-	1,315,118	1,315,118
Voter Equipment and Education	-	-	-	64,775	64,775
Road Projects	-	-	-	3,813,984	3,813,984
Committed to:					
Commissary - Inmate Benefits	-	-	-	360,638	360,638
Assigned to:					
Subsequent Year's Expenditures	1,579,910	-	-	-	1,579,910
Road and Bridge Maintenance	-	-	1,261,621	-	1,261,621
Unassigned:	3,254,034				3,254,034
Total Fund Balances	\$ 4,895,182	\$6,253,811	\$1,261,621	\$ 12,872,101	\$25,282,715

NOTE 13 - DEFICIT BALANCES - INDIVIDUAL FUNDS

At September 30, 2017, the Fleet Maintenance Fund, an Internal Service Fund, reflected a deficit net position of \$26,799. County Management anticipates that future rate increases for services rendered will eliminate this deficit in the near future.

NOTE 14 – <u>RISK MANAGEMENT</u>

Public Entity Risk Pool

The County is exposed to various risks of loss related to general liability, personal injury, and errors and omissions. The County joined the Florida Association of Counties Trust (the "Trust"), a public entity risk pool currently operating as a common risk management and insurance program for several member counties. The County pays an annual premium to the Trust for its coverage. The premiums are designed to fund the liability risks assumed by the Trust and are based on certain actual exposures of each member. The premiums are paid from the Risk Management Fund, an Internal Service Fund.

<u>Self-Insurance Program – Worker's Compensation</u>

As described below, the County administers a self-insurance program for worker's compensation coverage. Liabilities are reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated, including an estimate for those incurred but not reported (IBNR). The 2017 IBNR estimate of \$772,747 is determined based on historical experience and current trends. The claims liabilities are shown at current dollar value.

The County provides worker's compensation insurance for its employees via the Risk Management Fund to account for and finance its self-insured risks of loss. The Risk Management Fund provides coverage up to a maximum of \$600,000 for each occurrence. The County purchases commercial insurance for claims in excess of coverage provided by the fund. Settlements have not exceeded insurance coverage for the last three years.

All appropriate funds of the County participate in the program and make payments to the Risk Management Fund to pay prior and current year claims and to establish a reserve for losses.

NOTE 14 – <u>RISK MANAGEMENT</u>

Changes in the fund's claims liability were:

	Beginning of Fiscal <u>Year Liability</u>	Claims Incurred and Changes in <u>Estimates</u>	Claims <u>Payments</u>	End of Fiscal <u>Year Liability</u>	Due Within <u>One Year</u>
2015-2016	2,034,477	206,482	(727,123)	1,513,836	1,013,836
2016-2017	1,513,836	(79,354)	(327,090)	1,107,392	607,392

Group Insurance

The County purchases health, life and accidental death and dismemberment insurance for its employees via the Group Insurance Reserve Fund (an Internal Service Fund). The County is "fully insured" and has no liability for claims above the monthly premiums charged by the commercial insurer. Settled claims have not exceeded commercial coverage in any of the past three fiscal years. All funds of the County participate in the program and make payments to the Group Insurance Reserve Fund to pay the premiums.

NOTE 15 – ACCRUED LANDFILL CLOSURE AND LONG-TERM CARE COSTS

State and federal laws and regulations require the County to place a final cover on its landfill sites when it stops accepting waste and to perform certain maintenance and monitoring functions at the sites for twenty or thirty years after closure. Although closure and long-term care costs will be paid only near or after the date the landfills stop accepting waste, the County reports a portion of these closure and long-term care costs as an operating expense in each period based on landfill capacity used as of each balance sheet date. The \$16,744,585 reported as landfill closure and long-term care liability at September 30, 2017, represents the cumulative amounts reported to date based on the use of the following estimated capacity of the landfills:

Central Landfill Phase II, Cells 1, 2, & 3	67.01%
Class III Landfill	100%
Huntington Landfill	100%
Central Landfill Phase I	100%

The County will recognize the remaining estimated cost of closure and long-term care of \$7,203,747 as the remaining estimated capacity is used (estimated to be 6.2 years for Central Landfill Phase II, Cells 1, 2, & 3). These amounts are based on what it would cost to perform all closure and long-term care in 2017. Actual costs may be higher or lower due to inflation, deflation, changes in technology, or changes in regulations.

NOTE 15 – ACCRUED LANDFILL CLOSURE AND LONG-TERM CARE COSTS

Additionally, the Florida Department of Environmental Protection (D.E.P.) requires that landfill operators escrow landfill long-term maintenance costs in addition to closure costs, in an amount sufficient to cover the following year's long-term care costs. The County has escrowed \$6,391,208 to cover D.E.P.'s landfill post-closure maintenance cost requirements and closure costs of current operating landfills, as of September 30, 2017. This is shown as restricted cash and equivalents and restricted investments of the business-type activities in the accompanying financial statements.

NOTE 16 – OTHER POST-EMPLOYMENT BENEFITS

Pursuant to a resolution of the Board of County Commissioners, the County provides certain health care benefits for retired employees. Substantially all of the County's employees may become eligible for those benefits if they reach normal retirement age while working for the County.

Plan Description

The County administers a single-employer defined benefit plan for post-employment benefits other than pension benefits (OPEB Plan). The OPEB Plan provides a health insurance subsidy for retirees and eligible dependents of the Clerk of Court, Supervisor of Elections, Property Appraiser, Sheriff, Tax Collector and County. Additionally, life insurance up to \$20,000 is available to retirees at the cost paid by the County for active employees. The Putnam County Board of County Commissioners can amend the benefit provisions.

The health insurance subsidy is provided to retirees with at least six years of service who retire and begin receiving benefits from the Florida Retirement System (FRS). Retirees must maintain health care coverage after employment to be eligible for the subsidy. The amount of monthly subsidy is based on the number of years of total service with the County or Constitutional Officer and is equal to four dollars a month for each year of service. The minimum monthly subsidy is \$24 and the maximum monthly subsidy is \$120 for employees that retire with 30 or more years of service.

Pursuant to the provisions of Section 112.0801 Florida Statutes any employee who retires and immediately begins receiving FRS benefits has the option of paying premiums to continue in the County's healthcare plan at the same group rate that is applicable to active employees. The retiree pays 100% of the blended group rate premium less the subsidy mentioned above, therefore receiving an implicit subsidy.

The plan does not issue a stand-alone financial report.

At September 30, 2017, participants consisted of:

Active Employees	505
Retirees Participants	52

NOTE 16 - OTHER POST-EMPLOYMENT BENEFITS

Annual OPEB Cost and Net OPEB Obligation

The County's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligations were as follows:

Fiscal		Annual	E	mployer	Percentage of OPEB Cost	Net OPEB
Year Ended	OF	PEB Cost	Co	ntributions	Contributed	Obligation
September 30, 2015	\$	805,397	\$	261,000	32.41%	\$ 2,964,284
September 30, 2016		566,366		171,696	30.32%	3,358,954
September 30, 2017		563,781		171,696	30.45%	3,751,039

Determination of Change of Net OPEB Obligation at September 30, 2017

Annual Required Contribution Interest on prior year Net OPEB Obligation Adjustment to ARC	\$ 652,920 134,358 (223,497)
Annual OPEB Cost	563,781
Assumed Contributions Made	 (171,696)
Estimated Increase in Net OPEB Obligations	\$ 392,085
Net OPEB Obligation at September 30, 2016	 3,358,954
Net OPEB Obligation at September 30, 2017	\$ 3,751,039

The funded status of the OPEB Plan as of October 1, 2015 was as follows:

Actuarial Accrued Liability (AAL) Actuarial Value of Plan Assets	\$ 5,091,108 -
Unfunded Actuarial Accrued Liability (UAAL)	\$ 5,091,108
Funded Ratio Covered Payroll Ratio of UAAL to Covered Payroll	\$ 0.00% 25,880,178 19.67%

NOTE 16 - OTHER POST-EMPLOYMENT BENEFITS

Funding Policy

Funding for the OPEB Plan is on a pay-as-you-go basis from the County's general assets when due. There is no separate trust through which benefits for retirees are funded. No assets are currently accumulated or earmarked for this purpose.

Actuarial Methods and Assumptions

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer (ARC) are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value of the plan is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The following actuarial methods and assumptions were used:

Actuarial Cost Method	Unprojected Unit Credit Actuarial Cost Method
Amortization Method	Level Annual Payments
Amortization Period	30 Years, Closed
Remaining Amortization Period	22 Years
Asset Valuation Method	Unfunded
Actuarial Assumptions:	
Discount Rate	4%
Healthcare Cost Trend Rates	11% Initial; 3.8% ultimate for dental and 4.0% ultimate for medical
Inflation Rate	2.3%

Putnam County, Florida Notes to Financial Statements September 30, 2017

NOTE 17 - COMMITMENTS AND CONTINGENCIES

At September 30, 2017, the County was committed under signed contracts for approximately \$1,676,300 of road construction, resurfacing and engineering work and \$113,700 for building and other construction projects.

The County is party to lawsuits and claims arising out of the normal conduct of its activities. While the results of the lawsuits and claims against the County cannot be predicted with certainty, management does not expect that these matters will have a material adverse effect on the financial position of the County.

NOTE 18 – <u>NET POSITION RESTRICTED BY ENABLING LEGISLATION</u>

The government-wide statement of net position reports \$17,231,884 of restricted net position, of which \$5.3 million is restricted by enabling legislation.

NOTE 19 - NONEXCHANGE FINANCIAL GUARANTEES

In accordance with the State Housing Initiatives Partnership Local Housing Assistance Plan, as adopted by the Board of County Commissioners, Putnam County has guaranteed \$19,316 mortgage down payment amounts for very low to moderate income citizens at September 30, 2017. Guarantees to various lending institutions are equal to a maximum of 20% of the actual mortgage amount. The guarantees extend until the borrowers attain a principal balance of 79.9% of their loans with the last maturity date of May 1, 2019. In the event that an applicant is unable to make required loan payments, Putnam County is required to pay the remaining down payment amount. The County has determined that there is no guarantee liability at September 30, 2017.

REQUIRED SUPPLEMENTARY INFORMATION

	Budgeted Amounts Actual			Variance With Final
	Original	Final	<u>Amounts</u>	<u>Budget</u>
REVENUES Taxes Licenses and Permits Intergovernmental Charges for Services Fines and Forfeitures Miscellaneous	\$ 29,791,294 378,350 8,325,824 5,534,899 50,150 180,073	\$ 29,791,294 378,350 8,487,008 5,535,239 50,150 180,073	\$ 29,856,826 468,685 8,597,355 5,664,145 77,722 227,950	\$ 65,532 90,335 110,347 128,906 27,572 47,877
TOTAL REVENUES	44,260,590	44,422,114	44,892,683	470,569
EXPENDITURES Current: General Government	14,277,680	14,516,848	13,426,680	1,090,168
Public Safety Physical Environment Transportation	26,612,764 385,153 30,000	26,654,660 385,153 30,000	25,193,687 355,881 30,000	1,460,973 29,272
Economic Environment Human Services Culture and Recreation Court Related Reserve for Contingencies	315,836 2,222,139 2,078,729 1,154,896 202,000	315,836 2,222,139 2,128,729 1,154,896 2,000	292,711 2,621,923 1,491,078 1,002,784	23,125 (399,784) 637,651 152,112 2,000
Debt Service: Principal Retirement Interest and Fiscal Charges	-	-	6,592 3,546	(6,592) (3,546)
TOTAL EXPENDITURES	47,279,197	47,410,261	44,424,882	2,985,379
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(3,018,607)	(2,988,147)	467,801	3,455,948
OTHER FINANCING SOURCES (USES) Transfers In Transfers Out Capital Lease	305,744 (1,795,627) 	621,676 (2,387,847) 245,828	320,918 (2,426,845) 245,828	(300,758) (38,998)
TOTAL OTHER FINANCING SOURCES (USES)	(1,489,883)	(1,520,343)	(1,860,099)	(339,756)
NET CHANGE IN FUND BALANCES	(4,508,490)	(4,508,490)	(1,392,298)	3,116,192
FUND BALANCES - BEGINNING OF YEAR	4,508,490	4,508,490	6,287,480	1,778,990
FUND BALANCES - END OF YEAR	\$ -	\$ -	\$ 4,895,182	\$ 4,895,182

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – County Transportation Trust Fund For the Year Ended September 30, 2017

	Budgeted	Amounts	Actual	Variance With Final
	Original	Final	Amounts	Budget
REVENUES				
Taxes	\$ 1,992,995	\$ 1,992,995	\$ 2,159,229	\$ 166,234
Licenses and Permits	4,000	4,000	2,200	(1,800)
Intergovernmental Revenue	2,284,296	2,284,296	2,467,443	183,147
Charges for Services	201,000	201,000	215,920	14,920
Miscellaneous Revenue	10,500	10,500	55,367	44,867
TOTAL REVENUES	4,492,791	4,492,791	4,900,159	407,368
EXPENDITURES				
Current:	5 000 440	7 766 444	7 404 050	004 455
Transportation Debt Service:	5,806,412	7,755,411	7,124,256	631,155
Principal Retirement		125,620	125,620	
Interest and Fiscal Charges	-	11,317	11,317	-
interest and Fiscal Onarges		11,017	11,017	
TOTAL EXPENDITURES	5,806,412	7,892,348	7,261,193	631,155
EXCESS (DEFICIENCY) OF REVENUES				
OVER EXPENDITURES	(1,313,621)	(3,399,557)	(2,361,034)	1,038,523
OTHER FINANCING SOURCES (USES)				
Transfers In	410,464	1,743,464	1,743,464	-
Transfers Out	(30,183)	(30,183)	(30,183)	-
Capital Lease	-	752,936	752,935	-
NET CHANGE IN FUND BALANCES	(933,340)	(933,340)	105,182	1,038,523
FUND BALANCES, October 1, 2016	933,340	933,340	1,156,439	223,099
FUND BALANCES, September 30, 2017	\$-	\$-	\$ 1,261,621	\$ 1,261,622

Putnam County, Florida Notes to Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual For the Year Ended September 30, 2017

Basis of Budgetary Accounting

Annual budgets are legally adopted for governmental funds, hereafter described, on a basis consistent with generally accepted accounting principles.

The following procedures are used in establishing the budgetary data reflected in the financial statements:

Prior to June 1, constitutional officers, with the exception of the office of the Tax Collector, submit tentative budgets for the operations of their offices to the Board. Budgets for the operations of the office of the Tax Collector are submitted to the Department of Revenue for approval. Additionally, the Property Appraiser submits his budget to the Department of Revenue for approval prior to the submission to the Board.

Prior to July 15, the County Administrator/Budget Officer submits to the Board a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them. Public hearings are conducted by the Board to obtain taxpayer comments. Prior to October 1, the budget is legally enacted through passage of a resolution. All budget appropriations lapse at year-end.

As required by Florida Statutes, Sections 218.35 and 28.36, the Clerk of Circuit Court prepares his annual budget in two parts:

The budget relating to the state court system, which is filed with the Clerks of Court Operations Corporation and the budget relating to the requirements of the Clerk as Clerk of the Board of County Commissioners, County Auditor, County Recorder and Custodian or Treasurer of all County funds and other county-related duties.

County Departments of the Clerk's Office are budgeted with appropriations from the Board of County commissioners. All excess fees (unspent revenues) along with Clerk investment earnings on Board funds are remitted to the Board of County Commissioners on or before October 31st of each year.

Florida Statutes provide that it is unlawful to make expenditures that exceed the total amount budgeted for each fund. Therefore, the fund level is the legal level of control for budget considerations. Chapter 129, Florida Statutes, governs the manner in which the budget may be legally amended once it has been approved. Pursuant to Chapter 129, only the Board of County Commissioners can approve budget amendments that change the total approved budget appropriation of an individual fund. The County Administrator/Budget Officer and Department managers can transfer appropriations within the budget, but cannot change the total appropriation of an individual fund without the approval of the Board of County Commissioners.

Pursuant to the provisions of Chapter 129, Florida Statutes, the amount that the County may appropriate is limited to ninety-five (95%) percent of estimated revenues. In order to present a conservative as well as balanced budget, the County presents only ninety-five (95%) percent of estimated revenues.

Putnam County, Florida Notes to Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual For the Year Ended September 30, 2017

Appropriations from the reserve for contingencies may be made to increase the appropriation for any particular expenditure in the same fund, or to create an appropriation in the fund for any lawful purpose, but no expenditures shall be charged directly to the reserve for contingencies.

A receipt of a nature or from a source not anticipated in the budget and received for a particular purpose, including but not limited to grants, donations, gifts, or reimbursements for damages, may, by resolution of the Board be recorded in its minutes, be appropriated and expended for that purpose, in addition to the appropriations and expenditures provided for in the budget. Such receipts and appropriations shall be added to the budget of the proper fund.

Supplemental appropriations funded from sources not described above, require public hearings and action by the Board in the same manner as adopting the original budget.

(concluded)

Putnam County, Florida Other Post-Employment Benefits For the Year Ended September 30, 2017

SCHEDULE OF FUNDING PROGRESS

			Actuarial				UAAL
	Actuarial	Actuarial	Accrued	Unfunded			as & of
Fiscal	Valuation	Value of	Liability	AAL	Funded	Covered	Covered
Year	Date	Assets	(AAL)	(UAAL)	Ratio	Payroll	Payroll
2015	10/1/2013	-	\$ 5,959,528	\$ 5,959,528	0.0%	\$ 25,380,000	23.48%
2016	10/1/2015	-	5,091,108	5,091,108	0.0%	25,688,000	19.82%
2017	10/1/2015	-	5,091,108	5,091,108	0.0%	25,880,178	19.67%

SCHEDULE OF EMPLOYER CONTRIBUTIONS

	Annual	
Year Ended	Required	%
<u>September 30.</u>	Contribution	Contributed
2015	\$ 861,210	30.31%
2016	652,920	26.30%
2017	652,920	26.30%

<u>NOTES</u>

1. See Note 16 to the financial statements for further information regarding the County's OPEB plan.

Putnam County, Florida Schedules of Proportionate Share of Net Pension Liability Last 10 Fiscal Years*

Florida Retirement System	2017		2016		2015	
Employer's proportion of the net pension						
liability (asset)	0.1259494%		0.1302864%		0.1255929%	
Employer's proportionate share of the net						
pension liability (asset)	\$ 37,254,999	\$	32,897,416	\$	16,222,010	
Employer's covered payroll**	\$ 25,491,810	\$	25,570,176	\$	25,105,924	
Employer's proportionate share of the net						
pension liability (asset) as a percentage						
of its covered payroll	146.14%		128.66%		64.61%	
Plan fiduciary net position as a percentage						
of the total pension liability	83.89%		84.88%		92.00%	
Health Insurance Subsidy Program	2017		2016		2015	
Health Insurance Subsidy Program Employer's proportion of the net pension	2017		2016		2015	
	2017 0.0798985%		2016 0.0826718%		2015 0.0825509%	
Employer's proportion of the net pension	-					
Employer's proportion of the net pension liability (asset)	-	\$		\$		
Employer's proportion of the net pension liability (asset) Employer's proportionate share of the net	0.0798985%	•	0.0826718% 9,635,055	-	0.0825509%	
Employer's proportion of the net pension liability (asset) Employer's proportionate share of the net pension liability (asset)	0.0798985% \$ 8,543,115	•	0.0826718% 9,635,055	-	0.0825509%	
Employer's proportion of the net pension liability (asset) Employer's proportionate share of the net pension liability (asset) Employer's covered payroll**	0.0798985% \$ 8,543,115	•	0.0826718% 9,635,055	-	0.0825509%	
Employer's proportion of the net pension liability (asset) Employer's proportionate share of the net pension liability (asset) Employer's covered payroll** Employer's proportionate share of the net	0.0798985% \$ 8,543,115	·	0.0826718% 9,635,055	-	0.0825509%	
Employer's proportion of the net pension liability (asset) Employer's proportionate share of the net pension liability (asset) Employer's covered payroll** Employer's proportionate share of the net pension liability (asset) as a percentage	0.0798985% \$ 8,543,115 \$ 25,491,810	·	0.0826718% 9,635,055 25,570,176	-	0.0825509% 8,414,610 25,105,924	
Employer's proportion of the net pension liability (asset) Employer's proportionate share of the net pension liability (asset) Employer's covered payroll** Employer's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	0.0798985% \$ 8,543,115 \$ 25,491,810	·	0.0826718% 9,635,055 25,570,176	-	0.0825509% 8,414,610 25,105,924	

Notes to schedules:

*The amounts presented for each fiscal year were determined as of the measurement date, which was June 30th of the current fiscal year.

*GASB Statement No. 68 was implemented in 2015. Until a full 10-year trend is compiled, information for those years for which it is available will be presented.

**Covered payroll Includes defined benefit plan actives, investment plan members, and members in DROP for the measurement period ending June 30, 2017.

Putnam County, Florida Schedules of Employer Contributions Last 10 Fiscal Years

Florida Retirement System		2017		2016		2015
Contractually required contribution	\$	3,357,991	\$	3,248,814	\$	3,108,405
Contributions in relation to the						
contractually required contribution		3,357,991		3,248,814		3,108,405
Contribution deficiency (excess)	\$	_	\$	-	\$	
Employer's covered payroll *	\$	25,880,178	\$	25,687,995	\$	25,442,040
Contributions as a percentage of covered payroll	12.98%			12.65%		12.22%
Health Insurance Subsidy Program		2017		2016		2015
Contractually required contribution	\$	429,079	\$	426,360	\$	344,803
Contributions in relation to the contractually required contribution		429,079		426,360		344,803
Contribution deficiency (excess)	\$	_	\$	_	\$	
Employer's covered payroll *	\$	25,880,178	\$	25,687,995	\$	25,442,040
Contributions as a percentage of covered payroll		1.66%		1.66%		1.36%

Notes to schedules:

* Covered payroll includes defined benefit plan actives, investment plan members, and members in DROP for the fiscal year ended September 30, 2017.

GASB Statement No. 68 was implemented in 2015. Until a full 10-year trend is compiled, information for those years for which it is available will be presented.

SUPPLEMENTARY INFORMATION

GENERAL FUND BY CATEGORY

The six categories shown below together represent the General Fund, the primary operating fund of the County.

General Fund—Board of County Commissioners – To account for the revenues and expenditures of the Board of County Commissioners (BOCC) portion of the General Fund—which are activities that benefit all County residents. Countywide activities include Administration, County Attorney, Human Resources, Information Technology, Emergency Management and Emergency Medical Services, Parks and Recreation, and certain payments to Constitutional Officers and nonprofit agencies.

General Fund—Sheriff – To account for the revenues and expenditures necessary to carry out the duties and obligations of the Sheriff as specified in Section 30.15, Florida Statutes. The funds for the Sheriff's operation are received from the BOCC pursuant to Section 30.49, Florida Statutes.

General Fund—Clerk of Circuit Court – To account for revenues and expenditures of the Clerk of Circuit Court whose responsibilities include: County recorder for official records of Putnam County; accountant for the BOCC, custodian of all County funds, County auditor, and keeping BOCC records and meeting minutes as exofficio Clerk to the Board of County Commissioners; as well as court-related activities that are not accounted for in the "Clerk of Circuit Court – Court Fund and Public Records Modernization Funds."

General Fund—Tax Collector – To account for revenues and expenditures of the Tax Collector pursuant to Section 197, Florida Statutes.

General Fund—**Property Appraiser** – To account for revenues and expenditures of the Property Appraiser in the performance of Constitutional responsibilities. These responsibilities include determining the assessed value of all real and tangible property within the County, maintaining associated financial and property records, and providing the Tax Collector with the certified value of real and tangible property and tax millage levied by the respective taxing authorities.

General Fund—Supervisor of Elections – To account for revenues and expenditures of the Supervisor of Elections in the performance of Constitutional responsibilities pursuant to Chapters 97 through 102, Florida Statutes. The funds for the Supervisor of Elections' operation are received from the BOCC pursuant to Section 129.202, Florida Statutes.

Putnam County, Florida Combining Balance Sheet Board and Officer General Funds For the Year Ended September 30, 2017

ASSETS	Board of County Commissioners <u>Sub-fund</u>	Sheriff <u>Sub-fund</u>	Clerk of Circuit Court <u>Sub-fund</u>	Tax Collector <u>Sub-fund</u>
Cash and Equivalents Receivables Due From Other Funds	\$ 3,446,147 1,662,157 1,467,035	\$ 1,156,961 14,680	\$ 469,066 2,252	\$ 403,399 23,978
Due From Other Governments Other Assets	689,022 281	2,798	52,399 12,459	-
TOTAL ASSETS	7,264,642	1,174,439	536,176	427,377
LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCES				
LIABILITIES Accounts Payable and				
Accrued Liabilities	617,341	289,595	304,586	55,702
Due to Other Funds Due to Other Governments	3,638	865,107 1,745	30,933 200,657	341,238 7,363
TOTAL LIABILITIES	620,979	1,156,447	536,176	404,303
DEFERRED INFLOWS OF RESOURCES	1 700 470			00.074
Revenues - unavailable	1,766,473	-	-	23,074
FUND BALANCES Restricted	43,246	17,992	-	-
Assigned	1,579,910	-	-	-
Unassigned	3,254,034	-		
TOTAL FUND BALANCES	4,877,190	17,992		
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES				
AND FUND BALANCES	\$ 7,264,642	\$ 1,174,439	\$ 536,176	\$ 427,377

Putnam County, Florida Combining Balance Sheet Board and Officer General Funds For the Year Ended September 30, 2017

ASSETS	A (Property ppraiser General ub-Fund	Ē	ervisor of lections General ub-Fund	Interfund Eliminations & <u>Consolidations</u>	Total General <u>Fund</u>
Cash and Equivalents Receivables Due From Other Funds Due From Other Governments Other Assets	\$	172,888 - - - -	\$	68,385 - - - -	\$ (1,394,035) 	\$ 5,716,846 1,703,067 73,000 741,421 15,538
TOTAL ASSETS		172,888		68,385	(1,394,035)	8,249,872
LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES						
<u>LIABILITIES</u> Accounts Payable and Accrued Liabilities Due to Other Funds Due to Other Governments		19,816 153,072 -		30,389 37,996 -	- (1,394,035) -	1,317,429 34,311 213,403
TOTAL LIABILITIES		172,888		68,385	(1,394,035)	1,565,143
DEFERRED INFLOWS OF RESOURCES Revenues - unavailable		-		-	-	1,789,547
FUND BALANCES Restricted Assigned Unassigned		-		-	- - -	61,238 1,579,910 3,254,034
TOTAL FUND BALANCES		-		-		4,895,182
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$	172,888	\$	68,385	\$(1,394,035)	\$ 8,249,872

(concluded)

	Board	of County Commis Sub-fund	sioners		Sheriff Sub-fund	
		Amounts	Actual	v	Amounts	Actual
REVENUES	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>Original</u>	<u>Final</u>	<u>Amounts</u>
Taxes	\$ 29,791,294	\$ 29,791,294	\$ 29,856,826	\$-	\$-	\$-
Licenses and Permits	378,350	378,350	468,685	÷ -	÷ -	-
Intergovernmental	7,915,682	8,076,866	8,362,868	-	-	-
Charges for Services	4,003,084	4,003,084	3,871,610	-	-	-
Fines and Forfeitures	47,250	47,250	73,947	2,900	2,900	3,775
Miscellaneous	147,200	147,200	160,569	-	-	35,112
TOTAL REVENUES	42,282,860	42,444,044	42,794,505	2,900	2,900	38,887
EXPENDITURES						
Current:						
General Government	8,439,433	8,678,261	7,967,478	-	-	-
Public Safety	7,955,867	7,962,867	7,593,329	18,656,897	18,691,793	17,600,358
Physical Environment	385,153	385,153	355,881	-	-	-
Transportation	30,000	30,000	30,000	-	-	-
Economic Environment	315,836	315,836	292,711	-	-	-
Human Services	2,222,139	2,222,139	2,621,923	-	-	-
Culture and Recreation	2,078,729	2,128,729	1,491,078	-	-	-
Court Related	331,320	331,320	288,605	535,036	535,036	493,639
Reserve for Contingencies	200,000	-	-	-	-	-
Debt Service:						
Principal Retirement	-	-	6,592	-	-	-
Interest and Fiscal Charges	-	-	3,546	-	-	
TOTAL EXPENDITURES	21,958,477	22,054,305	20,651,143	19,191,933	19,226,829	18,093,997
EXCESS OF REVENUES OVER						
(UNDER) EXPENDITURES	20,324,383	20,389,739	22,143,362	(19,189,033)	(19,223,929)	(18,055,110)
OTHER FINANCING SOURCES (USES)						
Transfers In	305,744	621,676	1,961,224	19,189,033	19,223,929	19,223,929
Transfers Out	(25,138,617)	(25,765,733)	(25,746,424)	-		(1,165,107)
Debt Issued	-	245,828	245,828		-	
TOTAL OTHER FINANCING SOURCES						
(USES)	(24,832,873)	(24,898,229)	(23,539,372)	19,189,033	19,223,929	18,058,822
NET CHANGE IN FUND BALANCES	(4,508,490)	(4,508,490)	(1,396,010)	-	-	3,712
FUND BALANCES - BEGINNING OF YEAR	4,508,490	4,508,490	6,273,200			14,280
FUND BALANCES - END OF YEAR	\$-	\$-	\$ 4,877,190	\$-	\$-	\$ 17,992

	Cle	rk of the Circuit C Sub-fund	ourt			
	Budgeted	Amounts	Actual	Budgeted	Actual	
	<u>Original</u>	Final	<u>Amounts</u>	<u>Original</u>	<u>Final</u>	<u>Amounts</u>
<u>REVENUES</u> Taxes	\$-	\$-	\$-	\$-	\$-	\$-
Licenses and Permits	Ψ	Ψ	Ψ	Ψ	Ψ -	Ψ
Intergovernmental	410,142	410,142	234,487	-	-	-
Charges for Services	314,800	314,800	364,395	2,248,406	2,248,406	2,467,516
Fines and Forfeitures	-	-	-	-	-	-
Miscellaneous	28,200	28,200	14,501	4,673	4,673	12,447
TOTAL REVENUES	753,142	753,142	613,383	2,253,079	2,253,079	2,479,963
EXPENDITURES						
Current:						
General Government	1,964,155	1,964,155	1,861,463	2,214,844	2,214,844	2,138,725
Public Safety	-	-	-	-	-	-
Physical Environment	-	-	-	-	-	-
Transportation	-	-	-	-	-	-
Economic Environment	-	-	-	-	-	-
Human Services	-	-	-	-	-	-
Culture and Recreation	-	-	-	-	-	-
Court Related	288,540	288,540	220,540	-	-	-
Reserve for Contingencies Debt Service:	-	-	-	-	-	-
Principal Retirement	_	-	_			_
Interest and Fiscal Charges	-	-	-	-	-	-
mereer and ricear chargee						
TOTAL EXPENDITURES	2,252,695	2,252,695	2,082,003	2,214,844	2,214,844	2,138,725
EXCESS OF REVENUES OVER						
(UNDER) EXPENDITURES	(1,499,553)	(1,499,553)	(1,468,620)	38,235	38,235	341,238
OTHER FINANCING SOURCES (USES)						
Transfers In	1,499,553	1,499,553	1,499,553			_
Transfers Out			(30,933)	(38,235)	(38,235)	(341,238)
Debt Issued	-	-	-	(00,200)	(00,200)	-
TOTAL OTHER FINANCING SOURCES	4 400 550	4 400 550	4 400 000	(00.005)	(00.005)	(0.11, 000)
(USES)	1,499,553	1,499,553	1,468,620	(38,235)	(38,235)	(341,238)
NET CHANGE IN FUND BALANCES	-	-	-	-	-	-
FUND BALANCES - BEGINNING OF YEAR	<u> </u>	<u> </u>				<u> </u>
FUND BALANCES - END OF YEAR	\$-	\$-	\$-	\$-	\$-	\$-

	I	Property Appraise Sub-fund	r	Su	pervisor of Election Sub-fund	ons
	Budgeted	I Amounts	Actual	Budgeted Amounts		Actual
REVENUES	<u>Original</u>	Final	<u>Amounts</u>	<u>Original</u>	Final	<u>Amounts</u>
Taxes	\$-	\$-	\$-	\$-	\$-	\$-
Licenses and Permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for Services Fines and Forfeitures	28,609	28,949	28,454	-	-	-
Miscellaneous	-	-	472			4,849
TOTAL REVENUES	28,609	28,949	28,926			4,849
EXPENDITURES						
Current:	1 700 400	4 700 700	1 010 001	000.005	000.005	040 540
General Government Public Safety	1,798,423	1,798,763	1,613,331	920,825	920,825	913,513
Physical Environment	-	-	-	-	-	-
Transportation	-	-	-	-	-	-
Economic Environment	-	-	-	-	-	-
Human Services	-	-	-	-	-	-
Culture and Recreation Court Related	-	-	-	-	-	-
Reserve for Contingencies	-	-	-	2,000	2,000	-
Debt Service:				2,000	2,000	
Principal Retirement	-	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-	-
TOTAL EXPENDITURES	1,798,423	1,798,763	1,613,331	922,825	922,825	913,513
EXCESS OF REVENUES OVER						
(UNDER) EXPENDITURES	(1,769,814)	(1,769,814)	(1,584,405)	(922,825)	(922,825)	(908,664)
OTHER FINANCING SOURCES (USES)	<u>l</u>					
Transfers In	1,769,814	1,769,814	1,737,477	922,825	922,825	922,825
Transfers Out	-	-	(153,072)	-	-	(14,161)
Debt Issued						
TOTAL OTHER FINANCING SOURCES						
(USES)	1,769,814	1,769,814	1,584,405	922,825	922,825	908,664
NET CHANGE IN FUND BALANCES	-	-	-	-	-	-
FUND BALANCES - BEGINNING OF YEAR						
FUND BALANCES - END OF YEAR	\$-	\$-	\$-	\$ -	\$-	\$-

		Subtotals		Elimina	Interfund ations and consolid	dations
	Budgeted	Amounts	Actual		Amounts	Actual
REVENUES	<u>Original</u>	Final	<u>Amounts</u>	<u>Original</u>	Final	<u>Amounts</u>
Taxes	\$ 29,791,294	\$ 29,791,294	\$ 29,856,826	\$-	\$-	\$-
Licenses and Permits	378,350	378,350	468,685	-	-	-
Intergovernmental	8,325,824	8,487,008	8,597,355	-	-	-
Charges for Services	6,594,899	6,595,239	6,731,975	(1,060,000)	(1,060,000)	(1,067,830)
Fines and Forfeitures	50,150	50,150	77,722	-	-	-
Miscellaneous	180,073	180,073	227,950			
TOTAL REVENUES	45,320,590	45,482,114	45,960,513	(1,060,000)	(1,060,000)	(1,067,830)
EXPENDITURES						
Current:						
General Government	15,337,680	15,576,848	14,494,510	(1,060,000)	(1,060,000)	(1,067,830)
Public Safety	26,612,764	26,654,660	25,193,687	-	-	-
Physical Environment	385,153	385,153	355,881	-	-	-
Transportation	30,000	30,000	30,000	-	-	-
Economic Environment	315,836	315,836	292,711	-	-	-
Human Services	2,222,139	2,222,139	2,621,923	-	-	-
Culture and Recreation	2,078,729	2,128,729	1,491,078	-	-	-
Court Related	1,154,896	1,154,896	1,002,784	-	-	-
Reserve for Contingencies	202,000	2,000	-	-	-	-
Debt Service:						
Principal Retirement	-	-	6,592	-	-	-
Interest and Fiscal Charges			3,546	-	-	-
TOTAL EXPENDITURES	48,339,197	48,470,261	45,492,712	(1,060,000)	(1,060,000)	(1,067,830)
EXCESS OF REVENUES OVER						
(UNDER) EXPENDITURES	(3,018,607)	(2,988,147)	467,801			-
OTHER FINANCING SOURCES (USES)						
Transfers In	23,686,969	24,037,797	25,345,008	(23,381,225)	(23,416,121)	(25,024,090)
Transfers Out Debt Issued	(25,176,852)	(25,803,968) 245,828	(27,450,935) 245,828	23,381,225	23,416,121	25,024,090
Debi issued		240,020	243,020			
TOTAL OTHER FINANCING SOURCES						
(USES)	(1,489,883)	(1,520,343)	(1,860,099)			
NET CHANGE IN FUND BALANCES	(4,508,490)	(4,508,490)	(1,392,298)	-	-	-
FUND BALANCES -						
BEGINNING OF YEAR	4,508,490	4,508,490	6,287,480			
FUND BALANCES - END OF YEAR	\$-	\$-	\$ 4,895,182	\$-	\$-	\$-

	Totals					
	Budgeted Amounts					Actual
		<u>Original</u>		Final		<u>Amounts</u>
REVENUES	•	00 704 004	•	00 704 004	•	00 050 000
Taxes Licenses and Permits	\$	29,791,294 378,350	\$	29,791,294 378,350	\$	29,856,826 468,685
Intergovernmental		8,325,824		8,487,008		8,597,355
Charges for Services		5,534,899		5,535,239		5,664,145
Fines and Forfeitures		50,150		50,150		77,722
Miscellaneous		180,073		180,073		227,950
TOTAL REVENUES		44,260,590		44,422,114		44,892,683
EXPENDITURES						
Current: General Government		14,277,680		14,516,848		13,426,680
Public Safety		26,612,764		26,654,660		25,193,687
Physical Environment		385,153		385,153		355,881
Transportation		30,000		30,000		30,000
Economic Environment		315,836		315,836		292,711
Human Services		2,222,139		2,222,139		2,621,923
Culture and Recreation Court Related		2,078,729		2,128,729		1,491,078
Reserve for Contingencies		1,154,896 202,000		1,154,896 2,000		1,002,784
Debt Service:		202,000		2,000		
Principal Retirement		-		-		6,592
Interest and Fiscal Charges		-		-		3,546
TOTAL EXPENDITURES		47,279,197		47,410,261		44,424,882
EXCESS OF REVENUES OVER						
(UNDER) EXPENDITURES		(3,018,607)		(2,988,147)		467,801
OTHER FINANCING SOURCES (USES)						
Transfers In		305,744		621,676		320,918
Transfers Out		(1,795,627)		(2,387,847)		(2,426,845)
Capital Lease		-		245,828	·	245,828
TOTAL OTHER FINANCING SOURCES						
(USES)		(1,489,883)		(1,520,343)		(1,860,099)
NET CHANGE IN FUND BALANCES		(4,508,490)		(4,508,490)		(1,392,298)
FUND BALANCES -						
BEGINNING OF YEAR		4,508,490		4,508,490		6,287,480
FUND BALANCES - END OF YEAR	\$	-	\$	-	\$	4,895,182

(concluded)

Non-major Governmental Funds

Special Revenue Funds

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

The County maintains the following Special Revenue Funds:

<u>Fishing Improvement Fund</u> – to account for maintenance of the County's lakes and rivers with financing provided by recreational vessels' license fees and state grants.

<u>Fire Taxing Unit Fund</u> – to account for interlocal agreements with municipal fire departments within the County. Financing is provided from ad valorem taxes.

<u>Law Enforcement Trust Fund</u> – to account for law enforcement related projects funded by the proceeds from confiscated property forfeitures.

<u>Law Enforcement Education Fund</u> – to account for law enforcement training funded with proceeds from fines.

<u>Court Improvement Fund</u> – to account for physical improvements and security for the courthouse. Funding is provided by State of Florida grants and court related revenues.

<u>Drivers Education Fund</u> – to account for receipts and disbursements of designated traffic fines imposed by ordinance in accordance with Section 318.1215, Florida Statutes.

<u>Article V Fund</u> – to account for certain revenues generated pursuant to Article V of the Constitution of the State of Florida.

<u>Court Technology Fund</u> – to account for certain revenues generated pursuant to Article V of the Constitution of the State of Florida that must be expended to enhance court technology.

<u>Crime Prevention Fund</u> – to account for neighborhood crime prevention projects funded by the collection of fines pursuant to Section 775.083, Florida Statutes.

<u>E911 System Fund</u> – to account for the improvements and operations of the 911 emergency telephone system in the County. Financing is provided from telephone user charges.

<u>Tourist Development Fund</u> – to account for revenues and expenditures relating to tourist development in the County through the assessment of a tourist tax.

<u>Communication Improvement Fund</u> – to account for the collection of traffic infractions surcharge to be used to develop and improve a county wide public safety communications system.

<u>Economic Development Fund</u> – to account for revenues and expenditures made to promote economic development.

<u>Miscellaneous Grants Fund</u> – to account for projects financed with federal and state funds that are nonrecurring and of short-term duration.

<u>Community Development Block Grant Fund</u> – to account for grant revenues received and expended to assist low to moderate income individuals with housing rehabilitation.

<u>Interlachen Lakes Estates Fund</u> – to account for the collection and use of special assessments paid by the residents of Interlachen Lakes Estates Municipal Services Benefit Unit.

Non-major Governmental Funds

<u>West Putnam Municipal Services Benefit Unit Fund</u> – to account for the collection and use of special assessments paid by the residents of unincorporated West Putnam for road improvements.

<u>Local Housing Assistance (SHIP) Fund</u> – to account for funds received from the State to be used to assist eligible low income individuals to buy or construct new housing or rehabilitate older homes.

<u>MSBU Fund</u> – to account for the collection and use of special assessments levied to provide specific road improvements and maintenance within several Municipal Service Benefit Units.

<u>Sewage Utilities Fund</u> – to account for the collection and use of fees established to provide one or more small sewage systems.

<u>Water Utilities Fund</u> – to account for the collection and use of fees established to provide one or more small water systems.

<u>Commissary Fund</u> – to account for the commissary operations of the County's Detention Facility. Revenues are provided by sales of products to inmates. The profits can only be spent for the benefit of inmates.

<u>Federal Forfeiture Fund</u> – to account for monies received from federal forfeitures. Expenditures can only be made in accordance with the Federal Equitable Sharing Program.

<u>Records Modernization Fund</u> – to account for fees charged pursuant to Section 28.24, Florida Statutes, and related expenditures to modernize the public records storage and retrieval system of the County.

<u>Article V Records Modernization Fund</u> – to account for fees charged pursuant to Article V of the Constitution of the State of Florida, and related expenditures to fund court-related technology as defined in Section 29.008, Florida Statutes.

<u>Court Fund</u> – to account for certain revenues generated by and disbursements related to the Court System pursuant to Article V of the Constitution of the State of Florida.

<u>Supervisor of Elections Grants Fund</u> – to account for proceeds and expenditures related to state and federal grants designed to improve the elections process.

Debt Service Funds

A debt service fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

The County maintains the following Debt Service Funds:

<u>County Jail Fund</u> – to account for funds acquired to pay bonded debt used to fund expansion of County jail facility.

<u>MSBU Loan Fund</u> – to account for special assessments collected to repay special assessment debt used to fund road paving projects within certain municipal service benefit units.

Non-major Governmental Funds

Capital Projects Funds

Capital projects funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

The County maintains the following non-major Capital Projects Fund:

<u>Road Projects Fund</u> – to account for resources to be used in developing and enhancing the County's Road System.

Major Governmental Capital Projects Fund

<u>Better Place Plan Fund</u> – The Better Place Fund is used to account for revenues received from a onecent discretionary surtax imposed to finance certain capital projects.

_	Special Revenue Funds							
	Fishing Improvement		•		Law re Taxing Enforcemen Unit Trust		Law Enforcement Education	
ASSETS Cash and Equivalents Investments Receivables Due From Other Funds Due From Other Governments	\$	374,719 - - 1,871	\$	104,755 - 461 8,756 7,562	\$	84,207 - - - -	\$	4,785 - - 954
TOTAL ASSETS		376,590		121,534		84,207		5,739
LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCES								
<u>LIABILITIES</u> Accounts Payable and Accrued Liabilities Due to Other Funds Due to Other Governments Customer Deposits		626 - - -		121,526 - -		- - -		- - -
TOTAL LIABILITIES		626		121,526				
DEFERRED INFLOWS OF RESOURCES Revenues - unavailable		-		-		-		-
FUND BALANCES Restricted Committed Assigned		375,964 - -		8		84,207 - -		5,739 - -
TOTAL FUND BALANCES		375,964		8		84,207		5,739
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$	376,590	\$	121,534	\$	84,207	\$	5,739

	Special Revenue Funds						
	Court Improvement	Drivers Education	Article V	Court Technology	Crime Prevention		
ASSETS Cash and Equivalents Investments Receivables Due From Other Funds Due From Other Governments	\$1,572,782 - - 6,694	\$253,610 - - 1,091	\$ 54,284 - - 3,130	\$ 262,260 - - 4,876	\$ 57,009 - - 1,207		
TOTAL ASSETS	1,579,476	254,701	57,414	267,136	58,216		
LIABILITIES, DEFERRED INFLOW AND FUND BALANCES	<u>15,</u>						
<u>LIABILITIES</u> Accounts Payable and Accrued Liabilities Due to Other Funds Due to Other Governments Customer Deposits	- - -	- - -	6,675 - - -	145 - - -	5,502 - - -		
TOTAL LIABILITIES			6,675	145	5,502		
DEFERRED INFLOWS OF RESOURCES Revenues - unavailable	-	-	-	-	-		
FUND BALANCES Restricted Committed Assigned	1,579,476 - -	254,701 - -	50,739 - -	266,991 - -	52,714 - -		
TOTAL FUND BALANCES	1,579,476	254,701	50,739	266,991	52,714		
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$1,579,476	\$254,701	\$ 57,414	\$ 267,136	\$ 58,216		

	Special Revenue Funds							
	E911 System	Tourist Development	Communication	Economic Development				
ASSETS Cash and Equivalents Investments Receivables Due From Other Funds Due From Other Governments	\$ 501,423 - - 183,228	\$ 838,591 - - 28,501	\$ 16,651 - - 1,422	\$ 74,991 - - - -				
TOTAL ASSETS	684,651	867,092	18,073	74,991				
LIABILITIES, DEFERRED INFLOW AND FUND BALANCES LIABILITIES	<u>S.</u>							
Accounts Payable and Accrued Liabilities Due to Other Funds Due to Other Governments Customer Deposits	1,678 - - -	49,846 - - -	9,208 - - -	12,500 - - -				
TOTAL LIABILITIES	1,678	49,846	9,208	12,500				
DEFERRED INFLOWS OF RESOURCES Revenues - unavailable	-	-	-	-				
FUND BALANCES Restricted Committed Assigned	682,973 - -	817,246 - -	8,865 - -	62,491 - -				
TOTAL FUND BALANCES	682,973	817,246	8,865	62,491				
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 684,651	\$ 867,092	\$ 18,073	\$ 74,991				

	Special Revenue Funds								
	а	liscell- neous Grants	Dev	mmunity elopment ck Grant		erlachen Lakes Estates	P Mu So	West Putnam unicipal ervices nefit Unit	Local Housing Assistance
ASSETS	Φ.	1 0 4 0	۴	1 077	۴	105 007	۴		
Cash and Equivalents Investments	\$	1,343	\$	1,677	\$	195,807	\$	185,345	\$ 553,073 648,444
Receivables		-		-		-		-	- 040,444
Due From Other Funds		-		-		-		-	-
Due From Other Governments		32,019		52,823		8,446		4,608	-
TOTAL ASSETS		33,362		54,500		204,253		189,953	1,201,517
LIABILITIES, DEFERRED INFLOW	<u>S,</u>								
<u>LIABILITIES</u> Accounts Payable and Accrued Liabilities Due to Other Funds Due to Other Governments		3,651 23,000 -		4,500 50,000		23,612 - -		35,835 - -	12,173 - -
Customer Deposits		-		-		-		-	
TOTAL LIABILITIES		26,651		54,500		23,612		35,835	12,173
DEFERRED INFLOWS OF RESOURCES Revenues - unavailable		6,711		-		-		-	-
FUND BALANCES Restricted Committed Assigned		- -		- - -		180,641 - -		154,118 - -	1,189,344 - -
TOTAL FUND BALANCES		-		-		180,641		154,118	1,189,344
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$	33,362	\$	54,500	\$	204,253	\$	189,953	\$1,201,517

	Special Revenue Funds							
	MSBU	Sewage Utilities	Water Utilities	Commissary				
ASSETS								
Cash and Equivalents	\$ 510,204	\$ 9,723	\$ 242,173	\$ 354,909				
Investments	-	-	-	-				
Receivables	-	5,293	7,762	36,788				
Due From Other Funds	-	-	-	-				
Due From Other Governments	6,653		-					
TOTAL ASSETS	516,857	15,016	249,935	391,697				
LIABILITIES, DEFERRED INFLOW AND FUND BALANCES	<u>S,</u>							
LIABILITIES								
Accounts Payable and Accrued Liabilities	6,643	1,762	3,872	31,059				
Due to Other Funds	0,043	1,702	5,072	51,059				
Due to Other Governments	_	_	_	_				
Customer Deposits	-	1,765	4,367	-				
TOTAL LIABILITIES	6,643	3,527	8,239	31,059				
DEFERRED INFLOWS OF RESOURCES								
Revenues - unavailable	-	-	-	-				
FUND BALANCES								
Restricted Committed	510,214	11,489	241,696	- 360,638				
Assigned								
TOTAL FUND BALANCES	510,214	11,489	241,696	360,638				
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES								
AND FUND BALANCES	\$ 516,857	\$ 15,016	\$ 249,935	\$ 391,697				

	Special Revenue Funds						
	Federal Forfeiture	Records Moderni- zation	Article V Records Moderni- zation	Court Fund	Supervisor of Elections Grant Fund		
ASSETS	¢ 100.040	Ф 004 00 Г	¢1 001 000		¢ 00.000		
Cash and Equivalents Investments	\$ 132,642 -	\$ 294,085 -	\$1,021,033 -	\$ 306,506 -	\$ 39,220		
Receivables	-	-	-	5,803	-		
Due From Other Funds	-	-	-	-	25,555		
Due From Other Governments				118,461			
TOTAL ASSETS	132,642	294,085	1,021,033	430,770	64,775		
LIABILITIES, DEFERRED INFLOW	<u>S.</u>						
LIABILITIES Accounts Payable and Accrued Liabilities	-	-	-	50,711	-		
Due to Other Funds	-	-	-	-	-		
Due to Other Governments	-	-	-	237,575	-		
Customer Deposits	-			137,630			
TOTAL LIABILITIES				425,916			
DEFERRED INFLOWS OF RESOURCES Revenues - unavailable	-	-	-	4,854	-		
FUND BALANCES							
Restricted	132,642	294,085	1,021,033	-	64,775		
Committed Assigned	-	-	-	-	-		
TOTAL FUND BALANCES	132,642	294,085	1,021,033		64,775		
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES	¢ 100.040	¢ 004.005	¢1 001 000	¢ 400 770	¢ 64.775		
AND FUND BALANCES	\$ 132,642	\$ 294,085	\$1,021,033	\$ 430,770	\$ 64,775		

	Debt Service Funds		Capital Projects Fund	
	County Jail	MSBU Loan	Road Projects	Total Nonmajor Governmental Funds
ASSETS	ф Г1Г 7 04	¢ 100.001		¢ 10.051.700
Cash and Equivalents	\$ 515,764	\$ 136,631	\$ 3,651,506	\$ 12,351,708
	-	-	-	648,444
Receivables Due From Other Funds	-	-	-	56,107
	-	-	-	34,311
Due From Other Governments		2,933	262,874	729,353
TOTAL ASSETS	515,764	139,564	3,914,380	13,819,923
LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCES				
LIABILITIES Accounts Payable and				
Accrued Liabilities	-	-	100,396	481,920
Due to Other Funds	-	-	-	73,000
Due to Other Governments	-	-	-	237,575
Customer Deposits	-	-		143,762
TOTAL LIABILITIES			100,396	936,257
DEFERRED INFLOWS OF RESOURCES Revenues - unavailable	-	-	-	11,565
FUND BALANCES				
Restricted	515,764	139,564	3,813,984	12,511,463
Committed	-			360,638
Assigned	-	-		
TOTAL FUND BALANCES	515,764	139,564	3,813,984	12,872,101
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES				
AND FUND BALANCES	\$ 515,764	\$ 139,564	\$ 3,914,380	\$ 13,819,923

(concluded)

-	Special Revenue Funds							
	Fishing Improvement	Fire Taxing Unit	Law Enforcement Trust	Law Enforcement Education				
REVENUES Taxes	\$-	\$3,127,133	\$-	\$-				
Licenses and Permits	φ - 42,062	φο, 127, 100	φ -	φ -				
Intergovernmental Revenue	25,323	178,266	-	-				
Charges For Services			-	-				
Fines and Forfeitures	-	-	518	16,173				
Special Assessments	-	-	-	-				
Miscellaneous Revenue	605	7,040	169	14				
TOTAL REVENUES	67,990	3,312,439	687	16,187				
EXPENDITURES Current: General Government Services	-	_	-	-				
Public Safety	-	3,984,380	96,034	15,305				
Physical Environment	47,564	-	-	-				
Transportation	-	-	-	-				
Economic Environment	-	-	-	-				
Culture/Recreation	-	-	-	-				
Court Related	-	-	-	-				
Capital Outlay Debt Service:	-	-	-	-				
Principal Retirement	_	_	_	_				
Interest and Fiscal Charges	-	-	-	_				
TOTAL EXPENDITURES	47,564	3,984,380	96,034	15,305				
	,			·				
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	20,426	(671,941)	(95,347)	882				
OTHER FINANCING SOURCES (USES)								
Transfers In	-	8,756	-	-				
Transfers Out	-	(124,704)	-	-				
		(121,101)						
TOTAL OTHER FINANCING								
SOURCES (USES)		(115,948)						
NET CHANGE IN FUND BALANCES	20,426	(787,889)	(95,347)	882				
FUND BALANCES, October 1, 2016	355,538	787,897	179,554	4,857				
FUND BALANCES, September 30, 2017	\$ 375,964	\$8	\$ 84,207	\$ 5,739				

	Special Revenue Funds							
	Court Improvement	Drivers Education	Article V	Court Technology	Crime Prevention			
<u>REVENUES</u>								
Taxes	\$-	\$-	\$-	\$-	\$-			
Licenses and Permits	-	-	-	-	-			
Intergovernmental Revenue	-	-	-	-	-			
Charges For Services	112,948	-	46,712	90,120	-			
Fines and Forfeitures	-	18,480	-	-	19,769			
Special Assessments	-	-	-	-	-			
Miscellaneous Revenue	2,575	425	84	460	98			
TOTAL REVENUES	115,523	18,905	46,796	90,580	19,867			
EXPENDITURES Current:								
General Government Services	-	-	-	-	-			
Public Safety	-	45,000	-	-	17,983			
Physical Environment	-	-	-	-	-			
Transportation	-	-	-	-	-			
Economic Environment	-	-	-	-	-			
Culture/Recreation	-	-	-	-	-			
Court Related	5,071	-	65,276	98,995	-			
Capital Outlay	-	-	-	-	-			
Debt Service:								
Principal Retirement	-	-		-	-			
Interest and Fiscal Charges	-	-	-	-	-			
TOTAL EXPENDITURES	5,071	45,000	65,276	98,995	17,983			
EXCESS (DEFICIENCY) OF								
REVENUES OVER EXPENDITURES	110,452	(26,095)	(18,480)	(8,415)	1,884			
OTHER FINANCING SOURCES (USES)								
Transfers In Transfers Out	-	-	-	-	-			
Tansiers Out								
TOTAL OTHER FINANCING SOURCES (USES)								
NET CHANGE IN FUND BALANCES	110,452	(26,095)	(18,480)	(8,415)	1,884			
FUND BALANCES, October 1, 2016	1,469,024	280,796	69,219	275,406	50,830			
FUND BALANCES, September 30, 2017	\$1,579,476	\$ 254,701	\$ 50,739	\$ 266,991	\$ 52,714			

	Special Revenue Funds							
	E911 System	Tourist Development	Communication	Economic Development				
<u>REVENUES</u>								
Taxes	\$-	\$ 418,821	\$-	\$-				
Licenses and Permits	-	-	-	-				
Intergovernmental Revenue	564,241	-	-	39,870				
Charges For Services	-	-	28,814	-				
Fines and Forfeitures	-	-	26,702	-				
Special Assessments	-	-	-	-				
Miscellaneous Revenue	943	1,299	50	156				
TOTAL REVENUES	565,184	420,120	55,566	40,026				
EXPENDITURES Current:								
General Government Services	_	_	_	_				
Public Safety	379,352	-	53,536	-				
Physical Environment	-	-	-	-				
Transportation	-	_	-	-				
Economic Environment	-	212,068	-	211,871				
Culture/Recreation	-	-	-	, -				
Court Related	-	-	-	-				
Capital Outlay	-	-	-	-				
Debt Service:								
Principal Retirement	-	-	105,495	-				
Interest and Fiscal Charges			14,961					
TOTAL EXPENDITURES	379,352	212,068	173,992	211,871				
EXCESS (DEFICIENCY) OF								
REVENUES OVER EXPENDITURES	185,832	208,052	(118,426)	(171,845)				
OTHER FINANCING SOURCES (USES)			100 100	007 5/5				
Transfers In	-	-	126,400	207,515				
Transfers Out	(139,414)							
TOTAL OTHER FINANCING								
SOURCES (USES)	(139,414)		126,400	207,515				
NET CHANGE IN FUND BALANCES	46,418	208,052	7,974	35,670				
FUND BALANCES, October 1, 2016	636,555	609,194	891	26,821				
FUND BALANCES, September 30, 2017	\$ 682,973	\$ 817,246	\$ 8,865	\$ 62,491				

	Special Revenue Funds							
	Miscell- aneous Grants	Community Development Block Grant	Interlachen Lake Estates	West Putnam Municipal Services Benefit Unit	Local Housing Assistance			
REVENUES								
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -			
Licenses and Permits	-	-	-	-	-			
Intergovernmental Revenue	402,634	569,319	-	-	483,015			
Charges For Services	-	-	-	-	-			
Fines and Forfeitures	-	-	-	-	-			
Special Assessments Miscellaneous Revenue	-	-	251,741	138,486	-			
TOTAL REVENUES	<u>26</u> 402,660	569,319	<u> </u>	129 927	5,744			
TOTAL REVENUES	402,000	569,519	252,140	138,827	488,759			
EXPENDITURES Current:								
General Government Services	-	-	-	-	-			
Public Safety	188,022	-	-	-	-			
Physical Environment	-	-	-	-	-			
Transportation	-	-	274,737	174,236	-			
Economic Environment	-	569,319	-	-	183,307			
Culture/Recreation	214,638	-	-	-	-			
Court Related	-	-	-	-	-			
Capital Outlay	-	-	-	-	-			
Debt Service:								
Principal Retirement	-	-	-	-	-			
Interest and Fiscal Charges	-	-		-	-			
TOTAL EXPENDITURES	402,660	569,319	274,737	174,236	183,307			
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES			(22,597)	(35,409)	305,452			
OTHER FINANCING SOURCES (USES)								
Transfers In	_	_	_	_	_			
Transfers Out	_	_	_	_	_			
TOTAL OTHER FINANCING SOURCES (USES)					<u> </u>			
NET CHANGE IN FUND BALANCES	-	-	(22,597)	(35,409)	305,452			
FUND BALANCES, October 1, 2016			203,238	189,527	883,892			
FUND BALANCES, September 30, 2017	<u>\$ -</u>	<u> </u>	\$ 180,641	\$ 154,118	\$1,189,344			

	Special Revenue Funds					
	MSBU	Sewage Utilities	Water Utilities	Commissary		
REVENUES						
Taxes	\$-	\$-	\$-	\$ -		
Licenses and Permits	-	-	-	-		
Intergovernmental Revenue	-	-	-	-		
Charges For Services	-	43,288	33,312	-		
Fines and Forfeitures	-	-	-	-		
Special Assessments	118,571	-	-	-		
Miscellaneous Revenue	851	9	394	637,496		
TOTAL REVENUES	119,422	43,297	33,706	637,496		
EXPENDITURES						
Current:						
General Government Services Public Safety	-	-	-	- 556,015		
Physical Environment	-	34,049	27,906	556,015		
Transportation	93,763		27,300	_		
Economic Environment		_	-	-		
Culture/Recreation	-	-	-	-		
Court Related	_	_	-	_		
Capital Outlay	-	-	-	-		
Debt Service:						
Principal Retirement	-	-	-	-		
Interest and Fiscal Charges	-	-	-	-		
TOTAL EXPENDITURES	93,763	34,049	27,906	556,015		
EXCESS (DEFICIENCY) OF						
REVENUES OVER EXPENDITURES	25,659	9,248	5,800	81,481		
			- ,			
OTHER FINANCING SOURCES (USES)						
Transfers In	-	-	-	-		
Transfers Out						
TOTAL OTHER FINANCING SOURCES (USES)						
NET CHANGE IN FUND BALANCES	25,659	9,248	5,800	81,481		
FUND BALANCES, October 1, 2016	484,555	2,241	235,896	279,157		
FUND BALANCES, September 30, 2017	\$ 510,214	\$ 11,489	\$ 241,696	\$ 360,638		

	Special Revenue Funds					
	Federal Forfeiture	Records Modernization	Article V Records Modernization	Court Fund		
REVENUES Taxes	\$-	\$-	\$-	\$-		
Licenses and Permits	φ -	φ -	φ - -	Φ -		
Intergovernmental Revenue	-	_	-	939,234		
Charges For Services	-	30,098	85,614	721,982		
Fines and Forfeitures	6,316	-	19,916	169,141		
Special Assessments	- ,	-		-		
Miscellaneous Revenue	-	522	1,234	883		
TOTAL REVENUES	6,316	30,620	106,764	1,831,240		
EXPENDITURES Current:						
General Government Services	-	57,481	-	-		
Public Safety	31,231	-	-	-		
Physical Environment	-	-	-	-		
Transportation	-	-	-	-		
Economic Environment	-	-	-	-		
Culture/Recreation	-	-	-	-		
Court Related	-	-	19,916	1,831,240		
Capital Outlay Debt Service:	-	-	-	-		
Principal Retirement						
Interest and Fiscal Charges	-	-	-	-		
TOTAL EXPENDITURES	31,231	57,481	19,916	1,831,240		
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(24,915)	(26,861)	86,848			
OTHER FINANCING SOURCES (USES) Transfers In Transfers Out	-	-	-	-		
TOTAL OTHER FINANCING SOURCES (USES)						
NET CHANGE IN FUND BALANCES	(24,915)	(26,861)	86,848	-		
FUND BALANCES, October 1, 2016	157,557	320,946	934,185			
FUND BALANCES, September 30, 2017	\$ 132,642	\$ 294,085	\$1,021,033	\$-		

	Special <u>Revenue Fund</u>		ebt e Funds	Capital <u>Projects Fund</u>		
	Supervisor of Elections Grants	County Jail	MSBU Loan	Road Projects	Total Nonmajor Governmental Funds	
REVENUES						
Taxes	\$ -	\$ -	\$ -	\$ 1,211,370	\$ 4,757,324	
Licenses and Permits	-	-	-	-	42,062	
Intergovernmental Revenue	37,019	-	-	1,164,007	4,402,928	
Charges For Services	-	-	-	-	1,192,888	
Fines and Forfeitures	-	-	-	-	277,015	
Special Assessments	-	-	252,413	-	761,211	
Miscellaneous Revenue	19		266	526,310	1,188,412	
TOTAL REVENUES	37,038		252,679	2,901,687	12,621,840	
EXPENDITURES Current:						
General Government Services	25,555	-	-	-	83,036	
Public Safety	, -	-	-	-	5,366,858	
Physical Environment	-	-	-	-	109,519	
Transportation	-	-	-	-	542,736	
Economic Environment	-	-	-	-	1,176,565	
Culture/Recreation	-	-	-	-	214,638	
Court Related	-	-	-	-	2,020,498	
Capital Outlay	-	-	-	3,880,000	3,880,000	
Debt Service:						
Principal Retirement	-	231,600	178,137	-	515,232	
Interest and Fiscal Charges	-	561,416	15,121	-	591,498	
TOTAL EXPENDITURES	25,555	793,016	193,258	3,880,000	14,500,580	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	11,483	(793,016)	59,421	(978,313)	(1,878,740)	
OTHER FINANCING SOURCES (USES)						
Transfers In	1,720	872,520	-	-	1,216,911	
Transfers Out	, -	- ,	-	-	(264,118)	
					(,,	
TOTAL OTHER FINANCING	4 700	070 500			050 700	
SOURCES (USES)	1,720	872,520			952,793	
NET CHANGE IN FUND BALANCES	13,203	79,504	59,421	(978,313)	(925,947)	
FUND BALANCES, October 1, 2016	51,572	436,260	80,143	4,792,297	13,798,048	
FUND BALANCES, September 30, 2017	\$ 64,775	\$ 515,764	\$ 139,564	\$ 3,813,984	\$ 12,872,101	

(concluded)

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Fishing Improvement Fund For the Year Ended September 30, 2017

	Budgeted Amounts			Actual		Variance With Final		
	Original		Final		Amounts		Budget	
<u>REVENUES</u> Licenses and Permits Intergovernmental Revenue Miscellaneous Revenue	\$	40,750 - 150	\$	40,750 40,373 150	\$	42,062 25,323 605	\$	1,312 (15,050) 455
TOTAL REVENUES		40,900		81,273		67,990		(13,283)
EXPENDITURES Current: Physical Environment Reserve for Contingencies		121,800 12,000		162,173 12,000		47,564		114,609 12,000
TOTAL EXPENDITURES		133,800		174,173		47,564	1	126,609
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		(92,900)		(92,900)		20,426		113,326
FUND BALANCES, October 1, 2016		92,900		92,900		355,538		262,638
FUND BALANCES, September 30, 2017	\$		\$		\$	375,964	\$	375,964

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Fire Taxing Unit Fund For the Year Ended September 30, 2017

	Budgeted	Amounts	Actual	Variance With Final
	Original	<u>Final</u>	<u>Amounts</u>	Budget
REVENUES				
Taxes	\$ 3,117,336	\$ 3,117,336	\$ 3,127,133	\$ 9,797
Intergovernmental Revenue	176,000	176,000	178,266	2,266
Miscellaneous Revenue	1,600	1,600	7,040	5,440
TOTAL REVENUES	3,294,936	3,294,936	3,312,439	17,503
EXPENDITURES Current:				
Public Safety	4,687,347	4,289,641	3,984,380	305,261
Reserve for Contingencies		355,071		355,071
TOTAL EXPENDITURES	4,687,347	4,644,712	3,984,380	660,332
EXCESS (DEFICIENCY) OF REVENUES				
OVER EXPENDITURES	(1,392,411)	(1,349,776)	(671,941)	677,835
				·
OTHER FINANCING SOURCES (USES)				
Transfers In	2,200	2,200	8,756	6,556
Transfers Out	(82,069)	(124,704)	(124,704)	
TOTAL OTHER FINANCING SOURCES				
(USES)	(79,869)	(122,504)	(115,948)	6,556
NET CHANGE IN FUND BALANCES	(1,472,280)	(1,472,280)	(787,889)	684,391
FUND BALANCES, October 1, 2016	1,472,280	1,472,280	787,897	(684,383)
FUND BALANCES, September 30, 2017	\$ -	\$ -	\$ 8	\$ 8

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Law Enforcement Trust Fund For the Year Ended September 30, 2017

		Budgeted	Amo	ounts	Actual		Variance With Final	
	0	riginal		Final	Amounts		Budget	
REVENUES Fines and Forfeitures Miscellaneous Revenue	\$	20,000 100	\$	20,000 100	\$	518 169	\$	(19,482) 69
TOTAL REVENUES		20,100		20,100		687		(19,413)
EXPENDITURES Current: Public Safety Reserve for Contingencies		100,000 10,000		100,000 10,000		96,034 -		3,966 10,000
TOTAL EXPENDITURES		110,000		110,000		96,034		13,966
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		(89,900)		(89,900)		(95,347)		(5,447)
FUND BALANCES, October 1, 2016		89,900		89,900		179,554		89,654
FUND BALANCES, September 30, 2017	\$	-	\$	_	\$	84,207	\$	84,207

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Law Enforcement Education Fund For the Year Ended September 30, 2017

	Budg Original	jeted Amo	ounts Final	ctual nounts	Variance With Final <u>Budget</u>		
REVENUES Charges for Services Fines and Forfeitures Miscellaneous Revenue	\$ 20,0		20,000	\$ - 16,173 14	\$	(20,000) 16,173 14	
TOTAL REVENUES	20,0	00	20,000	 16,187		(3,813)	
EXPENDITURES Current: Public Safety	30,0	00	30,000	 15,305		14,695	
DEFICIENCY OF REVENUES OVER EXPENDITURES	(10,0	00)	(10,000)	882		10,882	
FUND BALANCES, October 1, 2016	10,0	00	10,000	 4,857		(5,143)	
FUND BALANCES, September 30, 2017	\$	- \$	-	\$ 5,739	\$	5,739	

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Court Improvement Fund For the Year Ended September 30, 2017

	ļ	Budgeted	Amo	unts		Actual		Variance With Final	
	Ori	ginal		Final		<u>Amounts</u>		Budget	
REVENUES									
Charges for Services	\$	115,000	\$	115,000	\$	112,948	\$	(2,052)	
Miscellaneous Revenue		300		300		2,575		2,275	
TOTAL REVENUES		115,300		115,300		115,523		223	
EXPENDITURES Current:									
Court Related		122,000		122,000		5,071		116,929	
EXCESS OF REVENUES OVER EXPENDITURES		(6,700)		(6,700)		110,452		117,152	
FUND BALANCES, October 1, 2016		6,700		6,700		1,469,024		1,462,324	
FUND BALANCES, September 30, 2017	\$	_	\$	-	\$	1,579,476	\$	1,579,476	

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Drivers Education Fund For the Year Ended September 30, 2017

	Budgeted Amounts Original Final				Actual <u>mounts</u>	Variance With Final <u>Budget</u>	
REVENUES Fines and Forfeitures Miscellaneous Revenue	\$	20,000 125	\$	20,000 125	\$ 18,480 425	\$	(1,520) 300
TOTAL REVENUES		20,125		20,125	 18,905		(1,220)
EXPENDITURES Current: Public Safety		45,000		45,000	45,000		_
EXCESS OF REVENUES OVER EXPENDITURES		(24,875)		(24,875)	 (26,095)		(1,220)
FUND BALANCES, October 1, 2016		24,875		24,875	 280,796		255,921
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$ 254,701	\$	254,701

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Article V Fund For the Year Ended September 30, 2017

	Budgeted Amounts					Actual		ariance th Final
	<u>c</u>	Driginal		Final	<u>Amounts</u>		B	Budget
<u>REVENUES</u> Charges for Services Miscellaneous Revenue	\$	60,000 30	\$	60,000 <u>30</u>	\$	46,712 84	\$	(13,288) 54
TOTAL REVENUES		60,030		60,030		46,796		(13,234)
EXPENDITURES Current: Court Related		106,630		106,630		65,276		41,354
DEFICIENCY OF REVENUES OVER EXPENDITURES		(46,600)		(46,600)		(18,480)		28,120
OTHER FINANCING USES Transfers Out		(15,000)		(15,000)				15,000
NET CHANGE IN FUND BALANCES		(61,600)		(61,600)		(18,480)		43,120
FUND BALANCES, October 1, 2016		61,600		61,600		69,219		7,619
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$	50,739	\$	50,739

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Court Technology Fund For the Year Ended September 30, 2017

		Budgeted	Amo	unts	Actual		-	ariance ith Final
	<u>c</u>	<u>Driginal</u>	<u>Final</u>		<u>Amounts</u>		<u>Budget</u>	
REVENUES								
Charges for Services Miscellaneous Revenue	\$	77,000 150	\$	77,000 150	\$	90,120 460	\$	13,120 310
TOTAL REVENUES		77,150		77,150		90,580		13,430
EXPENDITURES Current:								
Court Related		237,241		237,241		98,995		138,246
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		(160,091)		(160,091)		(8,415)		151,676
FUND BALANCES, October 1, 2016		160,091		160,091		275,406		115,315
FUND BALANCES, September 30, 2017	\$	-	\$		\$	266,991	\$	266,991

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Crime Prevention Fund For the Year Ended September 30, 2017

	Budgeted Amounts					Actual		ariance th Final
	C)riginal		Final	Amounts		Budget	
REVENUES Fines and Forfeitures Miscellaneous Revenue	\$	21,000 40	\$	21,000 40	\$	19,769 98	\$	(1,231) 58
TOTAL REVENUES		21,040		21,040		19,867		(1,173)
EXPENDITURES Current: Public Safety Reserve for Contingencies		25,000 2,500		25,000 2,500		17,983 -		7,017 2,500
TOTAL EXPENDITURES		27,500		27,500		17,983		9,517
DEFICIENCY OF REVENUES OVER EXPENDITURES		(6,460)		(6,460)		1,884		8,344
FUND BALANCES, October 1, 2016		6,460		6,460		50,830		44,370
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$	52,714	\$	52,714

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – E911 System Fund For the Year Ended September 30, 2017

	Budgeted Amounts					Actual	Variance With Final	
	<u>C</u>	riginal		<u>Final</u>	<u>A</u>	mounts	<u> </u>	<u>Budget</u>
REVENUES Intergovernmental Revenue Miscellaneous Revenue	\$	270,000	\$	498,715 -	\$	564,241 943	\$	65,526 943
TOTAL REVENUES		270,000		498,715		565,184		66,469
EXPENDITURES Current:								
Public Safety Reserve for Contingencies		328,652 25,000		442,952 -		379,352 -		63,600 -
TOTAL EXPENDITURES		353,652		442,952		379,352		63,600
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		(83,652)		55,763		185,832		130,069
OTHER FINANCING USES Transfers Out		-		(139,415)		(139,414)		1
NET CHANGE IN FUND BALANCES		(83,652)		(83,652)		46,418		130,070
FUND BALANCES, October 1, 2016		83,652		83,652		636,555		552,903
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$	682,973	\$	682,973

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Tourist Development Fund For the Year Ended September 30, 2017

		Budgeted	Amo	unts		Actual	Variance With Final		
	C	Driginal		Final	Amounts		Budget		
REVENUES Taxes Miscellaneous Revenue	\$	285,000 200	\$	285,000 200	\$	418,821 1,299	\$	133,821 1,099	
TOTAL REVENUES		285,200		285,200		420,120		134,920	
EXPENDITURES Current: Economic Environment Reserve for Contingencies		250,500 50,000		250,500 50,000		212,068		38,432 50,000	
TOTAL EXPENDITURES		300,500		300,500		212,068		88,432	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		(15,300)		(15,300)		208,052		223,352	
FUND BALANCES, October 1, 2016		15,300		15,300		609,194		593,894	
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$	817,246	\$	817,246	

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Communication Improvement Fund For the Year Ended September 30, 2017

	Budgeted	Amounts	Actual	Variance With Final
	Original	Final	<u>Amounts</u>	<u>Budget</u>
REVENUES				.
Charges for Services	\$ 28,800	\$ 28,800	\$ 28,814	\$ 14
Fines and Forfeitures	31,000	31,000	26,702	(4,298)
Miscellaneous Revenue			50	50
TOTAL REVENUES	59,800	59,800	55,566	(4,234)
EXPENDITURES				
Current:				
Public Safety	65,759	65,759	53,536	12,223
Debt Service:	105 405	105 405	105 405	
Principal	105,495	105,495	105,495	- (15)
Interest and Fiscal Charges	14,946	14,946	14,961	(15)
TOTAL EXPENDITURES	186,200	186,200	173,992	12,208
DEFICIENCY OF REVENUES				
OVER EXPENDITURES	(126,400)	(126,400)	(118,426)	7,974
OTHER FINANCING SOURCES				
Transfers In	126,400	126,400	126,400	
NET CHANGE IN FUND BALANCES	-	-	7,974	7,974
FUND BALANCES, October 1, 2016	-	-	891	891
FUND BALANCES, September 30, 2017	\$-	\$ -	\$ 8,865	\$ 8,865

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Economic Development Fund For the Year Ended September 30, 2017

	Budgeted	Amounts	Actual	With Final
REVENUES	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>Budget</u>
Intergovernmental Revenue Miscellaneous Revenue	\$ - -	\$ 30,000 	\$ 39,870 156	\$ 9,870 156
TOTAL REVENUES		30,000	40,026	10,026
EXPENDITURES Current:				
Economic Environment	207,515	237,515	211,871	25,644
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(207,515)	(207,515)	(171,845)	35,670
OTHER FINANCING SOURCES Transfers In	207,515	207,515	207,515	
NET CHANGE IN FUND BALANCES	-	-	35,670	35,670
FUND BALANCES, October 1, 2016			26,821	26,821
FUND BALANCES, September 30, 2017	\$ -	\$ -	\$ 62,491	\$ 62,491

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Miscellaneous Grants Fund For the Year Ended September 30, 2017

		Budgeted	Amo	unts		Actual		ariance ith Final
	<u>(</u>	Driginal		Final	<u>A</u>	mounts	E	Budget
REVENUES Intergovernmental Revenue Miscellaneous Revenue	\$	398,740 -	\$	464,876 -	\$	402,634 26	\$	(62,242) 26
TOTAL REVENUES		398,740		464,876		402,660		(62,216)
EXPENDITURES Current: Public Safety Culture/Recreation		193,785 204.955		250,171 214,705		188,022 214,638		62,149 67
TOTAL EXPENDITURES		398,740		464,876		402,660		62,216
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		-		-				-
FUND BALANCES, October 1, 2016		-		-		-		-
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$	-	\$	-

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Community Development Block Grant Fund For the Year Ended September 30, 2017

		Budgeted	Amo	unts		Actual	Variance With Final		
	(<u> Driginal</u>		Final	<u>A</u>	<u>mounts</u>	<u>Budget</u>		
REVENUES Intergovernmental Revenue	\$	720,325	\$	720,325	\$	569,319	\$	(151,006)	
EXPENDITURES Current:									
Economic Environment		720,325		720,325		569,319		151,006	
TOTAL EXPENDITURES		720,325		720,325		569,319		151,006	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		-		-		-		-	
FUND BALANCES, October 1, 2016		-				-		-	
FUND BALANCES, September 30, 2017	\$		\$		\$	-	\$	-	

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Interlachen Lakes Estates Fund For the Year Ended September 30, 2017

		Budgeted	Amo	unts		Actual	-	ariance ith Final
	(Driginal		Final	Α	mounts	E	Budget
REVENUES	<u></u>		•		•	054 744		04 744
Special Assessments	\$	220,000	\$	220,000	\$	251,741	\$	31,741
Miscellaneous Revenue		90		90		399		309
TOTAL REVENUES		220,090		220,090		252,140		32,050
EXPENDITURES Current:								
Transportation		253,675		253,675		274,737		(21,062)
Reserve for Contingencies		25,000		25,000		-		25,000
TOTAL EXPENDITURES		278,675		278,675		274,737		3,938
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		(58,585)		(58,585)		(22,597)		35,988
FUND BALANCES, October 1, 2016		58,585		58,585		203,238		144,653
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$	180,641	\$	180,641

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – West Putnam Municipal Services Benefit Unit Fund For the Year Ended September 30, 2017

		Budgeted	Amo	unts		Actual		ariance ith Final
	(Driginal		Final	A	mounts	Budget	
REVENUES								
Special Assessments	\$	122,500	\$	122,500	\$	138,486	\$	15,986
Miscellaneous Revenue		90		90		341		251
TOTAL REVENUES		122,590		122,590		138,827		16,237
EXPENDITURES								
Current:								
Transportation		155,875		155,875		174,236		(18,361)
Reserve for Contingencies		25,000		25,000		-		25,000
TOTAL EXPENDITURES		180,875		180,875		174,236		6,639
EXCESS (DEFICIENCY) OF REVENUES								
OVER EXPENDITURES		(58,285)		(58,285)		(35,409)		22,876
FUND BALANCES, October 1, 2016		58,285		58,285		189,527		131,242
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$	154,118	\$	154,118

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Local Housing Assistance Fund For the Year Ended September 30, 2017

		Budgeted	Amo	unts	Actual	Variance Vith Final
	(Driginal		Final	Amounts	Budget
REVENUES Intergovernmental Revenue Miscellaneous Revenue	\$	312,000 5,600	\$	312,000 5,600	\$ 483,015 5,744	\$ 171,015 144
TOTAL REVENUES		317,600		317,600	 488,759	 171,159
EXPENDITURES Current: Economic Environment		735.000		735,000	183,307	551,693
Reserve for Contingencies		25,000		25,000	 	 25,000
TOTAL EXPENDITURES		760,000		760,000	 183,307	 576,693
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		(442,400)		(442,400)	305,452	747,852
FUND BALANCES, October 1, 2016		442,400		442,400	 883,892	 441,492
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$ 1,189,344	\$ 1,189,344

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – MSBU Fund For the Year Ended September 30, 2017

		Budgeted	Amo	unts		Actual	Variance With Final	
	(Driginal		Final	<u>A</u>	<u>mounts</u>	E	<u>Budget</u>
REVENUES							_	
Special Assessments	\$	121,500	\$	121,500	\$	118,571	\$	(2,929)
Miscellaneous Revenue		125		125		851		726
TOTAL REVENUES		121,625		121,625		119,422		(2,203)
EXPENDITURES Current:								
Transportation		114,625		115,925		93,763		22,162
Reserve for Contingencies		7,000		5,700		-		5,700
TOTAL EXPENDITURES		121,625		121,625		93,763		27,862
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		-		-		25,659		25,659
FUND BALANCES, October 1, 2016						484,555		484,555
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$	510,214	\$	510,214

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Sewage Utilities Fund For the Year Ended September 30, 2017

		Budgeted	Amou	ınts		Actual	Variance With Final			
	<u>0</u>	riginal		Final	<u>A</u>	<u>mounts</u>	Budget			
REVENUES Charges for Services Miscellaneous Revenue	\$	41,605 -	\$	41,605 -	\$	43,288 9	\$	1,683 9		
TOTAL REVENUES		41,605		41,605		43,297		1,692		
EXPENDITURES Current: Physical Environment		41,605		41,605		34,049		7,556		
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		-		-		9,248		9,248		
FUND BALANCES, October 1, 2016		-		-		2,241		2,241		
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$	11,489	\$	11,489		

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Water Utilities Fund For the Year Ended September 30, 2017

		Budgeted	Αmoι	ints		Actual	Variance With Final			
	C	Driginal		Final	Amounts		Budget			
REVENUES Charges for Services Miscellaneous Revenue	\$	32,500 -	\$	32,500 -	\$	33,312 394	\$	812 394		
TOTAL REVENUES		32,500		32,500		33,706	. <u> </u>	1,206		
EXPENDITURES Current: Physical Environment		32,500		32,500		27,906		4,594		
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		-		-		5,800		5,800		
FUND BALANCES, October 1, 2016		-		-		235,896		235,896		
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$	241,696	\$	241,696		

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Commissary Fund For the Year Ended September 30, 2017

	Budgeted Amounts					Actual		ariance ith Final	
	<u>c</u>	<u> Driginal</u>		<u>Final</u>	<u>A</u>	mounts	<u>Budget</u>		
<u>REVENUES</u> Miscellaneous Revenue	\$	519,600	\$	637,500	\$	637,496	\$	(4)	
EXPENDITURES Current:									
Public Safety		519,600		637,500		556,015		81,485	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		-		-		81,481		81,481	
FUND BALANCES, October 1, 2016						279,157		279,157	
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$	360,638	\$	360,638	

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Federal Forfeiture Fund For the Year Ended September 30, 2017

		Budgeted	Amo	unts		Actual	-	ariance ith Final	
	<u>C</u>	riginal		Final	<u>A</u>	<u>mounts</u>	<u>Budget</u>		
REVENUES Fines and Forfeitures	\$	20,000	\$	6,317	\$	6,316	\$	(1)	
EXPENDITURES Current:									
Public Safety		20,000		32,000		31,231		769	
EXCESS OF REVENUES OVER EXPENDITURES		-		(25,683)		(24,915)		768	
FUND BALANCES, October 1, 2016				25,683		157,557		131,874	
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$	132,642	\$	132,642	

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Records Modernization Fund For the Year Ended September 30, 2017

		Budgeted	Amou	Ints	Actual			ariance ith Final	
	<u>0</u>	riginal		Final	<u>A</u>	mounts	Budget		
REVENUES									
Charges for Services	\$	28,000	\$	28,000	\$	30,098	\$	2,098	
Miscellaneous Revenue		300		300		522		222	
TOTAL REVENUES		28,300		28,300		30,620		2,320	
EXPENDITURES Current:									
General Government Services		80,000		80,000		57,481		22,519	
EXCESS (DEFICIENCY) OF REVENUES									
OVER EXPENDITURES		(51,700)		(51,700)		(26,861)		24,839	
FUND BALANCES, October 1, 2016		51,700		51,700		320,946		269,246	
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$	294,085	\$	294,085	

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Article V Records Modernization Fund For the Year Ended September 30, 2017

		Budgeted	Amo	unts		Actual		Variance Vith Final
	<u>c</u>)riginal		Final	4	Amounts	Budget	
REVENUES								
Charges for Services	\$	80,000	\$	80,000	\$	85,614	\$	5,614
Fines and Forfeitures		28,000		19,916		19,916		-
Miscellaneous Revenue		600		600		1,234		634
TOTAL REVENUES		108,600		100,516		106,764		6,248
EXPENDITURES								
Current:								
Court Related		108,600		100,516		19,916		80,600
EXCESS (DEFICIENCY) OF REVENUES						00.040		00.040
OVER EXPENDITURES		-		-		86,848		86,848
FUND BALANCES, October 1, 2016		-		-		934,185		934,185
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$	1,021,033	\$	1,021,033

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Court Fund For the Year Ended September 30, 2017

	Budgeted Amounts					Actual	Variance With Final		
		Original	Final		Amounts		E	Budget	
REVENUES Intergovernmental Revenue	\$	929,442	\$	929,442	\$	939,234	\$	9,792	
Charges for Services	Ψ	769,842	Ψ	769,842	Ψ	721,982	Ψ	(47,860)	
Fines and Forfeitures		125,794		133,878		169,141		35,263	
Miscellaneous Revenue		1,110		1,110		883		(227)	
TOTAL REVENUES		1,826,188		1,834,272		1,831,240		(3,032)	
EXPENDITURES Current:									
Court Related		1,826,188		1,834,272		1,831,240		3,032	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		-		-		-		-	
FUND BALANCES, October 1, 2016		-						-	
FUND BALANCES, September 30, 2017	\$	-	\$	-	\$	-	\$	-	

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Supervisor of Elections - Grant Fund For the Year Ended September 30, 2017

	Budgeted	Amounts	Actual	Variance With Final
	<u>Original</u>	Final	<u>Amounts</u>	Budget
<u>REVENUES</u> Intergovernmental Revenue Miscellaneous Revenues	\$ - -	\$ - -	\$	\$
TOTAL REVENUES	-	-	37,038	37,038
EXPENDITURES Current:				
General Government Services	100,274	100,274	25,555	74,719
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(100,274)	(100,274)	11,483	111,757
OTHER FINANCING SOURCES Transfers In			1,720	1,720
NET CHANGE IN FUND BALANCES	(100,274)	(100,274)	13,203	113,477
FUND BALANCES, October 1, 2016	100,274	100,274	51,572	(48,702)
FUND BALANCES, September 30, 2017	\$ -	\$ -	\$ 64,775	\$ 64,775

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual-County Jail Fund For the Year Ended September 30, 2017

	Budgeted Original	Amounts <u>Final</u>	<u>Actual</u>	With Final <u>Budget</u>
TOTAL REVENUES	\$ -	\$ -	\$	<u>\$ -</u>
EXPENDITURES Current:				
Reserve for Contingencies Debt Service:	79,320	79,320	-	79,320
Principal Retirement Interest and Fiscal Charges	231,600 561,600	231,600 561,600	231,600 561,416	- 184
TOTAL EXPENDITURES	872,520	872,520	793,016	79,504
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(872,520)	(872,520)	(793,016)	79,504
OTHER FINANCING SOURCES Transfers In	872,520	872,520	872,520	
NET CHANGE IN FUND BALANCES	-	-	79,504	79,504
FUND BALANCES, October 1, 2016			436,260	436,260
FUND BALANCES, September 30, 2017	\$-	\$-	\$ 515,764	\$ 515,764

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – MSBU Loan Fund For the Year Ended September 30, 2017

	Budgeted Amounts						W	ith Final
	<u>c</u>	<u>Driginal</u>	<u>Final</u>		<u>Actual</u>		<u>I</u>	<u>Budget</u>
<u>REVENUES</u>	٠	005 000	Φ.	005 000	•	050 440	٠	47.440
Special Assessments	\$	205,000	\$	205,000	\$	252,413	\$	47,413
Miscellaneous Revenue		60		60		266		206
TOTAL REVENUES		205,060		205,060		252,679		47,619
EXPENDITURES								
Current:								
Reserve for Contingencies		11,531		11,531		-		11,531
Debt Service:								
Principal Retirement		178,137		178,137		178,137		-
Interest and Fiscal Charges		15,392		15,392		15,121		271
TOTAL EXPENDITURES		205,060		205,060		193,258		11,802
EXCESS OF REVENUES								
OVER EXPENDITURES		_		-		59,421		59,421
						00,121		00, 121
FUND BALANCES, October 1, 2016						80,143		80,143
FUND BALANCES, September 30, 2017	\$		\$	_	\$	139,564	\$	139,564

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Road Projects Fund For the Year Ended September 30, 2017

	Budgeted	Amounts Final	Actual Amounts	Variance With Final <u>Budget</u>		
REVENUES	Original	<u>1 11 di</u>	Amounts	Dudget		
Taxes Intergovernmental Revenue	\$ 1,080,937 6,108,525	\$ 1,080,937 6,413,998	\$ 1,211,370 1,164,007	\$ 130,433 (5,249,991)		
Miscellaneous Revenue	-	387,559	526,310	138,751		
TOTAL REVENUES	7,189,462	7,882,494	2,901,687	(4,980,807)		
EXPENDITURES						
Capital Outlay-Transportation	8,608,525	9,301,557	3,880,000	5,421,557		
EXCESS OF REVENUES						
OVER EXPENDITURES	(1,419,063)	(1,419,063)	(978,313)	440,750		
FUND BALANCES, October 1, 2016	1,419,063	1,419,063	4,792,297	3,373,234		
FUND BALANCES, September 30, 2017	\$ -	\$ -	\$ 3,813,984	\$ 3,813,984		

Putnam County, Florida Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual – Better Place Plan Fund For the Year Ended September 30, 2017

	Budgeted	Amounts		Variance With Final
	<u>Original</u>	<u>Final</u>	Actual	Budget
REVENUES				
Taxes	\$ 5,291,666	\$ 5,291,666	\$ 5,609,556	\$ 317,890
Miscellaneous Revenue	20,000	38,543		
TOTAL REVENUES	5,311,666	5,311,666	5,668,099	356,433
EXPENDITURES				
Capital Outlay:	100.000	100.000	5 0 1 0	004.000
General Government	400,000	400,000 2,477,877	5,610	394,390
Public Safety	2,440,000	1,345,276 2,734,477	1,132,601	
Transportation	5,083,321	2,348,844		
Culture & Recreation	1,735,600	1,544,947		
Debt Service:				
Principal Retirement	1,505,000	1,505,000	1,505,000	-
Interest and Fiscal Charges	76,263	76,263	76,058	205
TOTAL EXPENDITURES	11,240,184	11,112,408	5,691,421	5,420,987
EXCESS (DEFICIENCY) OF REVENUES				
OVER EXPENDITURES	(5,928,518)	(5,800,742)	(23,322)	5,777,420
OTHER FINANCING USES				
Transfers Out	(1,422,520)	(1,550,296)	(1,550,295)	1
NET CHANGE IN FUND BALANCES	(7,351,038)	(7,351,038)	(1,573,617)	5,777,421
FUND BALANCES, October 1, 2016	7,351,038	7,351,038	7,827,428	476,390
FUND BALANCES, September 30, 2017	\$-	\$-	\$ 6,253,811	\$ 6,253,811

Business-type Activities – Enterprise Funds

Enterprise Funds

The County uses Enterprise funds to account for the activity in its Water and Wastewater Utility System, Port Authority, and its Waste Management System.

<u>East Putnam Water Fund</u> – This fund accounts for the operations of the water and wastewater utility systems. Customers are charged for services provided. The following Schedule of Net Position by Department and Schedule of Revenues, Expenses and Changes in Fund Net Position by Department provides more in-depth information between the water and wastewater services accounted for in the fund.

Putnam County, Florida Schedule of Net Position by Department East Putnam Water Fund September 30, 2017

ASSETS CURRENT ASSETS: Cash and Equivalents \$ 934,846 Receivables 167,771 Due From Other Governments 26,500 TOTAL CURRENT ASSETS 1,129,117 NONCURRENT ASSETS 1,129,117 NONCURRENT ASSETS: Restricted Cash and Equivalents Water 691,003 Wastewater 8,981 Water 25,428,713 Wastewater 14,272,684 TOTAL NONCURRENT ASSETS 40,476,150 TOTAL ASSETS 40,476,150 TOTAL ASSETS 41,605,267 DEFERRED OUTFLOWS OF RESOURCES Pensions 56,378 LIABILITIES CURRENT LIABILITIES: 8,600 Current Portion of Compensated Absences 100,627 TOTAL CURRENT LIABILITIES 9,020,021 Water 566,279 Wastewater 12,023,634 Wastewater 4,068,505 TOTAL CURRENT LIABILITIES 16,092,139 TOTAL LIABILITIES 12,023,634 Wastewater 12,023,634 Wastewater 12,023,634 Wastewater 12,023,634 Wastewater 12,023,634 Wastewater 12,023,634 Wastewater 13,005,886 Wastewater 13,005,886 Wastewater 13,005,886 Wastewater 13,005,886 Wastewater 13,005,886 Wastewater 13,005,886 Wastewater 13,005,886 Wastewater 13,005,886 Wastewater 10,095,552 Unrestricted 10,095,552		East Putnam Water Fund
Cash and Equivalents\$934,846Receivables167,771Due From Other Governments26,500TOTAL CURRENT ASSETS1,129,117NONCURRENT ASSETS:8estricted Cash and EquivalentsWater691,003Wastewater83,750Capital Assets, Net14,272,684TOTAL NONCURRENT ASSETS40,476,150TOTAL ASSETS40,476,150TOTAL ASSETS41,605,267DEFERRED OUTFLOWS OF RESOURCES Pensions56,378LIABILITIES163,069Current Portion of Compensated Absences8,600Current Portion of Net Pension Liability722Current Portion of Net Pension Liability722Current Portion of Net Pension Liability722Vater12,023,634Wastewater108,627TOTAL CURRENT LIABILITIES932,021NONCURRENT LIABILITIES16,092,139TOTAL CURRENT LIABILITIES16,092,139TOTAL CURRENT LIABILITIES16,092,139TOTAL LIABILITIES17,024,160DEFERRED INFLOWS OF RESOURCES Pensions9,983NET POSITION9,983NET POSITION13,005,886Water13,005,886Water13,005,886Water13,005,886Water13,005,886		
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Due From Other Governments26,500TOTAL CURRENT ASSETS1,129,117NONCURRENT ASSETS: Restricted Cash and Equivalents Water691,003 83,750Capital Assets, Net25,428,713 WastewaterWater25,428,713 WastewaterTOTAL NONCURRENT ASSETS40,476,150TOTAL ASSETS41,605,267DEFERRED OUTFLOWS OF RESOURCES Pensions56,378LIABILITIES163,069 DepositsCURRENT LIABILITIES: Accounts Payable & Accrued Liabilities163,069 DepositsDeposits84,724 Current Portion of Compensated Absences Water8,600 2222Current Portion of Net Pension Liability Water722 566,279 WastewaterNONCURRENT LIABILITIES12,023,634 Wastewater12,023,634 4,068,505TOTAL CURRENT LIABILITIES16,092,139TOTAL LIABILITIES16,092,139TOTAL LIABILITIES16,092,139TOTAL LIABILITIES9,983NET POSITION Net Investment in Capital Assets Water13,005,886 4,055,52 Unrestricted		
TOTAL CURRENT ASSETS1,129,117NONCURRENT ASSETS: Restricted Cash and Equivalents Water691,003 83,750Capital Assets, Net Water25,428,713 WastewaterWater25,428,713 WastewaterTOTAL NONCURRENT ASSETS40,476,150TOTAL ASSETS40,476,150TOTAL ASSETS41,605,267DEFERRED OUTFLOWS OF RESOURCES Pensions56,378LIABILITIES163,069Current Portion of Compensated Absences84,724Current Portion of Long-Term Debt Water722Current Portion of Long-Term Debt Water108,627NONCURRENT LIABILITIES932,021NONCURRENT LIABILITIES932,021NONCURRENT LIABILITIES12,023,634 WastewaterWater4,068,505TOTAL CURRENT LIABILITIES16,092,139TOTAL LIABILITIES17,024,160DEFERRED INFLOWS OF RESOURCES Pensions9,983NET POSITION Net Investment in Capital Assets Water9,983NET POSITION Natinvestruent in Capital Assets Water13,005,886 WastewaterWater13,005,886 Wastewater13,005,886		
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Restricted Cash and EquivalentsWater691,003Water83,750Capital Assets, Net25,428,713Water25,428,713Water14,272,684TOTAL NONCURRENT ASSETS40,476,150TOTAL ASSETS41,605,267DEFERRED OUTFLOWS OF RESOURCES56,378Pensions56,378LIABILITIES163,069Deposits84,724CURRENT LIABILITIES:84,724Current Portion of Compensated Absences8,600Current Portion of Net Pension Liability722Current Portion of Long-Term Debt932,021NONCURRENT LIABILITIES932,021NONCURRENT LIABILITIES12,023,634Water4,068,505TOTAL CURRENT LIABILITIES16,092,139TOTAL LIABILITIES17,024,160DEFERRED INFLOWS OF RESOURCES9,983NET POSITION9,983NET POSITION13,005,886Water13,005,886Water13,005,886Water13,005,886Water13,005,886Water13,005,886		<u>, , , , , , , , , , , , , , , , , </u>
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TOTAL NONCURRENT ASSETS40,476,150TOTAL ASSETS41,605,267DEFERRED OUTFLOWS OF RESOURCES Pensions56,378LIABILITIESCURRENT LIABILITIES: Accounts Payable & Accrued Liabilities163,069 84,724Current Portion of Compensated Absences8,600 Current Portion of Net Pension Liability Water722Current Portion of Long-Term Debt Water108,627TOTAL CURRENT LIABILITIES932,021NONCURRENT LIABILITIES932,021NONCURRENT LIABILITIES16,092,139TOTAL LIABILITIES16,092,139TOTAL LIABILITIES17,024,160DEFERRED INFLOWS OF RESOURCES Pensions9,983NET POSITION Net Investment in Capital Assets Water13,005,886 UnjestrictedWater13,005,886 Unjestricted13,005,886 Unjestricted	Water	25,428,713
TOTAL ASSETS41,605,267DEFERRED OUTFLOWS OF RESOURCES Pensions56,378LIABILITIES CURRENT LIABILITIES: Accounts Payable & Accrued Liabilities163,069 BepositsDeposits163,069 DepositsCurrent Portion of Compensated Absences8,600 Current Portion of Net Pension Liability WaterCurrent Portion of Long-Term Debt Water722 108,627TOTAL CURRENT LIABILITIES932,021NONCURRENT LIABILITIES932,021NONCURRENT LIABILITIES16,092,139TOTAL LIABILITIES16,092,139TOTAL LIABILITIES17,024,160DEFERRED INFLOWS OF RESOURCES Pensions9,983NET POSITION Net Investment in Capital Assets Water13,005,886 UnsetwaterWater13,005,886 UnsetwaterUnrestricted1,526,064	Wastewater	14,272,684
DEFERRED OUTFLOWS OF RESOURCES Pensions56,378LIABILITIES CURRENT LIABILITIES: Accounts Payable & Accrued Liabilities Deposits163,069 84,724Current Portion of Compensated Absences Current Portion of Net Pension Liability Water722 566,279Water566,279 932,021NONCURRENT LIABILITIES Water932,021NONCURRENT LIABILITIES Water12,023,634 4,068,505TOTAL CURRENT LIABILITIES Water12,023,634 4,068,505TOTAL LIABILITIES Pensions17,024,160DEFERRED INFLOWS OF RESOURCES Pensions9,983NET POSITION Net Investment in Capital Assets Water13,005,886 10,095,552 UnrestrictedUnrestricted1,526,064	TOTAL NONCURRENT ASSETS	40,476,150
Pensions56,378LIABILITIESCURRENT LIABILITIES:Accounts Payable & Accrued LiabilitiesAccounts Payable & Accrued LiabilitiesDepositsAccounts Payable & Accrued LiabilitiesCurrent Portion of Compensated Absences8,600Current Portion of Net Pension Liability722Current Portion of Long-Term DebtWater566,279Wastewater108,627TOTAL CURRENT LIABILITIESWater12,023,634Wastewater12,023,634Wastewater4,068,505TOTAL NONCURRENT LIABILITIES16,092,139TOTAL NONCURRENT LIABILITIES16,092,139TOTAL LIABILITIES16,092,139TOTAL LIABILITIES16,092,139NET POSITIONNet Investment in Capital AssetsWater13,005,886Wastewater10,095,552Unrestricted1,526,064	TOTAL ASSETS	41,605,267
Pensions56,378LIABILITIESCURRENT LIABILITIES:Accounts Payable & Accrued LiabilitiesAccounts Payable & Accrued LiabilitiesDepositsAccounts Payable & Accrued LiabilitiesCurrent Portion of Compensated Absences8,600Current Portion of Net Pension Liability722Current Portion of Long-Term DebtWater566,279Wastewater108,627TOTAL CURRENT LIABILITIESWater12,023,634Wastewater12,023,634Wastewater4,068,505TOTAL NONCURRENT LIABILITIES16,092,139TOTAL NONCURRENT LIABILITIES16,092,139TOTAL LIABILITIES16,092,139TOTAL LIABILITIES16,092,139NET POSITIONNet Investment in Capital AssetsWater13,005,886Wastewater10,095,552Unrestricted1,526,064	DEFERRED OUTFLOWS OF RESOURCES	
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Deposits84,724Current Portion of Compensated Absences8,600Current Portion of Net Pension Liability722Current Portion of Long-Term Debt722Water566,279Wastewater108,627TOTAL CURRENT LIABILITIES932,021NONCURRENT LIABILITIES932,021NONCURRENT LIABILITIES12,023,634Wastewater4,068,505TOTAL NONCURRENT LIABILITIES16,092,139TOTAL LIABILITIES17,024,160DEFERRED INFLOWS OF RESOURCES9,983Pensions9,983NET POSITION9,983Net Investment in Capital Assets13,005,886Water13,005,552Unrestricted1,526,064		
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Current Portion of Long-Term DebtWater566,279Wastewater108,627TOTAL CURRENT LIABILITIES932,021NONCURRENT LIABILITIES12,023,634Water4,068,505TOTAL NONCURRENT LIABILITIES16,092,139TOTAL LIABILITIES17,024,160DEFERRED INFLOWS OF RESOURCES Pensions9,983NET POSITION Net Investment in Capital Assets Water13,005,886 10,095,552 1,526,064		
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Wastewater108,627TOTAL CURRENT LIABILITIES932,021NONCURRENT LIABILITIES12,023,634Water12,023,634Wastewater4,068,505TOTAL NONCURRENT LIABILITIES16,092,139TOTAL LIABILITIES17,024,160DEFERRED INFLOWS OF RESOURCES Pensions9,983NET POSITION Net Investment in Capital Assets Water13,005,886 10,095,552 1,526,064	-	566 279
TOTAL CURRENT LIABILITIES932,021NONCURRENT LIABILITIES12,023,634Water12,023,634Wastewater4,068,505TOTAL NONCURRENT LIABILITIES16,092,139TOTAL LIABILITIES17,024,160DEFERRED INFLOWS OF RESOURCES Pensions9,983NET POSITION Net Investment in Capital Assets Water13,005,886 10,095,552 1,526,064		
Water12,023,634Wastewater4,068,505TOTAL NONCURRENT LIABILITIES16,092,139TOTAL LIABILITIES17,024,160DEFERRED INFLOWS OF RESOURCES Pensions9,983NET POSITION Net Investment in Capital Assets Water13,005,886 10,095,552 1,526,064		· · · · · · · · · · · · · · · · · · ·
Wastewater4,068,505TOTAL NONCURRENT LIABILITIES16,092,139TOTAL LIABILITIES17,024,160DEFERRED INFLOWS OF RESOURCES Pensions9,983NET POSITION Net Investment in Capital Assets Water13,005,886 10,095,552 1,526,064	NONCURRENT LIABILITIES	
TOTAL NONCURRENT LIABILITIES16,092,139TOTAL LIABILITIES17,024,160DEFERRED INFLOWS OF RESOURCES Pensions9,983NET POSITION Net Investment in Capital Assets Water13,005,886 10,095,552 1,526,064	Water	12,023,634
TOTAL LIABILITIES17,024,160DEFERRED INFLOWS OF RESOURCES Pensions9,983NET POSITION Net Investment in Capital Assets Water13,005,886 10,095,552 1,526,064	Wastewater	4,068,505
DEFERRED INFLOWS OF RESOURCES Pensions9,983NET POSITION Net Investment in Capital Assets Water13,005,886 10,095,552 UnrestrictedUnrestricted1,526,064	TOTAL NONCURRENT LIABILITIES	16,092,139
Pensions9,983NET POSITIONValueNet Investment in Capital Assets13,005,886Water10,095,552Unrestricted1,526,064	TOTAL LIABILITIES	17,024,160
NET POSITIONNet Investment in Capital AssetsWater13,005,886Wastewater10,095,552Unrestricted1,526,064	DEFERRED INFLOWS OF RESOURCES	
Net Investment in Capital Assets13,005,886Water10,095,552Unrestricted1,526,064	Pensions	9,983
Water 13,005,886 Wastewater 10,095,552 Unrestricted 1,526,064		
Wastewater 10,095,552 Unrestricted 1,526,064		12 005 990
Unrestricted 1,526,064		

Putnam County, Florida Schedule of Revenues, Expenses and Changes in Fund Net Position by Department East Putnam Water Fund For the Year Ended September 30, 2017

	Water Services Department	Waste- Water Services Department	Total
OPERATING REVENUES			
User Fees and Assessments	\$ 675,143	\$ 370,162	\$ 1,045,305
OPERATING EXPENSES Personal Services	225,886		
Contractual Services	11,020	15,641	225,886 26,661
			,
Repairs and Maintenance	24,619	6,213	30,832
Other Operating Expenses	103,507	126,740	230,247
Depreciation	813,729	398,715	1,212,444
TOTAL OPERATING EXPENSES	1,178,761	547,309	1,726,070
OPERATING INCOME (LOSS)	(503,618)	(177,147)	(680,765)
NON OPERATING REVENUES (EXPENSES)			
Interest Revenue	14,279	-	14,279
Interest Expense	(440,518)	(265,422)	(705,940)
TOTAL NONOPERATING REVENUES	,, ,, ,		
(EXPENSES)	(426,239)	(265,422)	(691,661)
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(929,857)	(442,569)	(1,372,426)
Capital Contributions - Grants	116,200	_	116,200
Capital Contributions - Customers	, -	7,000	7,000
Transfers In	610,000		610,000
CHANGE IN NET POSITION	(203,657)	(435,569)	(639,226)
NET POSITION-BEGINNING OF YEAR			25,266,728
NET POSITION-END OF YEAR			\$ 24,627,502

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

The County administers the following Internal Service Funds:

<u>Fleet Maintenance Fund</u> - to account for the costs of providing a maintenance facility for automotive equipment used by other departments.

<u>Group Insurance Reserve Fund</u> - to accumulate funds for the payment of premiums for employees' health and accident insurance.

<u>Risk Management Fund</u> - to account for the costs and the allocation of costs relating to various insurance carried by the County except health and life insurance benefits for County employees.

Putnam County, Florida Combining Statement of Net Position -Internal Service Funds September 30, 2017

	<u>Mai</u>	Fleet intenance	Group Insurance <u>Reserve</u>	Risk nagement <u>Fund</u>	<u>Totals</u>
<u>CURRENT ASSETS</u> Cash and Equivalents Due from Other Governments Inventory Other Assets	\$	87,773 3,396 193,222 -	\$ 203,335 91,826 - -	\$ 1,222,860 - - 2,014	\$ 1,513,968 95,222 193,222 2,014
TOTAL CURRENT ASSETS		284,391	295,161	1,224,874	1,804,426
NONCURRENT ASSETS Capital Assets, Net		30,001		 -	30,001
TOTAL ASSETS		314,392	295,161	 1,224,874	1,834,427
DEFERRED OUTFLOWS OF RESOURCES Pensions		101,991	-	16,577	118,568
<u>CURRENT LIABILITIES</u> Accounts Payable and Accrued Liabilities Estimated Liability for Self-Insured Losses Compensated Absences Net Pension Liability		129,396 - 15,100 1,307	27,190 - -	 335,858 272,747 5,900 212	492,444 272,747 21,000 1,519
TOTAL CURRENT LIABILITIES		145,803	27,190	 614,717	787,710
NONCURRENT LIABILITIES Compensated Absences Estimated Liability for Self Insured Losses OPEB Liability Net Pension Liability TOTAL NONCURRENT LIABILITIES		12,900 - 31,883 <u>234,535</u> 279,318	-	 5,100 500,000 6,524 38,119 549,743	18,000 500,000 38,407 <u>272,654</u> 829,061
TOTAL LIABILITIES		425,121	27,190	1,164,460	1,616,771
DEFFERED INFLOWS OF RESOURCES Pensions		18,061		 2,935	20,996
<u>NET POSITION</u> Net Investment in Capital Assets Unrestricted		30,001 (56,800)	- 267,971	 - 74,056	30,001 285,227
TOTAL NET POSITION	\$	(26,799)	\$ 267,971	\$ 74,056	\$ 315,228

Putnam County, Florida Combining Statement of Revenues, Expenses and Changes in Fund Net Position Internal Service Funds For the Year Ended September 30, 2017

OPERATING REVENUES	Fleet <u>Maintenance</u>		Group Insurance <u>Reserve</u>	M	Risk anagement <u>Fund</u>	<u>Totals</u>		
User Charges Miscellaneous	\$	1,164,191 <u>6</u>	\$5,864,467 151,874	\$	1,442,710 3,387	\$	8,471,368 155,267	
TOTAL OPERATING REVENUES		1,164,197	6,016,341		1,446,097		8,626,635	
OPERATING EXPENSES Personal Services Insurance Claims Expense Contractual Services Repairs and Maintenance Other Operating Expenses Depreciation Expense		397,491 14,427 - 338,192 22,966 489,993 14,610	6,104,250 - 18,268 - - -		61,062 733,535 327,090 - - 509 -		458,553 6,852,212 327,090 356,460 22,966 490,502 14,610	
TOTAL OPERATING EXPENSES		1,277,679	6,122,518		1,122,196		8,522,393	
OPERATING INCOME (LOSS)		(113,482)	(106,177)		323,901		104,242	
Transfers In Transfers Out		231,970 (1,886)	56,611 		188,642		477,223 (1,886)	
CHANGE IN NET POSITION		116,602	(49,566)		512,543		579,579	
NET POSITION, October 1, 2016		(143,401)	317,537		(438,487)		(264,351)	
NET POSITION, September 30, 2017	\$	(26,799)	\$ 267,971	\$	74,056	\$	315,228	

Putnam County, Florida Combining Statement of Cash Flows – Internal Service Funds For the Year Ended September 30, 2017

	Ma	Fleet	Ins	Group Surance eserve	Ma	Risk nagement <u>Fund</u>		Totals
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u> Receipts from Customers Payments to Suppliers Payments to Employees	\$	1,160,980 (939,322) (367,691)	\$6,	194,561 095,983) -		1,446,097 (1,467,307) (57,298)		8,801,638 8,502,612) (424,989)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES		(146,033)		98,578		(78,508)		(125,963)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES Transfers In Transfers Out		231,970 (1,886)		56,611 -		188,642		477,223 (1,886)
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES		230,084		56,611		188,642		475,337
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES Purchase of Capital Assets		(7,565)				-		(7,565)
NET INCREASE (DECREASE) IN CASH AND EQUIVALENTS		76,486		155,189		110,134		341,809
CASH AND EQUIVALENTS, October 1, 2016		11,287		48,146		1,112,726		1,172,159
CASH AND EQUIVALENTS, September 30, 2017	\$	87,773	\$	203,335	\$	1,222,860	\$	1,513,968
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:								
Operating Income (Loss) Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:		(113,482)	(106,177)		323,901		104,242
Depreciation Changes in:		14,610		-		-		14,610
Due From Other Funds		-		188,188		-		188,188
Due From Other Governments Inventory		(3,217) 5,877		(9,968)		-		(13,185) 5,877
Deferred Outflows		15,910		-		4,280		20,190
Accounts Payable & Accrued Liabilities		95,379		26,535		(299,858)		(177,944)
Due to Other Funds		(175,000)		-		-		(175,000)
Estimated Liability for Self Insured Losses		-		-		(106,315)		(106,315)
Net Pension Liability		27,676		-		1,507		29,183
Deferred Inflows Compensated Absences		(19,602) 3,000		_		(3,727) 1,000		(23,329) 4,000
Other Noncurrent Liabilities		2,816	_	-	_	704	_	3,520
NET CASH PROVIDED (USED)								
BY OPERATING ACTIVITIES	\$	(146,033)	\$	98,578	\$	(78,508)	\$	(125,963)

Fiduciary Funds

Agency Funds

Agency funds are used to report resources held in a purely custodial capacity.

The County maintains the following Agency Funds:

<u>Clerk of the Circuit Court Agency Fund</u> – to account for assets held by the Office as an agent for individuals, private organizations, and/or other governments.

<u>Sheriff Agency Fund</u> – to account for assets held by the Office as an agent for individuals, private organizations, and/or other governments.

<u>Tax Collector Agency Fund</u> – to account for assets held by the Office as an agent for individuals, private organizations, and/or other governments.

Putnam County, Florida Combining Statement of Fiduciary Net Position – Agency Funds September 30, 2017

	Clerk of the Circuit <u>Court</u>	Sheriff	Tax <u>Collector</u>	Totals
ASSETS Cash and Equivalents Receivables	\$ 1,778,952 	\$ 101,562 9,490	\$ 2,066,610 159,085	\$3,947,124 168,575
TOTAL ASSETS	\$ 1,778,952	\$ 111,052	\$ 2,225,695	\$4,115,699
LIABILITIES Assets Held for Others	\$ 1,778,952	\$ 111,052	\$ 2,225,695	\$4,115,699

Putnam County, Florida Combining Statement of Changes in Assets and Liabilities Agency Funds For the Year Ended September 30, 2017

	Balance October 1, <u>2016</u>	Additions	Deductions	Balance September 30, <u>2017</u>
CLERK OF THE CIRCUIT COURT				
Assets: Cash and Equivalents	\$ 663,309	\$ 3,925,726	\$ 2,810,083	\$ 1,778,952
Liabilities: Assets Held for Others	\$ 663,309	\$ 6,497,735	\$ 5,382,092	\$ 1,778,952
<u>SHERIFF</u> Assets:				
Cash and Equivalents Receivables	\$ 88,801 9,193	\$ 861,703 9,490	\$ 848,942 9,193	\$ 101,562 9,490
Total Assets	97,994	871,193	858,135	111,052
Liabilities: Assets Held for Others	\$ 97,994	\$ 889,547	\$ 876,489	\$ 111,052
TAX COLLECTOR Assets:				
Cash and Equivalents Receivables	\$ 1,961,996 51,883	\$104,817,341 15,629,893	\$104,712,727 15,522,691	\$ 2,066,610 159,085
Total Assets	\$ 2,013,879	\$120,447,234	\$120,235,418	\$ 2,225,695
Liabilities: Assets Held for Others	\$ 2,013,879	\$ 97,003,792	\$ 96,791,976	\$ 2,225,695
TOTALS - ALL AGENCY FUNDS Assets:				
Cash and Equivalents	\$ 2,714,106	\$109,604,770	\$108,371,752	\$ 3,947,124
Receivables Total Assets	<u>61,076</u> \$ 2,775,182	<u>15,639,383</u> \$125,244,153	<u>15,531,884</u> \$123,903,636	168,575 \$ 4,115,699
Liabilities:	. , -, -	• • • • •	. ,,	, , -,,
Assets Held for Others	\$ 2,775,182	\$104,391,074	\$103,050,557	\$ 4,115,699

Discretely Presented Component Unit

<u>The Putnam County Development Authority</u> – promotes economic growth and development in all areas of the county.

Putnam County Development Authority Statement of Net Position September 30, 2017

CURRENT ASSETS Cash and Equivalents	\$ 249,555
NONCURRENT ASSETS Non Depreciable Capital Assets Depreciable Capital Assets, Net	473,854 81,427
TOTAL ASSETS	804,836
CURRENT LIABILITIES Accounts Payable and Accrued Liabilities	184
<u>NET POSITION</u> Net Investment in Capital Assets Unrestricted	555,281 249,371
TOTAL NET POSITION	\$ 804,652

Putnam County Development Authority Statement of Revenues, Expenses and Changes in Fund Net Position For the Year Ended September 30, 2017

OPERATING REVENUES User Charges	\$ 10,505
OPERATING EXPENSES Contractual Services Other Operating Expenses Depreciation Expense	 3,704 1,272 3,956
TOTAL OPERATING EXPENSES	 8,932
OPERATING INCOME (LOSS)	 1,573
NON OPERATING REVENUES Interest Revenue	 383
CHANGE IN NET POSITION	1,956
NET POSITION, October 1, 2016	 802,696
NET POSITION, September 30, 2017	\$ 804,652

Putnam County Development Authority Statement of Cash Flows For the Year Ended September 30, 2017

CASH FLOWS FROM OPERATING ACTIVITIES Receipts from Customers Payments to Suppliers	\$ 10,505 (4,976)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	 5,529
CASH FLOWS FROM INVESTING ACTIVITIES Interest on Investments	 383
NET DECREASE IN CASH AND EQUIVALENTS	5,912
CASH AND EQUIVALENTS, October 1, 2016	 243,643
CASH AND EQUIVALENTS, September 30, 2017	\$ 249,555
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES: Operating Income (Loss) Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities: Depreciation	 1,573 3,956
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	\$ 5,529

Federal Agency	Federal CFDA <u>Number</u>	Contract <u>Number</u>	Expenditures	Program <u>Total</u>	Expenditures to <u>Subrecipients</u>
DEPARTMENT OF AGRICULTURE, FORESTRY SERVICES Passed Through State Department of Financial Services Secure Rural Schools Act	10.665		\$ 13,204		\$-
DEPTARTMENT. OF HOUSING & URBAN DEVELOPMENT Passed Through the State Dept. of Economic Opportunity Community Development Block Grant	14.228	16-DB-OK-04-64-01-H09	569,319		-
DEPARTMENT OF JUSTICE Direct Assistance: State Criminal Alien Assistance Program	16.606	2016-AP-BX-0211	4,896		-
Passed Through Office of Attorney General: Crime Victim Assistance Passed Through Florida Coalition Against Domestic Violence:	16.575	VOCA-2016_PCSO 0-00413	85,885		-
Violence Against Women Formula Grant Violence Against Women Formula Grant Passed Through Florida Department of Law Enforcement:	16.588 16.588	17-8023-LE-ENH 18-8023-LE-ENH	55,040 18,347	73,387	-
Byrne Justice Assistance Grant Program Byrne Justice Assistance Grant Program	16.738 16.738	2016-DJ-BX-0681 2017-JAGC-PUTN-2-F9-001	26,137 13,777	39,914	-
DEPARTMENT OF TRANSPORTATION Passed Through Florida Department of Transportation: Highway Planning and Construction - Bike Trail Highway Planning and Construction - Ferry Landings Federal Highway Administration-Tanglewylde Nature Park Total Highway Planning and Construction Cluster National Priority Safety Program-Seat Belt Safety	20.205 20.205 20.219 20.616	433996-1-38-01/G0H67 AQP01 T15035 M2HVE-17-20-01/G0F04	730 62,111 5,503 4,134	68,344	-
<u>GENERAL SERVICES ADMINISTRATION</u> Passed Through State Department of Management Services: Federal Surplus Property	39.003		7,766		-
NATIONAL ENDWOMENT FOR THE HUMANITIES Prime Time Family Reading Time	45.129	CC_PT17_PUTNAM_1707	4,090		-

Federal Agency	Federal CFDA <u>Number</u>	Contract <u>Number</u>	Expenditures	Program <u>Total</u>	Expenditures to <u>Subrecipients</u>
ELECTIONS ASSISTANCE COMMISSION Passed Through Department of State, Division of Elections HAVA Title II Voting Systems Assistance	90.401	MOA-2015-2016-0006-PUT	25,555		-
DEPARTMENT OF HEALTH AND HUMAN SERVICES Passed Through State Department of Revenue: Child Support Enforcement - Title IV-D Reimbursements	93.563	COC54	234,487		-
EXECUTIVE OFFICE OF THE PRESIDENT Office of National Drug Control and Policy Passed Through St. Johns County, Florida: High Intensity Drug Trafficking (HIDTA) HIDTA - DEA Task Force Overtime	95.001 95.001	G17NF0001A DEAOTF	3,061 16,717	19,778	-
DEPARTMENT OF HOMELAND SECURITY Passed Through State Division of Emergency Management: Disaster Grants - Public Assist Hurricane Matthew Hazard Mitigation Grant - Welaka Front Street PH II Emergency Management Performance Grants Emergency Management Performance Grants Homeland Security Grant Program - Planning & Training	97.036 97.039 97.042 97.042 97.067	17-PA-U504-64-02-262 16-HM-3H-04-64-01-228 17-FG-P9-04-64-01-128 18-FG-7A-04-64-01-150 16-DS-T9-04-64-01-334	65,390 251,161 23,379 17,373 31,007	40,752	-
TOTAL EXPENDITURES OF FEDERAL AWARDS			\$ 1,539,069	:	\$-

The accompanying notes are an integral part of this schedule.

(continued)

State Agency	CSFA <u>Number</u>	Contract <u>Number</u>	Expenditures	Project <u>Total</u>	Expenditures to <u>Subrecipients</u>
EXECUTIVE OFFICE OF THE GOVERNOR					
Division of Emergency Management					
Emergency Management Program	31.063	17-BG-83-04-64-01-061	\$ 90,462		
Emergency Management Program	31.063	18-BG-W9-04-64-01-12	14,645	105,107	\$-
DEPARTMENT OF ENVIRONMENTAL PROTECTION					
Small County Consolidated Grants	37.012	SC727	90,909		-
Statewide Surface Water Restoration & Wastewater Projects:					
- Dog Branch Creek	37.039	S0890	30,400		
- Water Transmission Main Extension	37.039	LP54062	116,200	146,600	-
DEPARTMENT OF ECONOMIC OPPORTUNITY					
Rural Infrastructure Fund	40.013	D0043	13,817		-
Competitive FL Partnership Technical Assistance	40.038	P0243	26,054		-
DEPARTMENT OF AGRICULTURE AND CONSUMER SERVIC	ES				
Mosquito Control - State Aid	42.003	#023811	31,540		-
DEPARTMENT OF STATE AND SECRETARY OF STATE					
State Aid to Libraries	45.030	17-ST-53	210,522		-
FLORIDA HOUSING FINANCE CORPORATION					
State Housing Initiatives Program	52.901	2014 - 2015	65,482		
State Housing Initiatives Program	40.901	2015 - 2016	82,103		
State Housing Initiatives Program	40.901	2016 - 2017	29,773		
State Housing Initiatives Program	40.901	2017 - 2018	5,949	183,307	-
DEPARTMENT OF TRANSPORTATION					
Small County Outreach Program - Holloway Rd	55.009	430700-1-58-01	33,259		
Small County Outreach Program - Ft. Gates Ferry Rd	55.009	433032-1-58-01	305,185		
Small County Outreach Program - Keown Avenue	55.009	438632-1-54-01	116,797		
Small County Outreach Program - Ashley Lake Blvd	55.009	436460-1-54-01	37,020		
Small County Outreach Program - Lake Susan Rd	55.009	435331-2-54-01	44,491	536,752	-
Transportation Regional Incentive Program:					
- Resurface CR216	55.026	434551-54-01	268,099		-

The accompanying notes are an integral part of this schedule. (continued)

State Agency	CSFA <u>Number</u>	Contract <u>Number</u>	Expenditures	Project <u>Total</u>	Expenditures to <u>Subrecipients</u>
DEPARTMENT OF HEALTH					
Emergency Medical Services Matching Award	64.003	M4223	8,858		-
County Grant Awards	64.005	C4054	2,297		-
DEPARTMENT OF MANAGEMENT SERVICES					
Wireless 911 Emergency Telephone System	72.001	16-04-18	29,908		
Wireless 911 Emergency Telephone System	72.001	16-10-22	90,686		
Wireless 911 Emergency Telephone System	72.001	16-10-23	53,028		
Wireless 911 Emergency Telephone System	72.001	16-04-24	70,000	243,622	-
FISH AND WILDLIFE CONSERVATION COMMISSION					
Derelict Vessel Removal Program	77.005	FWC 16169	17,073		
Derelict Vessel Removal Program	77.005	FWNE-16-OFF-01315	8,250	25,323	-
TOTAL EXPENDITURES OF STATE FINANCIAL ASSISTANCE			\$ 1,892,807		\$ -

NOTE 1 – BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards and State Financial Assistance includes the federal and state award activity of the County under programs of the federal and state government for the year ended September 30, 2017. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and Chapter 10.550, Rules of the Auditor General.

Because this schedule presents only a selected portion of the operations of the County, it is not intended to and does not present the financial position, changes in net position or cash flows of the County.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on this schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized when they become a demand on current available financial resources. Expenditures on contracts dated before or on December 26, 2014 are recognized following the cost principles in OMB Circular A-133, and expenditures on all subsequent contracts are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the schedules represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

NOTE 3 – <u>INDIRECT COST RATE</u>

The County has elected not to use the 10% de minimis indirect cost rate as outlined in the Uniform Guidance.

NOTE 4 – <u>SUBRECIPIENTS</u>

The County did not provide federal or state awards to sub-recipients.

Additional Elements Required By the Rules of the Auditor General



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MANAGEMENT LETTER

The Honorable County Commissioners Putnam County, Florida

We have audited the financial statements of Putnam County, Florida (the "County"), as of and for the fiscal year ended September 30, 2017, and have issued our report thereon dated June 29, 2018. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards* (Uniform Guidance). Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit report are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. These requirements of the Rules of the Auditor General are addressed in the schedule of findings that accompanies this letter.

Financial Condition

As required by the Rules of the Auditor General, the scope of our audit included a review of the provisions of Section 218.503, Florida Statutes, "Determination of Financial Emergency." In connection with our audit, we determined that the County has not met one or more of the conditions described in Section 218.503(1), Florida Statutes.

Also, as required by the Rules of the Auditor General, we applied financial condition assessment procedures, as of the end of the fiscal year, pursuant to Rule 10.556(8). It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by management. The application of such procedures did not reveal evidence of "deteriorating financial condition" as that term is defined in Rule 10.554.

Annual Financial Report

As required by the Rules of the Auditor General, we determined that the annual financial report for the fiscal year ended September 30, 2017, filed with the Department of Financial Services pursuant to Section 218.32, Florida Statutes, is in substantial agreement with the audit report for the fiscal year ended September 30, 2017.

Other Matters

As required by the Rules of the Auditor General, we performed separate audits of each of the County's constitutional officers. The comments included in those separately-issued reports should be considered in conjunction with this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

Can, Riggs & Ingram, L.L.C.

Palatka, Florida June 29, 2018



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INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

The Honorable County Commissioners Putnam County, Florida

We have examined the Putnam County, Florida's (the "County") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2017. Management is responsible for the County's compliance with the specified requirements. Our responsibility is to express an opinion on the County's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the County complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the County complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the County's compliance with specified requirements.

In our opinion, the County complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2017.

This report is intended solely for the information and use of management and the State of Florida Auditor General, and is not intended to be and should not be used by anyone other than these specified parties.

Can, Riggs & Ingram, L.L.C.

Palatka, Florida June 29, 2018



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INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTIONS 365.172(10) AND 365.173(2)(d), FLORIDA STATUTES

The Honorable County Commissioners Putnam County, Florida

We have examined Putnam County, Florida's (the "County") compliance with the requirements of Section 365.172(10), Florida Statutes, *Authorized Expenditures of E911 Fee*, and Section 365.173(2)(d), Florida Statutes, *Distribution and Use of (E911) Funds*, during the year ended September 30, 2017. Management is responsible for the County's compliance with the specified requirements. Our responsibility is to express an opinion on the County's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the County complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the County complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the County's compliance with specified requirements.

In our opinion, the County complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2017.

This report is intended solely for the information and use of management and the State of Florida Auditor General, and is not intended to be and should not be used by anyone other than these specified parties.

Can, Riggs & Ingram, L.L.C.

Palatka, Florida June 29, 2018



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable County Commissioners Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate discretely presented component unit and remaining fund information of Putnam County, Florida (the "County"), as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated June 29, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2017-001 and 2017-002, which we consider to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We also noted certain matters that we have reported in separately-issued reports for the County's constitutional officers.

The County's Response to Finding

The County's response to the findings identified in our audit is described in its accompanying letter of response. The County's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Can, Riggs & Ingram, L.L.C.

Palatka, Florida June 29, 2018



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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND STATE PROJECT AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND CHAPTER 10.550, RULES OF THE AUDITOR GENERAL

The Honorable County Commissioners Putnam County, Florida

Report on Compliance for Each Major Federal Program and State Project

We have audited Putnam County, Florida's (the "County") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the requirements described in the Department of Financial Services' State Projects Compliance Supplement that could have a direct and material effect on each of its major federal programs and state projects for the year ended September 30, 2017. The County's major federal programs and state projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal and state statutes, regulations, and the terms and conditions of its federal and state awards applicable to its federal programs and state projects.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the County's major federal programs and state projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and Chapter 10.550, Rules of the Auditor General. Those standards, the Uniform Guidance, and Chapter 10.550, Rules of the Auditor General, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program or state project occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program and state project. However, our audit does not provide a legal determination of the County's compliance.

Opinion on Each Major Federal Program and State Project

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended September 30, 2017.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance which is required to be reported in accordance with Chapter 10.550, Rules of the Auditor General, and which is described in the accompanying schedule of findings and questioned costs as item 2017-003. Our opinion on each major state project is not modified with respect to this matter.

The County's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The County's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control Over Compliance

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program and state project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and state project and to test and report on internal control over compliance in accordance with the Uniform Guidance and Chapter 10.550, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Putnam County, Florida's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of a federal program or state project that is less severe than a material weakness in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that were not identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.550, Rules of the Auditor General. Accordingly, this report is not suitable for any other purpose.

Can, Riggs & Ingram, L.L.C.

Palatka, Florida June 29, 2018

Schedule of Findings and Questioned Costs

SECTION I – SUMMARY OF AUDITOR'S RESULTS

- (i) The independent auditor's report on the financial statements expressed unmodified opinions.
- (ii) The audit did not disclose material weaknesses, but did report significant deficiencies in internal control over financial reporting.
- (iii) No instances of noncompliance considered material to the financial statements were disclosed by the audit.
- (iv) The audit did not report significant deficiencies or disclose material weaknesses in internal control over major federal programs or major state projects.
- (v) The auditor's report on compliance for each major federal program and state project expressed an unmodified opinion.
- (vi) The audit did not disclose findings relative to major federal programs. The audit disclosed a finding relative to a major state project.
- (vii) The County's major federal programs and major state projects were:

Federal Programs	Federal <u>CFDA Number</u>
Community Development Block Grant	14.228
State Projects	State <u>CFSA Number</u>
State Housing Initiatives Program	40.901
Small County Outreach Program Wireless 911 Emergency Telephone System	55.009 72.001

- (viii) A threshold of \$750,000 and \$300,000 was used to distinguish between Type A and Type B programs for federal programs and state projects, respectively.
- (ix) The County qualified as a low-risk auditee as that term is defined in the Uniform Guidance.

Schedule of Findings and Questioned Costs

SECTION II – FINANCIAL STATEMENT FINDINGS

2017-001 Criteria: In accordance with established County procedures, a physical count of inventories should be performed and reconciled annually to the accounting records.

Condition: Results of the physical inventory performed by the Fleet department at fiscal year-end is not reliable as a basis for updating the accounting records on inventory balances held.

Cause: The County staff is not following established procedures.

Effect: Inventory valuation balances are inconsistent and cannot be verified, which could lead to undetected losses of inventory.

Recommendation: Review procedures used for the department physical inventory and implement steps to ensure the integrity of the process and results.

Views of responsible officials: See accompanying corrective action plan.

2017-002 Criteria: The County is responsible for designing and implementing controls, including Information technology (IT) controls, that provide reasonable assurance that a risk of material misstatement would not occur as a result of a control.

Condition: The County's IT controls relative to financial reporting systems do currently provide reasonable assurance that a risk of material misstatement would not occur as a result of an IT control. However, certain additional IT controls should be strengthened. As of the date of our testing: a) An IT strategic plan was not in place. b) Policies & procedures for back-ups has not been documented.

Cause: The County has not performed an IT risk assessment.

Effect: Inconsistent processes or unnecessary vulnerability of systems could occur without approved plans, policies & procedures.

Recommendation: a) Create and implement an IT strategic plan and perform an IT risk assessment addressing both internal and external risks to IT systems. b) Develop formalized data back-up policies & procedures to ensure the availability of financial data back-ups.

Views of responsible officials: See accompanying corrective action plan.

Schedule of Findings and Questioned Costs

SECTION III – FINDINGS AND QUESTIONED COSTS -FEDERAL PROGRAMS

-None -

SECTION IV – FINDINGS AND QUESTIONED COSTS -STATE PROJECTS

Florida Housing Finance Corporation, State Housing Initiatives Program, CFDA No. 40.901

2017-003 Criteria: The State Projects Compliance requirement for Reporting requires an annual report to be completed and submitted to Florida Housing by September 15 of each year pursuant to Section 420.9071(4), Florida Statutes.

Condition: The SHIP Annual report required to be submitted by September 15, 2017, has not been submitted to the grantor.

Cause: Grant Administrator is late in preparing County's report. This is considered an isolated incident.

Effect: Noncompliance with grant reporting requirements.

Questioned Costs: None

Recommendation: Monitoring of the grant administrator should be required on a regular basis to ensure the annual report is submitted timely in accordance with grant requirements.

Views of responsible officials: See accompanying corrective action plan.

Putnam County, Florida

Summary Schedule of Prior Audit Findings (Relative to Federal Programs and State Projects)

There were no prior audit findings.



BOARD OF COUNTY COMMISSIONERS

BILL PICKENS District 1 CHIP LAIBL District 2 TERRY TURNER District 3

LARRY HARVEY District 4 BUDDY GODDARD District 5

June 29, 2018

The Honorable Sherill F. Norman Florida Auditor General P. O. Box 1735 Tallahassee, FL 32302

Dear Ms. Norman:

In accordance with Section 218.39, Florida Statutes, the following statements are submitted in response to the Putnam County Board of County Commissioners Audit Report for the fiscal year ending September 30, 2017. The responses are keyed to the numbering of the Schedule of Findings:

- 2017-001 County administration will review the proper procedures for physical inventory counts of fleet maintenance inventory and reconciliation of those values with the department head for compliance with established procedures. Administration will monitor for compliance.
- 2017-002 The County will evaluate IT procedures, risks, and back up policies with the IT Director to ensure the availability and stability of financial data.
- 2017-003 The County has contracted with a new administrator for the SHIP Program beginning July 1, 2018. The County will work with the new administrator to monitor grant compliance to ensure timely submission of annual reports.

Sincerely,

Terry Suggs County Administrator

Putnam County Clerk of the Circuit Court

Audit Report

September 30, 2017



Putnam County Clerk of the Circuit Court September 30, 2017

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INDEPENDENT AUDITOR'S REPORT

The Honorable Tim Smith Clerk of the Circuit Court Putnam County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of each major fund and the aggregate remaining fund information of the office of the Putnam County Clerk of the Circuit Court (the "Office") as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Office as of September 30, 2017, and the respective changes in financial position, where applicable, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

We draw attention to Note 1 to the financial statements, which describes that the accompanying financial statements were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are special purpose financial statements that do not constitute a complete presentation, but otherwise constitute financial statements prepared in accordance with generally accepted accounting principles. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the special purpose financial statements. Such information, although not a part of the special purpose financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the special purpose financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the special purpose financial statements. We do not express an opinion or provide any assurance on the information or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Office's special purpose financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the special purpose financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the special purpose financial statements. The information has been subjected to the auditing procedures applied in the audit of the special purpose financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the special purpose financial statements or to the special purpose financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the special purpose financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 15, 2018 on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Office's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 15, 2018

Putnam County Clerk of the Circuit Court

Balance Sheet - Governmental Funds

As of September 30,									2017
		General Fund		Court Fund		Records dernization Fund	Article V Records Modernization Fund	Go	Total overnmental Funds
Assets									
Equity in pooled cash and equivalents	\$	469,066	\$	306,506	\$	294,085	\$ 1,021,033	\$	2,090,690
Accounts receivable	Ψ	2,252	Ψ	5,803	Ψ		÷ 1,021,000	Ψ	8,055
Due from other governments		52,399		118,461		-	-		170,860
Other assets		12,459		-		-	-		12,459
Total assets	\$	536,176	\$	430,770	\$	294,085	\$ 1,021,033	\$	2,282,064
	Ψ		Ψ		Ψ	201,000	φ 1,021,000	Ψ	
Liabilities and fund balances Liabilities:									
Accounts payable and accrued									
liabilities	\$	304,586	\$	50,711	\$	-	\$-	\$	355,297
Due to other county agencies		30,933		14,873		-	-		45,806
Due to other governments		200,657		222,702		-	-		423,359
Customer deposits		-		137,630		-	-		137,630
Total liabilities		536,176		425,916		-	-		962,092
Deferred Inflows of Resources									
Revenues - unavailable		-		4,854		-	-		4,854
Fund Balances:									
Restricted:									
Restricted for records modernization		-		-		294,085	_		294,085
Restricted for court-related technolog	v					204,000			204,000
and program enhancements	<i>y</i>	-		-		-	1,021,033		1,021,033
Total fund balances						294,085	1 001 000		1 215 110
Total liabilities, deferred		-		-		234,000	1,021,033		1,315,118
inflows and fund balances	\$	536,176	\$	430,770	\$	294,085	\$ 1,021,033	¢	2,282,064

See accompanying notes.

Putnam County Clerk of the Circuit Court

For the Year Ended September 30,					2017
	General Fund	Court Fund	Records Modernization Fund	Article V Records Modernization Fund	Total Governmental Funds
Pavanuas					
Revenues	\$ 234,487	\$ 939,234	\$-	\$-	¢1 170 701
Intergovernmental Charges for services	ъ 234,407 364,395	φ 939,234 721,982		φ - 85,614	\$1,173,721 1,202,089
Fines and forfeitures	304,395	169,141	,	19,916	189,057
	-				,
	2,037	414	-	1,234	4,207
Other miscellaneous revenue	12,464	469	-	-	12,933
Total revenues	613,383	1,831,240	30,620	106,764	2,582,007
Expenditures Current:					
General government services	1,861,463	-	57,481	-	1,918,944
Court related	220,540	1,831,240	-	19,916	2,071,696
Total expenditures	2,082,003	1,831,240	57,481	19,916	3,990,640
Excess of revenues over (under) expenditures	(1,468,620)		(26,861)	86,848	(1,408,633)
Other financing sources (uses) Appropriation from board of county					
commissioners Budget appropriation reverted to	1,499,553	-	-	-	1,499,553
board of county commissioners Reversion to the clerks of court	(30,933)	-	-	-	(30,933)
operations corporation	-	-	-	-	-
Total other financing sources (uses)	1,468,620		-	-	1,468,620
Net change in fund balances	-	-	(26,861)	86,848	59,987
Fund balances - October 1, 2016	-	-	320,946	934,185	1,255,131
Fund balances - September 30, 2017	\$-	\$-	\$ 294,085	\$ 1,021,033	\$1,315,118

Statement of Revenues, Expenditures and Changes in Fund Balances

See accompanying notes.

Statement of Fiduciary Net Position

As of September 30,	2017
	Agency Funds
Assets Equity in pooled cash and equivalents	\$ 1,778,952
Liabilities Assets held for others	1,778,952
Net position	\$ -

See accompanying notes.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Putnam County Clerk of the Circuit Court (the "Office") conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Clerk of the Circuit Court is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Putnam County, which is the primary government for financial reporting purposes.

Basis of Presentation

The Office's financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the "Rules"). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management's discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County's countywide financial statements.

Fund Accounting

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, deferred outflows, deferred inflows, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column.

The Office reports the following major governmental funds:

<u>General Fund</u> - The General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

<u>Court Fund</u> – The Court Fund is used to account for all court-related activities funded by appropriations from the state and certain fees retained by the office.

<u>Records Modernization Fund</u> – The Records Modernization Fund is used to account for fees charges pursuant to Section 28.24(12)(d), Florida Statutes, and related expenditures to modernize the public records storage and retrieval system of the County.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

<u>Article V Records Modernization Fund</u> – The Article V Records Modernization Fund is used to account for fees and fines charged pursuant to Sections 28.24(12)(e)(1) and 28.37, Florida Statutes, and related expenditures to fund court-related technology as defined in Section 29.008, Florida Statutes, and court-related program enhancements.

The Office also reports the following fiduciary fund:

<u>Agency Funds</u> – Agency Funds are used to account for assets held in a custodial capacity.

Fund Balance

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

Fund balance classifications are described below:

Non-spendable Fund Balance – Non-spendable fund balances are amounts that cannot be spent because they are either: (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases(revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

Capital Assets and Long-Term Liabilities

Capital assets used by the Office are recorded and accounted for by the Putnam County Board of County Commissioners.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the financial statements of the County.

Equity in Pooled Cash and Equivalents

The Office maintains a cash and equivalents pool that is available for use by all funds. Each fund's portion of this pool is displayed on the balance sheet as "Equity in Pooled Cash and Equivalents". If a fund overdraws its account in the pool, a liability and corresponding receivable (i.e., due to/from other funds) are reported on the balance sheet. Management has designated the General Fund as the fund to report a receivable.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Deferred Inflows of Resources

A deferred inflow of resources is an acquisition of net assets that is applicable to a future reporting period.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates. Actual results could differ from those estimates.

NOTE 2 – DEPOSITS AND INVESTMENTS

Deposits

All deposits of the Office are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security or Public Deposits Act. Every qualified public depository is required by this law to deposit with the State Treasurer eligible collateral equal to, or in excess of, an amount to be determined by the State Treasurer. The State Treasurer is required to ensure that all funds are entirely collateralized throughout the fiscal year.

Investments

The Office has adopted an investment policy pursuant to Section 218.415, Florida Statutes, which allows for surplus funds to be invested in the Local Government Surplus Funds Trust fund (the "State Pool") or any intergovernmental investment pool; Securities and Exchange Commission registered money market funds; interest bearing time deposits and savings accounts in state-certified qualified public depositories and direct obligations of the U.S. Treasury. Surplus funds are invested in the State Pool. The State Pool is administered by the Florida State Board of Administration ("SBA"), who provides regulatory oversight.

The Florida PRIME has adopted operating procedures consistent with GASB's requirements to measure its investments at amortized cost. Florida PRIME is an external investment pool that meets all of the necessary criteria to elect to measure all of the investments in Florida PRIME at amortized cost. Therefore, the Office's investment in Florida PRIME is reported at amortized cost. The fair value of the position in the pool is equal to the value of the pool shares.

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

Investment in State Pool

The Office's investments in the State Pool are included in Equity in Pooled Cash and Equivalents in the accompanying financial statements.

At year-end the Office had \$112,440 invested in the Local Government Surplus Funds Trust Fund (the "State Pool").

The Office's investment in the State Pool exposes it to credit risk. The Office does not have a formal investment policy relating to this risk, which is hereafter described.

Credit Risk – The risk that an issuer or other counterparty to an investment will not fulfill its obligations.

The Florida PRIME is rated by Standard and Poors and has a rating at September 30, 2017 of AAAm.

NOTE 3 – RISK MANAGEMENT

For health insurance and worker's compensation, the Office participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB 10.

Required Supplementary Information

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual - General Fund

For the Year Ended September 30,				2017
	Budgeted		Variance With Final	
	Original	Final	Actual	Budget
Revenues				
Intergovernmental	\$ 410,142	\$ 410,142	\$ 234,487	\$ (175,655)
Charges for services	314,800	φ 410,142 314,800	φ 234,407 364,395	49,595
Interest	650	650	2,037	1,387
Other miscellaneous revenue	27,550	27,550	12,464	(15,086)
Other miscellaneous revenue	27,330	27,550	12,404	(13,000)
Total revenues	753,142	753,142	613,383	(139,759)
Expenditures				
Current:				
General government services	1,964,155	1,964,155	1,861,463	102,692
Court related	288,540	288,540	220,540	68,000
Total expenditures	2,252,695	2,252,695	2,082,003	170,692
Excess of revenues over				
(under) expenditures	(1,499,553)	(1,499,553)	(1,468,620)	30,933
Other financing sources (uses)				
Appropriation from board of county				
commissioners	1,499,553	1,499,553	1,499,553	-
Budget appropriation reverted to board of				
county commissioners	-	-	(30,933)	(30,933)
Tatal other financing courses (uses)	1 400 552	1 400 552	1 469 600	(20,022)
Total other financing sources (uses)	1,499,553	1,499,553	1,468,620	(30,933)
Net change in fund balances	-	-	-	-
Fund balances - October 1, 2016	-	-	-	-
Fund balances - September 30, 2017	\$-	\$-	\$-	\$ -

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual - Court Fund

For the Year Ended September 30,				2017
				Variance
		ed Amounts		With Final
	Original	Final	Actual	Budget
Revenues				
Intergovernmental	\$ 929,442	\$ 929,442	\$ 939,234	\$ 9,792
Charges for services	769,842	769,842	721,982	(47,860)
Fines and forfeitures	125,794	133,878	169,141	35,263
Interest	150	150	414	264
Other miscellaneous revenue	960	960	469	(491)
Total revenues	1,826,188	1,834,272	1,831,240	(3,032)
Expenditures				
Current:				
Court related	1,826,188	1,834,272	1,831,240	3,032
Excess of revenues over				
(under) expenditures	-	-	-	-
Other financing sources (uses)				
Reversion to the Clerks of court				
operations corporation	-	-	-	-
Net changes in fund balances	-	-	-	-
Fund balances - October 1, 2016	_	-	-	-
Fund balances - September 30, 2017	\$-	\$-	\$ -	\$ -

Notes to Schedule:

Pursuant to Section 28.36, Florida Statutes, the budget is subject to the General Appropriations Act of the Florida Legislature. The State of Florida releases this appropriation on a monthly basis. The fund is the legal level of control.

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes.

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual - Records Modernization Fund

For the Year Ended September 30,				2017				
		Amounts		With Final				
	Original	Final	Actual	Budget				
Revenues								
Charges for services	\$ 28,000	\$ 28,000	\$ 30,098	\$ 2,098				
Interest	300	300	522	222				
Total revenues	28,300	28,300	30,620	2,320				
Expenditures								
Current:								
General government services	80,000	80,000	57,481	22,519				
Excess of revenues over (under) expenditures	(51,700)	(51,700)	(26,861)	24,839				
Fund balances - October 1, 2016	51,700	51,700	320,946	269,246				
Fund balances - September 30, 2017	\$ -	\$ -	\$ 294,085	\$ 294,085				

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual - Article V Records Modernization Fund

For the Year Ended September 30,								2017
		Budgeted	l Amo				Wi	ariance th Final
	(Original		Final		Actual	E	Budget
Revenues								
Charges for services	\$	80,000	\$	80,000	\$	85,614	\$	5,614
Fines and forfeitures		28,000		19,916		19,916		-
Interest		600		600		1,234		634
Total revenues		108,600		100,516		106,764		6,248
Expenditures								
Current:								
Court related		108,600		100,516		19,916		80,600
Excess of revenues over (under)						06.040		06 040
expenditures		-		-		86,848		86,848
Fund Balances - October 1, 2016		-		-		934,185		934,185
Fund Balances - September 30, 2017	\$	-	\$	-	\$ 1	,021,033	\$1,	021,033

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Supplementary Information

Combining Statement of Fiduciary Net Position Agency Funds

As of September 30,			2017
	Circuit Court Trust	Jury and Witness	Total Agency
	Fund	Fund	Funds
Assets Equity in pooled cash and equivalents	\$ 1,747,877	\$ 31,075	\$ 1,778,952
Liabilities Assets held for others	1,747,877	31,075	1,778,952
Net position	\$-	\$-	\$ -

Additional Elements Required by the Rules of the Auditor General



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MANAGEMENT LETTER

The Honorable Tim Smith Clerk of the Circuit Court Putnam County, Florida

We have audited the financial statements of the office of the Putnam County Clerk of the Circuit Court (the "Office"), as of and for the year ended September 30, 2017, and have issued our report thereon dated June 15, 2018. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. These requirements of the Rules of the Auditor General are addressed in the accompanying Schedule of Findings.

Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 15, 2018



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Tim Smith Clerk of the Circuit Court Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund and the aggregate remaining fund information of the office of the Putnam County Clerk of the Circuit Court (the "Office"), as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated June 15, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

However, we noted a matter that we reported to management in the schedule of findings as item 2017-002

The Office's Response to Findings

The Office's response to the findings identified in our audit is described in its accompanying letter of response. The Office's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 15, 2018



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INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

The Honorable Tim Smith Clerk of the Circuit Court Putnam County, Florida

We have examined the office of the Putnam County Clerk of Court's (the "Office") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2017. Management is responsible for the Office's compliance with those requirements. Our responsibility is to express an opinion on the Office's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2017.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Can, Riggs & Ingram, L.L.C.

Palatka, Florida June 15, 2018



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INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTIONS 28.35 AND 28.36, FLORIDA STATUTES

The Honorable Tim Smith Clerk of the Circuit Court Putnam County, Florida

We have examined the office of the Putnam County Clerk of Court's (the "Office"), compliance with the requirements of Section 28.35, Florida Statutes, *Florida Clerks of Court Operations Corporation*, and Section 28.36, Florida Statutes, *Budget Procedure*, during the year ended September 30, 2017. Management is responsible for the Office's compliance with those requirements. Our responsibility is to express an opinion on the Office's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error We believe that the evidence obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2017. However, we did note an immaterial instance of noncompliance as reported in the schedule of findings as item 2017-001.

The Office's response to item 2017-001 is described in its accompanying letter of response. The Office's response was not subjected to the examination procedures applied in the examination of compliance with sections 28.35 and 28.36, Florida Statutes, and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 15, 2018



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INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 61.181, FLORIDA

STATUTES

The Honorable Tim Smith Clerk of the Circuit Court Putnam County, Florida

We have examined the Office of the Putnam County Clerk of Court's compliance with the requirements of Section 61.181, Florida Statutes, *Depository for Alimony Transactions, Support, Maintenance, and Support Payments; Fees,* during the year ended September 30, 2017. Management is responsible for the Office's compliance with those requirements. Our responsibility is to express an opinion on the Office's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements reference above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2017.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Can, Riggs & Ingram, L.L.C.

Palatka, Florida June 15, 2018

Schedule of Findings

2017-001 (A similar finding was reported in previous audit reports as items 2016-001 and 2015-001.)

Criteria: Section 28.35(2)(d), Florida Statutes, establishes a uniform system of workload measures and performance standards, which the clerks are charged to meet.

Condition: The Office did not achieve the following performance measures:

- Collections performance standards for Circuit Criminal, County Criminal, Juvenile Delinquency and Civil Traffic.
- Timeliness standards for Civil Circuit Probate and Criminal Circuit.

Cause: External factors, including poor demographics.

Effect: Certain Florida Clerks of Court Operations Corporation objectives were not achieved.

Recommendation – The Office should continue to pursue the goal of meeting the performance standards for which it has the ability to control.

2017-002 Criteria: Sections 318.18(15)(a)3 and 28.37(5), Florida Statutes, require fines to be distributed in a certain manner.

Condition: Distribution schedule allocations of the \$158 base fine for Fail to Stop at Traffic Signal - Photo Enforcement fee (fine under Sections 316.074(1) and 316.075(1)(c)1), Florida Statutes), were incorrect in the Clericus system, in that it did not allow for the 10% of this court-related fine to be retained by the Office. The total fee charged, however, was for the correct amount.

Cause: Accurate input of the distribution fee schedules was not verified by the Office.

Effect: The applicable state DOR general revenue & trust funds were overpaid \$4,847 for the year ended September 30, 2017 that should have been retained by the Clerk's Office as their 10% of the court-related fine. In November 2017, the system allocation coding was corrected.

Recommendation: The Office should consider requesting reimbursement from the state DOR for the overpayment and apply as appropriate. In addition, for future programs, the Office should ensure the distribution schedules are correctly input into their systems.



Office of Clerk of Court **Tim Smith**

June 15, 2018

The Honorable Sherill F. Norman Florida Auditor General PO Box 1735 Tallahassee, FL 32302

SUBJECT: CORRECTIVE ACTION PLAN FOR CURRENT AUDIT FINDINGS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017 CLERK OF THE CIRCUIT COURT, PUTNAM COUNTY, FL

Dear Mrs. Norman:

The following statements are submitted in response to the Putnam County Clerk of the Circuit Court Audit Report for the fiscal year ending September 30, 2017. The responses are keyed to the numbering of the Schedule of Findings:

2017-001 Collection standards were not met for several reasons which cannot be controlled by the Clerk's office:

- Putnam County is a rural county with no interstate highway system that provides many counties with a high number of civil traffic infractions which have a high rate of collection.
- The Judiciary in Putnam County decided to issue orders converting fines which are not paid within 90 days to civil liens, which in many cases, means to the defendant that they don't have to pay it because they don't care about liens.
- There have been high fine amounts assessed on high profile drug cases in which the defendant is incarcerated for long sentences which result in high non-collection rates due to no ability to collect from prisoners.
- The collection standards were set many years ago and have not been modified to reflect a measure of effort.

The Putnam County Clerk's Office has strived to improve collections with the following procedures:

- The Office implemented new software in 2017 which sends electronic notification of fines due. Notifications are sent by email and text, as well as by regular mail.
- The Clerk's Office contracts with a collection agency to pursue delinquent fines and court costs.
- Staff from the Office attend each court event to gather contact information from defendants such as address and phone numbers. Staff also explains payment plan options with defendants.
- 2017-002 The Clerk's office will review changes in distribution codes more closely to ensure compliance with Florida Statutes and other legislative changes.

Sincerely,

Thi Smith

Tim Smith Clerk of Circuit Court

Putnam County P.O. Box 758 Palatka, FL 32178-0758

Audit Report

September 30, 2017



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INDEPENDENT AUDITOR'S REPORT

The Honorable H.D. "Gator" DeLoach, III Sheriff Putnam County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of each major fund and the aggregate remaining fund information of the office of the Putnam County Sheriff (the "Office") as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the special purpose financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Office as of September 30, 2017, and the respective changes in financial position, where applicable, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matters

We draw attention to Note 1 to the financial statements, which describes that the accompanying financial statements were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are special purpose financial statements that do not constitute a complete presentation, but otherwise constitute financial statements prepared in accordance with generally accepted accounting principles. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the special purpose financial statements. Such information, although not a part of the special purpose financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the special purpose financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the special purpose financial statements. We do not express an opinion or provide any assurance on the information or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Office's special purpose financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the special purpose financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the special purpose financial statements. The information has been subjected to the auditing procedures applied in the audit of the special purpose financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the special purpose financial statements or to the special purpose financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the special purpose financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 11, 2018, on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Office's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

Can, Riggs & Ingram, L.L.C.

Palatka, Florida June 11, 2018

Balance Sheet – Governmental Funds September 30, 2017

		General Fund		mmissary Fund	Forfeiture Fund (Non-major)		Go	Total vernmental Funds
Assets								
Cash and equivalents	Ś	1,156,961	Ś	354,909	\$	132,642	\$	1,644,512
Accounts receivable	Ŷ	14,680	Ŷ	36,788	Ŷ	- 102,012	Ŷ	51,468
Other assets		2,798		-		-		2,798
Total assets	\$	1,174,439	\$	391,697	\$	132,642	\$	1,698,778
Liabilities and fund balances Liabilities Accounts payable and accrued								
liabilities	\$	289,595	\$	31,059	\$	_	\$	320,654
Due to other county agencies	Ŷ	866,852	Ŷ	-	Ŷ	-	Ŷ	866,852
Total liabilities		1,156,447		31,059		-		1,187,506
Fund balances								
Restricted for law enforcement		17,992		-		132,642		150,634
Committed for inmate benefits		-		360,638		-		360,638
Total fund balances		17,992		360,638		132,642		511,272
Total liabilities and fund balances	\$	1,174,439	\$	391,697	\$	132,642	\$	1,698,778

The accompanying "Notes to Financial Statements" form an integral part of this statement.

Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds Year ended September 30, 2017

	General Fund		al Commissary Fund		Forfeiture Fund (Non-major)		Total overnmental Funds
Revenues							
Fines and forfeitures	\$ 3,775	Ś	-	Ś	6,316	Ś	10,091
Miscellaneous revenue	35,112		637,496		-	•	672,608
Total revenues	38,887		637,496		6,316		682,699
Expenditures							
Current:							
Public safety	17,600,358		556,015		31,231		18,187,604
Court related	493,639		-		-		493,639
Total expenditures	18,093,997		556,015		31,231		18,681,243
Excess of revenues over (under) expenditures	(18,055,110)		81,481		(24,915)		(17,998,544)
Other financing sources (uses) Appropriation from board of county commissioners	19,223,929		_		-		19,223,929
Reversion to board of county commissioners	(1,165,107)		-		-		(1,165,107)
Total other financing sources (uses)	18,058,822		-		-		18,058,822
Net change in fund balances	3,712		81,481		(24,915)		60,278
Fund balances – October 1, 2016	14,280		279,157		157,557		450,994
Fund balances – September 30, 2017	\$ 17,992	\$	360,638	\$	132,642	\$	511,272

The accompanying "Notes to Financial Statements" form an integral part of this statement.

Statement of Fiduciary Net Position As of September 30, 2017

	Agency Funds
Assets	
Cash and equivalents	\$ 101,562
Accounts receivable	9,490
Total assets	111,052
Liabilities	
Assets held for others	111,052
Net position	\$ -

The accompanying "Notes to Financial Statements" form an integral part of this statement.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Putnam County Sheriff (the "Office") conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Sheriff is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Putnam County, which is the primary government for financial reporting purposes.

Basis of Presentation

The Office's financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the "Rules"). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management's discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County's countywide financial statements.

Fund Accounting

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column.

The Office reports the following major governmental funds:

General Fund - the General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

Commissary Fund – the Commissary Fund is used to account for the commissary operations of the County's Detention Facility. Revenues are provided by sales of products to inmates. The profits can only be spent for the benefit of the inmates.

The Office also reports the following fiduciary fund type:

Agency Funds – Agency Funds are used to account for resources held in a custodial capacity.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Balance

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

Nonspendable Fund Balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. For this purpose, the Office considers revenues available if they are collected within sixty days of the end of the current fiscal year. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

Cash and Equivalents

Cash and Equivalents consist of deposits placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security for Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

Accounts Receivable

The Office considers accounts receivable to be fully collectible and no allowance for doubtful accounts is provided.

Capital Assets and Long-Term Liabilities

Because of the current financial resources measurement focus, the accompanying fund financial statements do not report capital assets or long-term liabilities. Such amounts are instead reported in the government-wide financial statements of the County.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates. Actual results could differ from those estimates.

NOTE 2 – RISK MANAGEMENT

For health insurance and worker's compensation, the Putnam County Sheriff participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB 10. The Sheriff also participates in the Florida Sheriff's self-insurance fund for risk related to professional liability and certain tangible personal property. For the past three years, there have been no insurance settlements significantly in excess of insurance coverage.

NOTE 3 – CONTINGENCIES

The Office is involved in claims in the normal course of operations. It is the opinion of management that any uninsured claims would not be material in relation to the Office's financial condition.

Required Supplementary Information

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual - General Fund Year ended September 30, 2017

		Rudgeter	١٨٣	ounts			Variance With Final
	nO	Budgeted Amounts Original Final				Actual	Budget
Revenues							
Fines and forfeitures	\$	2,900	Ś	2,900	Ś	3,775 \$	875
Miscellaneous revenues	Ŷ	2,500	Ŷ	- 2,500	Ŷ	35,112	35,112
						00)111	00)222
Total revenues		2,900		2,900		38,887	35,987
Expenditures							
Current:							
Public safety	18	8,656,897		18,691,793		17,600,358	1,091,435
Court related		535,036		535,036		493,639	41,397
Total expenditures	19),191,933		19,226,829		18,093,997	1,132,832
Excess of revenues over (under)							
expenditures	(19	,189,033)		(19,223,929)		(18,055,110)	1,168,819
Other financing sources (uses)							
Appropriation from board of county	19	,189,033		19,223,929		19,223,929	-
commissioners Reversion to board of county							
commissioners		-		-		(1,165,107)	(1,165,107)
Total other financing sources (uses)	19	,189,033		19,223,929		18,058,822	(1,165,107)
Net change in fund balances		-		-		3,712	3,712
Fund balances - October 1, 2016		-		-		14,280	14,280
Fund balances - September 30, 2017	\$		\$		\$	17,992 \$	17,992

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual - Commissary Fund Year ended September 30, 2017

	 Budgeted Driginal	Amounts Final	 Actual	Variance Vith Final Budget
Revenues Miscellaneous revenue	\$ 519,600	\$ 637,50	0 \$ 637,496	\$ (4)
Expenditures Current: Public safety	519,600	637,50	0 556,015	01 <i>1</i> 05
Excess of revenues over (under) expenditures	 	037,30	- 81,481	81,485 81,481
Fund balances - October 1, 2016	-		- 279,157	279,157
Fund balances - September 30, 2017	\$ -	\$	- \$ 360,638	\$ 360,638

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Supplementary Information

Putnam County Sheriff

Combining Statement of Fiduciary Net Position Agency Funds As of September 30, 2017

	Inmate Bank Fund	Trust Fund		Total Agency Funds	
Assets					
Cash and equivalents	\$ 50,206	\$	51,356	\$	101,562
Accounts receivable	-		9,490		9,490
Total assets	50,206		60,846		111,052
Liabilities					
Assets held for others	50,206		60,846		111,052
Net position	\$ _	\$	-	\$	_

Additional Elements Required by the Rules of the Auditor General



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MANAGEMENT LETTER

The Honorable H.D. "Gator" DeLoach, III Sheriff Putnam County, Florida

We have audited the financial statements of the office of the Putnam County Sheriff (the "Office"), as of and for the year ended September 30, 2017, and have issued our report thereon dated June 11, 2018. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. The Office has no uncorrected prior audit findings that are required to be identified pursuant to the Rules of the Auditor General.

Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 11, 2018



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable H.D. "Gator" DeLoach, III Sheriff Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund and the aggregate remaining fund information of the office of the Putnam County Sheriff (the "Office"), as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated June 11, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the antity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Can, Riggs & Ingram, L.L.C.

Palatka, Florida June 11, 2018



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INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

The Honorable H.D. "Gator" DeLoach, III Sheriff Putnam County, Florida

We have examined the Putnam County Sheriff's (the "Office") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2017. Management is responsible for the Office's compliance with the specified requirements. Our responsibility is to express an opinion on the Office's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2017.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 11, 2018

Sheriff H.D. "Gator" DeLoach Putnam County Sheriff's Office



130 Orie Griffin Blvd. Palatka, FL 32177 (386) 329-0800 www.pcso.us

June 11, 2018

Sherill F. Norman, CPA State of Florida AUDITOR GENERAL 111 W. Madison Street Tallhassee, FL 32399-1450

Dear Ms. Norman:

I am pleased to report there were no findings associated with the most recent financial audit of the Putnam County Sheriff's Office.

If you need further information or I can be of assistance, please do not hesitate to contact me.

Respectfully,

ulle

H.D. "Gator" DeLoach III Sheriff

HD/kd

South District Office 1196 S. Highway 17 Satsuma, FL 32189 (386) 649-4234



West District Office 108 N. County Road 315 Interlachen, FL 32148 (386) 329-0848

Audit Report

September 30, 2017



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INDEPENDENT AUDITOR'S REPORT

The Honorable Linda Myers Tax Collector Putnam County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the major fund and the aggregate remaining fund information of the office of the Putnam County Tax Collector (the "Office") as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and the aggregate remaining fund information of the Office as of September 30, 2017, and the respective changes in financial position, where applicable, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

We draw attention to Note 1 to the financial statements, which describes that the accompanying financial statements were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are special purpose financial statements that do not constitute a complete presentation, but otherwise constitute financial statements prepared in accordance with generally accepted accounting principles. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the special purpose financial statements. Such information, although not a part of the special purpose financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the special purpose financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the special purpose financial statements. We do not express an opinion or provide any assurance on the information or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 18, 2018 on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Office's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 18, 2018

Balance Sheet – Governmental Funds September 30, 2017

	General Fund
Assets	
Equity in pooled cash \$	403,399
Accounts receivable	23,978
Total assets \$	427,377
Liabilities	
Accounts payable and accrued liabilities \$	55,702
Due to other county agencies	348,601
Total liabilities	404,303
Deferred inflows of resources	
Collections made in advance	23,074
Fund balance	
Total liabilities, deferred inflows of resources and fund balance \$	427,377

Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds Year ended September 30, 2017

	General Fund
Revenues	
Charges for services	\$ 2,467,516
Miscellaneous revenue	12,447
Total revenues	2,479,963
Expenditures	
Current:	
General government services	2,138,725
Excess of revenues over expenditures	341,238
Other financing uses	
Reversion to board of county commissioners	(341,238)
Net change in fund balance	-
Fund balance - October 1, 2016	-
Fund balance - September 30, 2017	\$

Statement of Fiduciary Net Position September 30, 2017

	Agency
	Fund s
Assets	
Equity in pooled cash	\$ 2,066,610
Accounts receivable	 159,085
Total assets	2,225,695
Liabilities	
Assets held for others	2,225,695
Net position	\$ -

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Putnam County Tax Collector (the "Office") conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Tax Collector is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Putnam County, which is the primary government for financial reporting purposes.

Basis of Presentation

The Office's financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the "Rules"). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management's discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County's countywide financial statements.

Fund Accounting

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, deferred outflows/inflows, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column. The Office has no nonmajor governmental funds

The Office reports the following major governmental fund:

General Fund – The General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

The Office also reports the following fiduciary fund:

Agency Fund – The Agency Fund is used to account for assets held in a custodial capacity.

Fund Balance

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The fund balance classifications specified in GASB Statement No. 54 are as follows:

Nonspendable Fund Balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Equity in Pooled Cash

The Office maintains a cash pool that is available for use by all funds. Each fund type's portion of this pool is displayed as "Equity in Pooled Cash." If a fund overdraws its account in the pool, a liability and corresponding receivable (i.e. due to/from other funds) are reported on the balance sheet. Management has designated the General Fund as the fund to report a receivable.

Capital Assets and Long-Term Liabilities

Capital assets used by the Office are recorded and accounted for by the Putnam County Board of County Commissioners.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the financial statements of the County.

Deferred Inflow of Resources

A *deferred inflow* of resources is an acquisition of net assets that is applicable to a future reporting period.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates. Actual results could differ from those estimates.

NOTE 2 – DEPOSITS AND INVESTMENTS

Deposits

All deposits are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security For Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

Investments

Pursuant to Section 218.415, Florida Statutes, the Office adopted a policy that allows it to invest surplus funds in the following:

- (a) The Local Government Surplus Funds Trust Fund, or any governmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act, as provided in Section 163.01, Florida Statutes.
- (b) Securities and Exchange Commission registered money market funds with highest credit quality rating from a nationally recognized rating agency.

Notes to Financial Statements

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

- (c) Repurchase agreements fully collateralized by U.S. government obligations, as provided in Section 218.415(16)(g), Florida Statutes.
- (d) Interest bearing time deposits or savings accounts in qualified public depositories, as defined in Section 280.02, Florida Statutes.
- (e) Other investment accounts authorized by law or by ordinance for the County.

The Office held no investments during the year ended September 30, 2017.

NOTE 3 – RISK MANAGEMENT

For health insurance and worker's compensation, the Putnam County Tax Collector participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB 10.

NOTE 4 – CONTINGENCIES

The Office is involved in claims in the normal course of operations. It is the opinion of management that any uninsured claims would not be material in relation to the Office's financial condition.

Required Supplementary Information

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual – General Fund Year ended September 30, 2017

	 Budgeted Original	Amo	unts Final	Actual	/ariance Vith Final Budget
Revenues					
Charges for services	\$ 2,248,406	\$	2,248,406	\$ 2,467,516	\$ 219,110
Miscellaneous revenue	4,673		4,673	12,447	7,774
Total revenues	2,253,079		2,253,079	2,479,963	226,884
Expenditures					
Current:					
General government services	2,214,844		2,214,844	2,138,725	76,119
Excess of revenue over expenditures	38,235		38,235	341,238	303,003
Other financing uses					
Reversion to board of county					
commissioners	(38,235)		(38,235)	(341,238)	(303,003)
Net change in fund balances	-		-	-	-
Fund balances - October 1, 2016	-		-	-	-
Fund balances - September 30, 2017	\$ _	\$	_	\$ 	\$

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Additional Elements Required by the Rules of the Auditor General



Carr, Riggs & Ingram, LLC 1301 Plantation Island Drive Suite 205A St. Augustine, Florida 32080

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MANAGEMENT LETTER

The Honorable Linda Myers Tax Collector Putnam County, Florida

We have audited the financial statements of the office of the Putnam County Tax Collector (the "Office"), as of and for the year ended September 30, 2017, and have issued our report thereon dated June 18, 2018. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. The Office has no uncorrected prior audit findings that are required to be identified pursuant to the Rules of the Auditor General.

Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

Can, Riggs & Ingram, L.L.C.

Palatka, Florida June 18, 2018



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Linda Myers Tax Collector Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the major fund and the aggregate remaining fund information of the office of the Putnam County Tax Collector (the "Office"), as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated June 18, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 18, 2018



Carr, Riggs & Ingram, LLC 906 South State Road 19 Palatka, Florida 32177

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INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

The Honorable Linda Myers Tax Collector Putnam County, Florida

We have examined the Putnam County Tax Collector's (the "Office") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2017. Management is responsible for the Office's compliance with the specified requirements. Our responsibility is to express an opinion on the Office's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2017.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 18, 2018

Linda Myers Putnam County Tax Collector



June 18, 2018

The Honorable Sherrill F. Norman, CPA Auditor General Claude Pepper Building 111 West Madison Street Tallahassee, Florida 32399-1450

Dear Madam;

An audit of the operations of the Putnam County Tax Collector's Office for the fiscal year ending September 30, 2017, has been completed by Carr, Riggs & Ingram, LLC.

I am pleased to report that the audit did not disclose any deficiencies in internal control over financial reporting or instances of noncompliance that require disclosure under Government Auditing Standards.

Sincerely,

Timb

Cheryl Chiodo Finance Director

Finance Department • P.O. Box 1339 • Palatka, FL 32178-1339 • Email: tc-finance@putnam-fl.com

Audit Report

September 30, 2017



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INDEPENDENT AUDITOR'S REPORT

The Honorable Timothy E. Parker Property Appraiser Putnam County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the office of the Putnam County Property Appraiser (the "Office") as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Office as of September 30, 2017, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

We draw attention to Note 1 to the financial statements, which describes that the accompanying financial statements were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are special purpose financial statements that do not constitute a complete presentation, but otherwise constitute financial statements prepared in accordance with generally accepted accounting principles. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the special purpose financial statements. Such information, although not a part of the special purpose financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the special purpose financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the special purpose financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 15, 2018 on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Office's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 15, 2018

Balance Sheet – Governmental Funds September 30, 2017

	General Fund	
Assets		
Cash and equivalents	\$ 172,888	
Liabilities and fund balance		
Liabilities: Accounts payable and accrued liabilities	\$ 19,816	
Due to other county agencies	153,072	
Total liabilities	172,888	
Fund balance		
Total liabilities and fund balance	\$ 172,888	

Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds Year ended September, 30 2017

	General Fund
Revenues	
Charges for services	\$ 28,454
Miscellaneous revenue	472
Total revenues	28,926
Expenditures	
Current:	
General government services	1,613,331
Excess of revenues under expenditures	(1,584,405)
Other financing sources (uses)	
Appropriation from board of county commissioners	1,737,477
Reversion to board of county commissioners	(153,072)
	(155,072)
Total other financing sources (uses)	1,584,405
Net change in fund balance	-
Fund balance – October 1, 2016	-
Fund balance – September 30, 2017	\$

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Putnam County Property Appraiser (the "Office") conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Property Appraiser is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Putnam County, which is the primary government for financial reporting purposes.

Basis of Presentation

The Office's financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the "Rules"). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management's discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County's countywide financial statements.

Fund Accounting

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column.

The Office reports the following major governmental fund:

<u>General Fund</u> – the General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

Fund Balance

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The fund balance classifications specified in GASB Statement No. 54 are as follows:

Nonspendable Fund Balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Capital Assets and Long-Term Liabilities

Capital assets used by the Office are recorded and accounted for by the Putnam County Board of County Commissioners.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the financial statements of the County.

Cash and Equivalents

All cash and equivalents are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security For Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates. Actual results could differ from those estimates.

NOTE 2 – RISK MANAGEMENT

For health insurance and worker's compensation, the Office participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB 10.

NOTE 3 – CONTINGENCIES

The Office is involved in various lawsuits regarding the assessments of real property. It is the opinion of legal counsel that the outcome of these lawsuits cannot be estimated at this time.

Required Supplementary Information

Putnam County Property Appraiser

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual – General Fund Year ended September, 30 2017

		Dudaatad	American			ariance
		Budgeted Amounts Original Final		Actual	With Final Budget	
	, c	nginai	Filldi	Actual		buuget
Revenues						
Charges for services	\$	28,948	\$ 28,948	\$ 28,454	\$	(494)
Miscellaneous revenue		-	-	472		472
Total revenues		28,948	28,948	28,926		(22)
Expenditures						
Current:						
General government services		1,798,423	1,798,763	1,613,331		185,432
Excess of revenues over (under) expenditures	(:	1,769,475)	(1,769,815)	(1,584,405)		185,410
Other financing sources (uses)						
Appropriation from board of county						
commissioners	:	1,769,475	1,769,815	1,737,477		(32,338)
Reversion to board of county						
commissioners		-	-	(153,072)		(153,072)
Total other financing sources (uses)		1,769,475	1,769,815	1,584,405		(185,410)
Net change in fund balances		-	-	-		-
Fund balances – October 1, 2016		-	-	-		-
Fund balances – September 30, 2017	\$	-	\$ -	\$ -	\$	

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Additional Elements Required by the Rules of the Auditor General



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MANAGEMENT LETTER

The Honorable Timothy E. Parker Property Appraiser Putnam County, Florida

We have audited the financial statements of the office of the Putnam County Property Appraiser (the "Office"), as of and for the year ended September 30, 2017, and have issued our report thereon dated June 15, 2018. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. The Office has no uncorrected prior audit findings that are required to be identified pursuant to the Rules of the Auditor General.

Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 15, 2018



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Timothy E. Parker Property Appraiser Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the office of the Putnam County Property Appraiser (the "Office"), as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated June 15, 2018

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Can, Riggs & Ingram, L.L.C.

Palatka, Florida June 15, 2018



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INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

The Honorable Timothy E. Parker Property Appraiser Putnam County, Florida

We have examined the Putnam County Property Appraiser's (the "Office") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2017. Management is responsible for the Office's compliance with the specified requirements. Our responsibility is to express an opinion on the Office's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2017.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 15, 2018



Timothy E. Parker, C.F.A Putnam County Property Appraiser

386/329-0286 • Fax: 386/329-0447 www.putnam-fl.com/app • appraiser@putnam-fl.com

June 15, 2018

Honorable Sherrill F. Norman, Auditor General Claude Pepper Building 111 West Madison Street Tallahassee, FL 32399

Dear Ms. Norman:

Pursuant to the provisions of Section 218.39(6) Florida Statutes, the following is a statement in response to the audit of our office conducted by Carr, Riggs & Ingram, LLC for the period of October 1, 2016 to September 30, 2017.

We are pleased that the results of the auditor's tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards. We are further pleased that the audit noted no matters involving the internal control over financial reporting and its operation that were considered to be reportable conditions or material weaknesses.

Yours very truly,

Enorty E. Paken

Timothy E. Parker, C. F. A. State-Certified General Appraiser RZ2438 Property Appraiser

TEP/dhh

cc: Director of Finance, Putnam County

Main Office P.O. Box 1920 312 Oak Street Palatka, FL 32178

Audit Report

September 30, 2017



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INDEPENDENT AUDITOR'S REPORT

The Honorable Charles Overturf Supervisor of Elections Putnam County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of each major fund of the office of the Putnam County Supervisor of Elections (the "Office") as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund of the Office as of September 30, 2017, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

We draw attention to Note 1 to the financial statements, which describes that the accompanying financial statements were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are special purpose financial statements that do not constitute a complete presentation, but otherwise constitute financial statements prepared in accordance with generally accepted accounting principles. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the special purpose financial statements. Such information, although not a part of the special purpose financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the special purpose financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the special purpose financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 14, 2018, on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Office's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 14, 2018

Balance Sheet – Governmental Funds September 30, 2017

	General Fund		Grant Fund		Total vernmental Funds
Assets					
Cash and equivalents	\$ 68,385	\$	39,220	\$	107,605
Due from other funds	-		25,555		25,555
Total assets	\$ 68,385	\$	64,775	\$	133,160
Liabilities and fund balances Liabilities:					
Accounts payable and accrued liabilities	30,389		-		30,389
Due to other funds	25,555		-		25,555
Due to other county agencies	 12,441		-		12,441
Total liabilities	68,385		-		68,385
Fund balances					
Restricted for elections	-		64,775		64,775
Total liabilities and fund balances	\$ 68,385	\$	64,775	\$	133,160

See accompanying notes.

Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds Year ended September 30, 2017

		General Grant Fund Fund		Total Governmental Funds	
Revenues					
Intergovernment revenue	\$	-	\$	37,019	\$ 37,019
Miscellaneous revenue		4,849		19	4,868
Total revenues		4,849		37,038	41,887
Expenditures					
Current:					
General government services	90	04,276		25,555	929,831
Capital outlay		9,237		-	9,237
Total expenditures	93	13,513		25,555	939,068
Excess of revenues over (under) expenditures	(90	08,664)		11,483	(897,181)
Other financing sources (uses)					
Appropriation from board of county commissioners	92	22,825		-	922,825
Reversion to board of county commissioners	(1	12,441)		-	(12,441)
Transfers in		-		1,720	1,720
Transfers out		(1,720)		-	(1,720)
Total other financing sources (uses)	90	08,664		1,720	910,384
Net change in fund balances		-		13,203	13,203
Fund balances - October 1		-		51,572	51,572
Fund balances - September 30	\$	-	\$	64,775	\$ 64,775

See accompanying notes.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Putnam County Supervisor of Elections (the "Office") conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Supervisor of Elections is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Putnam County, which is the primary government for financial reporting purposes.

Basis of Presentation

The Office's financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the "Rules"). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management's discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County's countywide financial statements.

Fund Accounting

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column. The Office has no nonmajor governmental funds.

The Office reports the following major governmental funds:

General Fund – The General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

Grant Fund – Used to account for and report grant resources that are restricted for voter education and voting equipment.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Balance

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

Nonspendable Fund Balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Capital Assets and Long-Term Liabilities

Capital assets used by the Office are recorded and accounted by the Putnam County Board of County Commissioners.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the financial statements of the County.

Cash and Equivalents

All cash and equivalents are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security For Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates. Actual results could differ from those estimates.

NOTE 2 – RISK MANAGEMENT

For health insurance and worker's compensation, the Office participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB 10.

Required Supplementary Information

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual – General Fund Year ended September 30, 2017

					riance
	Budgeted			h Final	
	Original Final		Actual	Bu	ıdget
Revenues	ć	ć	ć 4.040	ć	4.040
Miscellaneous revenue	\$ -	Ş -	\$ 4,849	\$	4,849
Expenditures					
Current:					
General government services	920,825	920,825	904,276		16,549
Capital outlay	-	-	9,237		(9,237)
Reserve for contingencies	2,000	2,000	-		2,000
Total avpanditures	022.025	022.025	012 512		0 212
Total expenditures	922,825	922,825	913,513		9,312
Excess of revenues over (under) expenditures	(922,825)	(922,825)	(908,664)		14,161
Other financing sources (uses)					
Appropriation from board of county commissioners	922,825	922,825	922,825		-
Reversion to board of county commissioners	- ,		(12,441)		(12,441)
Transfers out	-	-	(1,720)		(1,720)
Total other financing sources (uses)	922,825	922,825	908,664		(14,161)
Net change in fund balances	-	-	-		-
Fund balances - October 1	-	-	-		-
Fund balances - September 30	\$ -	\$ -	\$-	\$	-

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual - Grant Fund Year ended September 30, 2017

		Variance			
	Budgetec	Budgeted Amounts			
	Original	Original Final Actual		Budget	
Revenues					
Intergovernmental revenue	\$-	\$-	\$ 37,019	\$ 37,019	
Miscellaneous revenue	-	-	19	19	
Total revenues	_	-	37,038	37,038	
Expenditures					
Current:					
General government services	26,003	26,003	25,555	448	
Capital outlay	74,271	74,271	-	74,271	
Total expenditures	100,274	100,274	25,555	74,719	
Excess of revenues over (under) expenditures	(100,274)	(100,274)	11,483	111,757	
Other financing sources					
Transfers in	-	-	1,720	1,720	
Net change in fund balances	(100,274)	(100,274)	13,203	113,477	
Fund balances - October 1	100,274	100,274	51,572	(48,702)	
Fund balances - September 30	\$-	\$ -	\$ 64,775	\$ 64,775	

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Additional Elements Required by the Auditor General



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MANAGEMENT LETTER

The Honorable Charles Overturf Putnam County Supervisor of Elections Putnam County, Florida

We have audited the financial statements of the Putnam County Supervisor of Elections, as of and for the fiscal year ended September 30, 2017, and have issued our report thereon dated June 14, 2018. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit report are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. These requirements of the Rules of the Auditor General are addressed in the Schedule of Findings that accompanies this letter.

Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 14, 2018



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Charles Overturf Putnam County Supervisor of Elections Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund of the office of the Putnam County Supervisor of Elections (the "Office"), as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated June 14, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control such that there are been and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore material weaknesses or significant deficiencies may exist that were not identified. We did identify a deficiency in internal control described in the accompanying schedule of findings, as item 2017-001, that we consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Office's Response to Finding

The Office's response to the finding identified in our audit is described in its accompanying letter of response. The Office's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 14, 2018



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INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

The Honorable Charles Overturf Putnam County Supervisor of Elections Putnam County, Florida

We have examined the Putnam County Supervisor of Elections' (the "Office") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2017. Management is responsible for the Office's compliance with the specified requirements. Our responsibility is to express an opinion on the Office's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2017.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Can, Rigge & Ingram, L.L.C.

Palatka, Florida June 14, 2018

Schedule of Findings

2017-001 (Reported previously as item 2016-001.)

Criteria: Financial statements must be presented in accordance with generally accepted accounting principles.

Condition: As part of the audit process, it was necessary for us to propose material adjustments to the Office's financial statements. It was also necessary for us to assist with the preparation of the Office's financial statements.

Cause: The interfund activity of the Office was not correctly balanced between funds. Also, personnel are unable to prepare financial statements, including notes, in accordance with generally accepted accounting principles.

Effect: Our proposed adjustments were accepted by management, enabling the financial statements to be fairly presented in conformity with generally accepted accounting principles.

Recommendation: The Office should consider and evaluate the costs and benefits of improving internal controls relative to the financial reporting process.

Charles L. Overturf III Supervisor of Elections Putnam County, Florida



2509 Crill Ave., Suite 900 Palatka, Florida 32177 Telephone: 386-329-0224 Facsimile: 386-329-0455 Web: www.putnam-fl.com/soe

June 14, 2018

The Honorable Sherrill F. Norman, CPA Auditor General 111 West Madison St. Tallahassee, FL 32399-1450

Dear Ma'am,

The financial statement audit of the Putnam County Elections Office for the fiscal year ending September 30, 2017 has been completed by Carr, Riggs, and Ingram, LLC.

Their audit disclosed a material weakness in internal control identified as item 2017-001 in the Schedule of Findings.

The Office will evaluate our procedures in regard to the preparation of financial statements and reporting and make the adjustment necessary to conform to GAAP.

Sincerely,

Charles L. Overturf III Supervisor of Elections